



SYARIAH COURT PRACTICE DIRECTIONS 2018

1. These Practice Directions are the Syariah Court Practice Directions and take effect on 22 October 2018.
2. These Practice Directions apply to proceedings in the Syariah Court.
3. These Practice Directions are to be read together with the Muslim Marriage and Divorce Rules (R 1) (called in these Practice Directions the Muslim Marriage and Divorce Rules).
4. For the purposes of rule 2(2) of the Muslim Marriage and Divorce Rules –
 - (a) a form bearing a number or title in Appendix A of these Practice Directions is a reference to a form by that number or title in Part IIA or III of the Muslim Marriage and Divorce Rules (collectively called in these Practice Directions the named Forms); and
 - (b) a form in Appendix B of these Practice Directions is a reference to a specific form required to be used for a purpose in Part III of the Muslim Marriage and Divorce Rules (collectively called in these Practice Directions the relevant Forms).

Dated this 1st day of October 2018


ALFIAN YASRIF KUCHIT
SENIOR PRESIDENT
SYARIAH COURT

APPENDIX A

FORM 3

NO.

دفتر فرچراين
REGISTER OF DIVORCE

نام سوامي
Name of Husband: _____
نام اسٽري
Name of Wife: _____
فرچراين باقطن / دحكومكن
The Divorce was pronounced/decreed on (date): _____
بيلفن دان جنيس طلاق
Number & Nature of Talak: _____
قنچكئن ائق
Custody of Children: To husband: _____
To wife: _____

نومبور كڊ قطنن
NRIC No.: _____
نومبور كڊ قطنن
NRIC No.: _____
اوليه
by: _____
نقغه عده
Nafkah Iddah: _____
مٽه
Mutaah: _____

سقسسي
Witness: _____
سقسسي
Witness: _____
تاريخ نكاح
Date of Marriage: _____
د(تمقت)
Registered at: _____

نومبور سيجيل نكاح
Marriage Certificate No.: _____

نومبور كڊ قطنن
NRIC No.: _____
نومبور كڊ قطنن
NRIC No.: _____
تنداٽاغن
Signature: _____
تنداٽاغن
Signature: _____
تنداٽاغن
Signature: _____
تنداٽاغن
Signature: _____

ددفٽر كن قڊ
AND IS HEREBY REGISTERED ON: _____
اوليه
BY ME _____

SEAL

فريسين، محكمه شرعية
President, Syariah Court

FORM 6A

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Between

(NRIC No. _____)

... Applicant

And

(NRIC No. _____)

... Respondent

**ORIGINATING SUMMONS PURSUANT TO SECTION 46A(4)
OF THE ADMINISTRATION OF MUSLIM LAW ACT**

To:

[Respondent]

[Respondent's address]

You, the abovenamed Respondent, are hereby summoned to appear either in person or with your solicitor before the Syariah Court, Singapore, at the date and time stated below.

Date of Pre-Trial Conference:

Time of Pre-Trial Conference:

The Applicant applies for the following orders:

1. That the Applicant be allowed to apply for divorce under Section 46A(4) of the Administration of Muslim Law Act (Cap. 3) notwithstanding that he/she* has not attended the prescribed activity.

The grounds of the application are as stated in the affidavit filed herewith.

TAKE NOTICE that if you wish to be heard on this matter, you must attend at the time and place specified above. If you or your solicitor do not attend personally, the court may proceed to hear the application in your absence and make such order(s) as it thinks just and expedient.

Dated this _____ day of _____ 20 .

(Seal)

Senior President
Syariah Court
Singapore

This Originating Summons is taken out by the abovenamed Applicant who resides at [to state name of party taking out this Originating Summons]

[to state Applicant's Solicitor's name and address of law firm (if Applicant is represented by a solicitor) or Applicant's address for service in Singapore]

*Delete where inapplicable.

FORM 7

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

CASE STATEMENT (BY PLAINTIFF HUSBAND)

1. Particulars of Plaintiff

(a) Age : _____

(b) Citizenship : _____

(c) Religion : _____

(d) Educational level : _____

(e) Occupation : _____

(f) Current Address : _____

(g) The last address at which the parties to the marriage have lived together as husband and wife:

(h) Is your wife currently pregnant? Yes/No*

(i) Are you an undischarged bankrupt? Yes/No*
Are there any pending bankruptcy proceedings against you? Yes/No*

(j) Have you attended Marriage Counselling Programme? Yes/No*
If yes, please provide a copy of a letter from a Marriage Counselling Programme Agency.

If not, you may not file the Originating Summons unless (choose one of the following):

(i) The Court has allowed this Originating Summons to be filed on _____
[state date] in Summons No. _____ [state number]. Please provide a
copy of the Order of Court.

(ii) I am an excluded party. Please state reasons and provide supporting
documents.

2. Date and Place of Marriage:

(To enclose a copy of the original marriage certificate/certified true copy/translation)

3. Jurisdiction. [*Please select (a) or (b)*]

(a) *The Court has jurisdiction based on domicile. [*Choose one of the following*]

- (i) I/the Defendant/Both the Defendant and I* am/is/are* Singapore citizen(s).
- (ii) Neither I nor the Defendant is a Singapore citizen. [*State reasons for which the Court has jurisdiction based on domicile.*]

(b) *The Court has jurisdiction based on habitual residence. [*Choose one of the following*]

- (i) I have been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.
- (ii) The Defendant has been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.

State the relevant details in either case:

(A) *Address(es) of the place(s) of residence:*

(B) *The length of residence at each place:*

4. Ground of Divorce (*Delete where inapplicable)

*(a) I had pronounced talak on the Defendant.

(i) Date of Pronouncement: _____

(ii) Mode of Pronouncement: _____

(iii) Witnesses: (1) _____

(2) _____

(iv) The words I used were: _____

*(b) I have not pronounced talak on the Defendant.

[*State the reasons below*]

5. Particulars of all children [*To state, in respect of each living child of the parties*]

S/N	Name of child	Birth Cert/ NRIC No.	Date of Birth	Gender
1.				
2.				
3.				
4.				
5.				

<p>Any disability or illness? <i>[State name of child and the nature of the disability or illness and attach a copy of any up-to-date medical report which is available.]</i></p>	
<p>Child over 21 (whether in educational institution, national service, or mentally/physically disabled) <i>[State name of child and whether he is receiving instruction at an educational establishment or undergoing training for a trade, profession or vocation and whether he is suffering from a mental or physical disability and whether he is or will be serving full-time national service. *]</i></p>	
<p>Is child under care? <i>[If the child is under the care or custody of an approved school or approved home established under the Children and Young Persons Act (Cap. 38), give details, state name of child and the date of any order for care or custody and the circumstances which gave rise to its being made.]</i></p>	

6. (a) Related Proceedings (in any Court other than the Syariah Court)

To state if there are or have been other proceedings in *[Singapore/elsewhere (to specify)]* with reference to the marriage, or to any children of the parties, or between the Plaintiff and the Defendant with reference to maintenance or to any property of either or both of them.

If there are or have been such proceedings, please complete the following section:

S/N	Nature of proceedings:		
	Suit number:		Date of Decree/order/judgment:
	Date of application		Country where proceedings filed:
	Details of Order applied/made:		
	Status of Proceedings if no Decree/order/judgment made:		
	Plaintiff's/Defendant's Bankruptcy Details:		
	Pending Bankruptcy Details:	<i>(State the suit number, whether creditor's bankruptcy application or debtor's bankruptcy application, Name of Creditor, Amount of debt claimed, Status of proceedings)</i>	

(b) Related proceedings (in the Syariah Court)

S/N	The Defendant and I have previous matrimonial proceedings	Nature of proceedings	Date of divorce	Date of rujuk/remarriage
		First Divorce		
		Second divorce		

7. Relief Claimed.

- (a) That the marriage be dissolved.
- (b) That I pay *nafkah iddah* in the sum of \$ _____ per month for the period of *iddah*.
- (c) That I pay *mutaah* in the sum of \$ _____ for the duration of marriage of ____ years _____ months.
- (d) That I pay the outstanding *emas kahwin* in the sum of \$ _____ (if any).
- (e) That I pay the outstanding marriage expenses (*hantaran belanja*) in the sum of \$ _____ (if any).
- (f) ****Custody/Care and control/Access*** of the child/children* of the parties.

That I/the Defendant* be granted sole/joint custody* of the child/children* of the parties.

That I/the Defendant* be granted care and control of the child/children of the parties or split care and control as follows: [*to state terms of and reasons for split care and control*].

That I/the Defendant* be granted reasonable access* to the child/children of the parties or access as follows: [*to state terms of access*]

- (g) *****Division of the matrimonial home.**
 - (i) (For Housing And Development Board Flats Only).
 - That the matrimonial home be surrendered to the Housing Development Board.
 - OR
 - That the Agreement for Lease with the HDB be terminated.
 - OR
 - That the matrimonial home be sold in the open market.
 - OR
 - That my share in the matrimonial home be sold/transferred* to the Defendant/the Defendant and a third party/a third party*.
 - OR
 - That the Defendant's share in the matrimonial home be sold/transferred* to me/me and a third party/a third party*.
 - OR

Others (please state full details of the agreement).

(ii) (For private property)

State proposal: _____

(h) Division of other matrimonial assets (including CPF monies) (please specify).

(i) Others (please specify).

8. To the best of my knowledge, information and belief, the Defendant is working as a _____ earning a monthly/annual* income of \$_____.

Affirmed at Singapore by the abovenamed)

Before me,

)

)

)

_____)
this day of 20 .

A COMMISSIONER FOR OATHS

*Delete where inapplicable

** Where there are children in the marriage, the Agreed/Proposed Parenting Plan is to be filed together with the Case Statement.

*** Where the matrimonial asset in respect of which relief is being sought is an HDB flat, the Agreed/Proposed Matrimonial Property Plan & Particulars of Arrangements for Housing are to be filed together with the Case Statement.

[Note: Please refer to Syariah Court website for 'Instructions on obtaining the Relevant CPF Statement and Additional CPF Information']

FORM 8

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

CASE STATEMENT (BY PLAINTIFF WIFE)

1. Particulars of Plaintiff

- (a) Age : _____
(b) Citizenship : _____
(c) Religion : _____
(d) Educational level : _____
(e) Occupation : _____
(f) Current Address : _____

(g) The last address at which the parties to the marriage have lived together as husband and wife:

(h) Are you currently pregnant? Yes/No*

(i) Are you an undischarged bankrupt? Yes/No*

Are there any pending bankruptcy proceedings against you? Yes/No*

(j) Have you attended Marriage Counselling Programme? Yes/No*

If yes, please provide a copy of a letter from a Marriage Counselling Programme Agency.
If not, please you may not file the Originating Summons unless (*choose one of the following*):

- (i) The Court has allowed this Originating Summons to be filed on _____
[state date] in Summons No. _____ [state number]. Please provide a
copy of the Order of Court.
- (ii) I am an excluded party. Please state reasons and provide supporting
documents.

2. Date and Place of Marriage:

(To enclose a copy of the original marriage certificate/certified true copy/translation)

3. Jurisdiction. *[Please select (a) or (b)]*

(a) *The Court has jurisdiction based on domicile. *[Choose one of the following]*

- (i) I/the Defendant/Both the Defendant and I* am/is/are* Singapore citizen(s).
- (ii) Neither I nor the Defendant is a Singapore citizen. *[State reasons for which the Court has jurisdiction based on domicile.]*

(b) *The Court has jurisdiction based on habitual residence. *[Choose one of the following]*

- (i) I have been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.
- (ii) The Defendant has been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.

State the relevant details in either case:

(A) *Address(es) of the place(s) of residence:*

(B) *The length of residence at each place:*

4. Ground of Divorce (*Delete where inapplicable)

***(a)** The Defendant had pronounced talak on me.

(i) Date of Pronouncement: _____

(ii) Mode of Pronouncement: _____

(iii) Witnesses: (1) _____

(2) _____

(iv) The words the Defendant used were:

***(b)** I wish to apply for divorce from the Defendant. *[Choose one or more of the following]*

- (i) Cerai Taklik
- (ii) Dissolution of Marriage by Fasakh
- (iii) Divorce by Redemption (Khuluk)

State details for the ground(s) chosen: _____

5. Particulars of all children [*To state, in respect of each living child of the parties*]

S/N	Name of child	Birth Cert/ NRIC No.	Date of Birth	Gender
1.				
2.				
3.				
4.				
5.				
Any disability or illness? [<i>State name of child and the nature of the disability or illness and attach a copy of any up-to-date medical report which is available.</i>]				
Child over 21 (whether in educational institution, national service, or mentally/physically disabled) [<i>State name of child and whether he is receiving instruction at an educational establishment or undergoing training for a trade, profession or vocation and whether he is suffering from a mental or physical disability and whether he is or will be serving full-time national service.*</i>]				
Is child under care? [<i>If the child is under the care or custody of an approved school or approved home established under the Children and Young Persons Act (Cap. 38), give details, state name of child and the date of any order for care or custody and the circumstances which gave rise to its being made.</i>]				

6. (a) Related Proceedings (in any Court other than the Syariah Court)

To state if there are or have been other proceedings in [*Singapore/elsewhere (to specify)*] with reference to the marriage, or to any children of the parties, or between the Plaintiff and the Defendant with reference to maintenance or to any property of either or both of them.

If there are or have been such proceedings, please complete the following section:

S/N	Nature of proceedings:		
	Suit number:		Date of Decree/order/judgment:
	Date of application		Country where proceedings filed:
	Details of Order applied/made:		

	Status of Proceedings if no Decree/order/judgment made:	
	Plaintiff's/Defendant's Bankruptcy Details:	
	Pending Bankruptcy Details:	<i>(State the suit number, whether creditor's bankruptcy application or debtor's bankruptcy application, Name of Creditor, Amount of debt claimed, Status of proceedings)</i>

(b) Related proceedings (in the Syariah Court)

S/N	The Defendant and I have previous matrimonial proceedings	Nature of proceedings	Date of divorce	Date of rujuk/remarriage
		First Divorce		
		Second divorce		

7. Relief Claimed.

- (a) That the marriage be dissolved.
- (b) That the Defendant pays *nafkah iddah* in the sum of \$ _____ per month for the period of *iddah*.
- (c) That the Defendant pays *mutaah* in the sum of \$ _____ for the duration of marriage of ____ years ____ months.
- (d) That the Defendant pays the outstanding *emas kahwin* in the sum of \$ _____ (if any).
- (e) That the Defendant pays the outstanding marriage expenses (*hantaran belanja*) in the sum of \$ _____ (if any).
- (f) ****Custody/Care and control/Access* of the child/children* of the parties .**

That the I/the Defendant* be granted sole/joint custody* of the child/children* of the parties.

That I/the Defendant* be granted care and control of the child/children of the parties or split care and control* as follows: [to state terms of and reasons for split care and control].

That the I/the Defendant* be granted reasonable access* to the child/children of the parties or access as follows: [to state terms of access]

- (g) *****Division of the matrimonial home.**
 - (i) (For Housing And Development Board Flats Only).
 - That the matrimonial home be surrendered to the Housing Development Board.

OR

- That the Agreement for Lease with the HDB be terminated.

OR

- That the matrimonial home be sold in the open market.

OR

- That the Plaintiff's share in the flat be sold/transferred* to the Defendant/the Defendant and a third party/a third party*.

OR

- That the Defendant's share in the flat be sold/transferred* to the Plaintiff/the Plaintiff and a third party/a third party*.

OR

- Others (please state full details of the agreement).

(ii) (For private property)

State proposal: _____

(h) Division of other matrimonial assets (including CPF monies)(please specify).

(i) Others (please specify).

8. To the best of my knowledge, information and belief, the Defendant is working as a _____ earning a monthly/annual* income of \$_____.

Affirmed at Singapore by the abovenamed)

Before me,

)

)

)

_____)
this day of 20 .

A COMMISSIONER FOR OATHS

*Delete where inapplicable

** Where there are children in the marriage, the Agreed/Proposed Parenting Plan is to be filed together with the Case Statement.

*** Where the matrimonial asset in respect of which relief is being sought is an HDB flat, the Agreed/Proposed Matrimonial Property Plan & Particulars of Arrangements for Housing are to be filed together with the Case Statement.

[Note: Please refer to Syariah Court website for 'Instructions on obtaining the Relevant CPF Statement and Additional CPF Information']

FORM 9

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

CASE STATEMENT (NULLITY)

1. Particulars of Plaintiff

(a) Age : _____

(b) Citizenship : _____

(c) Religion : _____

(d) Educational level : _____

(e) Occupation : _____

(f) Current Address : _____

(g) The last address at which the parties to the marriage have lived together as husband and wife:

(h) Are you/Is your wife* currently pregnant? Yes/No*

(i) Are you an undischarged bankrupt? Yes/No*
Are there any pending bankruptcy proceedings against you? Yes/No*

2. Date and Place of Marriage:

(To enclose a copy of the original marriage certificate/certified true copy/translation)

3. Jurisdiction. [*Please select (a) or (b)*]

(a) *The Court has jurisdiction based on domicile. [*Choose one of the following*]

(i) I/the Defendant/Both the Defendant and I* am/is/are* Singapore citizen(s).

(ii) Neither I nor the Defendant is a Singapore citizen. [*State reasons for which the Court has jurisdiction based on domicile.*]

(b) *The Court has jurisdiction based on habitual residence. [*Choose one of the following*]

(i) I have been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.

- (ii) The Defendant has been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.

State the relevant details in either case:

(A) *Address(es) of the place(s) of residence:*

(B) *The length of residence at each place:*

4. Nullity.

I wish to apply for a decree/order for nullity of marriage.

[State the reasons below]

5. Particulars of all children *[To state, in respect of each living child of the parties]*

S/N	Name of child	Birth Cert/ NRIC No.	Date of Birth	Gender
1.				
2.				
3.				
4.				
5.				
Any disability or illness? <i>[State name of child and the nature of the disability or illness and attach a copy of any up-to-date medical report which is available.]</i>				
Child over 21 (whether in educational institution, national service, or mentally/physically disabled) <i>[State name of child and whether he is receiving instruction at an educational establishment or undergoing training for a trade, profession or vocation and whether he is suffering from a mental or physical disability and whether he is or will be serving full-time national service.*]</i>				
Is child under care? <i>[If the child is under the care or custody of an approved school or approved home established under the Children and Young Persons Act (Cap. 38), give details, state name of child and the date of any order for care or custody and the circumstances which gave rise to its being made.]</i>				

6. (a) Related Proceedings (in any Court other than the Syariah Court)

To state if there are or have been other proceedings in [*Singapore/elsewhere (to specify)*] with reference to the marriage, or to any children of the parties, or between the Plaintiff and the Defendant with reference to maintenance or to any property of either or both of them.

If there are or have been such proceedings, please complete the following section:

S/N	Nature of proceedings:		
	Suit number:		Date of Decree/order/judgment:
	Date of application		Country where proceedings filed:
	Details of Order applied/made:		
	Status of Proceedings if no Decree/order/judgment made:		
	Plaintiff's/Defendant's Bankruptcy Details:		
	Pending Bankruptcy Details:	<i>(State the suit number, whether creditor's bankruptcy application or debtor's bankruptcy application, Name of Creditor, Amount of debt claimed, Status of proceedings)</i>	

(b) Related proceedings (in the Syariah Court)

S/N	The Defendant and I have previous matrimonial proceedings	Nature of proceedings	Date of divorce	Date of rujuk/remarriage
		First Divorce		
		Second divorce		

7. Relief Claimed.

- (a) That the marriage be annulled.
- (b) That I/the Defendant* pay/pays* *nafkah iddah* in the sum of \$ _____ per month for the period of *iddah*.
- (c) That I/the Defendant* pay/pays* *mutaah* in the sum of \$ _____ for the duration of marriage of ____ years ____ months.
- (d) **Custody/Care and control/Access* of the child/children* of the parties.

That I/Defendant* be granted sole/joint custody* of the child/children* of the parties.

That I/the Defendant* be granted care and control of the child/children of the parties or split care and control as follows: [*to state terms of and reasons for split care and control*].

That I/Defendant* be granted reasonable access* to the child/children of the parties or access as follows: [to state terms of access]

(e) ***Division of the matrimonial home.

(i) (For Housing And Development Board Flats Only).

That the matrimonial home be surrendered to the Housing Development Board.

OR

That the Agreement for Lease with the HDB be terminated.

OR

That the matrimonial home be sold in the open market.

OR

That my share in the matrimonial home be sold/transferred* to the Defendant/the Defendant and a third party/a third party*.

OR

That the Defendant's share in the matrimonial home be sold/transferred* to me/me and a third party/a third party*.

OR

Others (please state full details of the agreement).

(ii) (For private property)

State proposal: _____

(f) Division of other matrimonial assets (including CPF monies)(please specify).

(g) Others (please specify).

8. To the best of my knowledge, information and belief, the Defendant is working as a _____ earning a monthly/annual* income of \$_____.

Affirmed at Singapore by the abovenamed)

Before me,

)

)

)

this day of 20 .

A COMMISSIONER FOR OATHS

*Delete where inapplicable

** Where there are children in the marriage, the Agreed/Proposed Parenting Plan is to be filed together with the Case Statement.

***** Where the matrimonial asset in respect of which relief is being sought is an HDB flat, the Agreed/Proposed Matrimonial Property Plan & Particulars of Arrangements for Housing are to be filed together with the Case Statement.**

[Note: Please refer to Syariah Court website for 'Instructions on obtaining the Relevant CPF Statement and Additional CPF Information']

FORM 10

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

SUMMONS (EX-PARTE*)

Let all parties concerned appear before the registrar or president on the _____ day of _____ 20__ at _____ a.m./p.m. on the hearing of an application on the part of the _____ for the following order(s):

- (1) _____
- (2) _____

The grounds of the application are set out in the affidavit(s) filed in support of this application.

Dated this _____ day of _____ 20 .

Registrar.

*This Summons is taken out by [to state name of party taking out this application/summons]
[to state Plaintiff's solicitor's name and address of law firm (if Plaintiff is represented by solicitor)
or Plaintiff's address for service in Singapore]*

*Delete where inapplicable.

FORM 11

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [if applicable]

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

AGREED PARENTING PLAN

1. Particulars of the child/children* of the parties

No.	Name	Birth Cert	Age	Gender

2. Current Arrangements

The current arrangements for the child/children* of the parties are as follows:

[to state, in respect of each child]

(a) **Residence** [state where the child is living, with particulars of accommodation, and what other persons live there, with their names and relationship to the child stated]

(b) **Care giver** [state who is looking after the child during the day, at night, during weekends and school holidays, whether both parents are working]

(c) **Education, etc.** [state the school or other educational establishment which the child is attending, or if he is working, his place of employment, the nature of his work and details of any training he will receive]

3. Agreement in Respect of Arrangements for the child/children*

(a) The following arrangements have been agreed for the children:

[to state, in respect of each child]

(a) **Residence** *[state where the child is to live, with particulars of accommodation, and what other persons live there, with their names and relationship to the child stated]*

(b) **Care giver** *[state who is to look after the child during the day, at night, during weekends and school holidays, whether both parents are working]*

(c) **Education, etc.** *[state the school or other educational establishment which the child will attend, or if he is working, his place of employment, the nature of his work and details of any training he will receive]*

4. Orders Sought

I am seeking, with the Defendant's consent, the following orders to be made by the court:

(a) **Custody** *[specify whether joint/sole/split custody for each child.]*

(b) **Care and Control** *[specify who has care and control for each child. If orders for split care and control of the children of the parties are being sought, (e.g. for care and control of one child to be granted to one parent, and for care and control of the other child to be granted to the other parent) to set out in an affidavit the reasons why such order for split care and control is in the best interests of the children of the parties, and attach the affidavit to this Agreed Parenting Plan.]*

(c) **Access** *[state whether reasonable access or specified access; whether day or night, how many days, from what time to what time]*

Defendant's Agreement

[*The Defendant's agreement can be confirmed by completing either option (a) or option (b) below.*]

(a) I, the Defendant, agree with the arrangements set out in this paragraph.

Signature of Defendant:

Name:

NRIC No.:

Date:

Signed by the Defendant before me,

A Commissioner for Oaths

(b) The Defendant agrees with the arrangements set out in this paragraph.

Signed on behalf of the Defendant by the Defendant's solicitor:

Date:

Signed (Plaintiff/Plaintiff's Solicitor*):

Date:

*Delete where inapplicable.

FORM 12

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

PLAINTIFF'S PROPOSED PARENTING PLAN

1. Particulars of the child/children* of the parties

No.	Name	Birth Cert	Age	Gender

2. Current Arrangements

The current arrangements for the child/children* of the parties are as follows:

[*to state, in respect of each child*]

- (a) **Residence** [*state where the child is currently living, with particulars of accommodation, and what other persons live there, with their names and relationship to the child stated*]

- (b) **Care arrangements** (this section need not be completed if the child is already working at the present time)

- (i) *If the child is presently not attending school on a daily basis, to complete the following section:

(A) Are both parents working?

(B) Who looks after the child during the day and at night? (i.e. father/mother/maid/elder siblings/relatives [*to specify nature of relationship to the child*]/a combination of the above/others [*to specify*]*)

(C) Where is the child cared for during the day and at night? (i.e. at the matrimonial home/childcare centre/babysitter/relative's home [to specify nature of person's relationship to the child]/others [to specify]*)

(D) For how long has this arrangement been in place? [State estimated period of time, i.e. from which date till the present date]

(ii) *If child is presently attending school on a daily basis, to state:

(A) The child's school hours.

(B) Where and by whom is the child being cared for before and after school hours?

(iii) *Where parties are no longer residing at the same address, to state:

(A) Who is the parent who does NOT live with the child (the non-custodial parent)?

(B) When was the last time the non-custodial parent visited the child?

(C) How often does the non-custodial parent visit the child?

(D) Does the child sometimes stay overnight with the non-custodial parent?

(c) **Education/Employment*** [state the school or other educational establishment which the child has been and is currently attending, or if he is working, his place of employment, the nature of his work and details of any training he is receiving]

(d) **Financial provision** [state who has been and is presently supporting the child or contributing to his support and the extent thereof]

(e) **Access** [state what are the current arrangements for access and the extent to which access has been given]

- (f) **Other relevant information** [*State any other information which is relevant to the matters concerning the arrangements for the child, for example, whether the Plaintiff or Defendant is suffering from any physical or mental disability, whether the Plaintiff or Defendant has any previous convictions and if so, the nature of the conviction, and whether the Plaintiff or Defendant has been committed to a drug rehabilitation centre and if so, when and for how long.*]

3. Proposed Arrangements

The proposed arrangements for the child/children* of the parties are as follows:

[*State, in respect of each child, for those matters which have not been agreed*]

- (a) **Residence** [*state where the child is to live, with particulars of accommodation, and what other persons live there, with their names and relationship to the child stated*]

- (b) **Care giver** [*state who is to look after the child during the day, at night, during weekends and school holidays*]

- (c) **Education, etc.** [*state the school or other educational establishment which the child will attend, or if he is working, his place of employment, the nature of his work and details of any training he will receive*]

4. Orders Sought

I am seeking the following orders to be made by the court:

- (a) **Custody** [*specify whether joint/sole/split custody for each child.*]

- (b) **Care and Control** [*specify who has care and control for each child. If orders for split care and control of the children of the parties are being sought, (e.g. for care and control of one child to be granted to one parent, and for care and control of the other child to be granted to the other parent) to set out the reasons why such orders for split care and control are in the best interests of the children of the parties*]

(c) **Access** [*state whether reasonable access or specified access; whether day or night, how many days, from what time to what time*]

I confirm that all the matters set out in this Proposed Parenting Plan are true and correct.

Signed (Plaintiff):

Name:

NRIC No.:

Date:

*Delete where inapplicable.

[Attach Annexes A and B to this form on separate pages.]

Annex A — Defendant's Agreement to Plaintiff's Proposed Parenting Plan

[Set out Form 20]

Annex B — Defendant's Proposed Parenting Plan

[Set out Form 21]

FORM 13

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

**AGREED MATRIMONIAL PROPERTY PLAN
(FOR HOUSING AND DEVELOPMENT BOARD FLATS ONLY)**

1. Particulars of the Property

(a) Address of matrimonial property (the Flat):

(b) Sales Registration Number* [*if there is only an Agreement for Lease and the buyers have not taken possession of the flat*]:

(c) Name of lessee(s)*:

(i) _____

(ii) _____

(iii) _____

(d) Names of permitted occupiers and relationship with each lessee*:

(e) Sole tenancy/Joint tenancy/Tenancy in common [*please specify shares*]*:

(f) Type of flat [*i.e. whether 3-room, 4-room, 5-room, Executive, etc.*]:

2. Agreed Arrangements

The parties' agreement with respect to the Flat is as follows:

[*Choose one of the following*]

- (a) **Option 1:** The Flat will be surrendered to the HDB.
- (b) **Option 2:** The Agreement for Lease with the HDB will be terminated.
- (c) **Option 3:** The Flat will be sold in the open market.
- (d) **Option 4:** The Plaintiff's share in the Flat will be sold/transferred* to:

- (i) The Defendant.
 - (ii) The Defendant and *[state name and relationship with the Defendant]*.
 - (iii) *[state name and relationship with the Plaintiff/the Defendant]*.
- (e) **Option 5:** The Defendant's share in the Flat will be sold/transferred* to:
- (i) The Plaintiff.
 - (ii) The Plaintiff and *[state name and relationship with the Plaintiff]*.
 - (iii) *[state name and relationship with the Defendant/the Plaintiff]*.
- (f) **Option 6:** Others *[please state brief details]*
- Particulars of the agreement are attached as Annex *[to state number]*.
- [To fill in the details of Option 1, 2, 3, 4, 5 or 6 as set out in Form 14, and to attach only the relevant pages to this form.]*

Defendant's Agreement

[The Defendant's agreement can be confirmed by completing either option (a) or option (b) below.]

- (a) I, the Defendant, agree with the arrangements set out in this paragraph.

Signature of Defendant:

Name:

NRIC No.:

Date:

Signed by the Defendant before me,

A Commissioner for Oaths

- (b) The Defendant agrees with the arrangements set out in this paragraph.

Signed on behalf of the Defendant by the Defendant's solicitor:

Date:

3. HDB's Approval for Option

The agreed arrangements between parties have been approved by the HDB.

4. CPF Information

The relevant CPF statement and additional CPF information (if applicable) of each party are annexed to this plan as Annex *[to state number]*.

Signed (Plaintiff/Plaintiff's Solicitor*):

Date:

*Delete where inapplicable.

FORM 14

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE
PARTICULARS OF ARRANGEMENTS FOR HOUSING

Plaintiff's/Defendant's*	
Particulars of Proposed/Agreed* Arrangements for Housing	
Housing and Development Board (HDB) Flat — List of Options	
<i>Select one or more options and complete the details in the following pages for the option(s) selected.</i>	
<input type="checkbox"/> Option 1: The flat will be surrendered to the HDB.	
<input type="checkbox"/> Option 2: The Agreement for Lease with the HDB will be terminated.	
<input type="checkbox"/> Option 3: The flat will be sold in the open market.	
<input type="checkbox"/> Option 4: The Plaintiff's share in the flat will be sold/transferred* to:	
<input type="checkbox"/> the Defendant	
<input type="checkbox"/> the Defendant and a third party	
<input type="checkbox"/> a third party	
<input type="checkbox"/> Option 5: The Defendant's share in the flat will be sold/transferred* to:	
<input type="checkbox"/> the Plaintiff	
<input type="checkbox"/> the Plaintiff and a third party	
<input type="checkbox"/> a third party	
<input type="checkbox"/> Option 6: Others:	
_____	_____
Plaintiff*	Defendant*
Date: _____	Date: _____
*Delete where inapplicable.	

Option 1: The flat will be surrendered to the HDB.

1. The compensation for the surrender of the flat will be used to [please tick if applicable]:
 - (a) repay the outstanding HDB mortgage loan and all moneys due to the HDB.
 - (b) refund the Plaintiff's CPF moneys used for the flat and the accrued interest*.
 - (c) refund the Defendant's CPF moneys used for the flat and the accrued interest*.
 - (d) others [please specify] _____.
2. [If 1(a) above is not selected and there is an outstanding mortgage loan or moneys due to the HDB]. The outstanding mortgage loan or moneys due to the HDB will be borne by:
Plaintiff _____ % \$ _____ *
Defendant _____ % \$ _____ *
3. If 1(b) or (c) above is not selected and the CPF moneys of the Plaintiff and/or the Defendant have been used for the flat [please tick if applicable]:
 - (a) The Plaintiff/The Defendant* will refund the Plaintiff's CPF moneys used for the flat and the accrued interest.
 - (b) The Plaintiff/The Defendant* will refund the Defendant's CPF moneys used for the flat and the accrued interest.
4. The conveyancing, stamp, registration and administrative fees of the surrender will be borne by:
Plaintiff _____ % \$ _____ *
Defendant _____ % \$ _____ *
5. The balance or shortfall will be divided in the following manner:
Plaintiff _____ % \$ _____ *
Defendant _____ % \$ _____ *

Time Frame

The parties will apply to the HDB to surrender the flat:

- by [please specify the date] _____;
- within _____ weeks/months of the order of court on the HDB flat;
- others [please specify] _____.

Plaintiff*

Defendant*

Date: _____

Date: _____

*Delete where inapplicable.

Option 2: The Agreement for Lease will be terminated.

1. The deposit to be refunded by the HDB will be used to [please tick if applicable]:
- (a) pay all moneys due to the HDB.
 - (b) refund the Plaintiff's CPF moneys used for the flat and the accrued interest*.
 - (c) refund the Defendant's CPF moneys used for the flat and the accrued interest*.
 - (d) others [please specify] _____.
2. [If 1(a) above is not selected and there are moneys due to the HDB]. The moneys due to the HDB will be borne by:
- | | |
|------------------|-----------|
| Plaintiff _____% | \$ _____* |
| Defendant _____% | \$ _____* |
3. If 1(b) or (c) above is not selected and the CPF moneys of the Plaintiff and/or the Defendant have been used for the flat [please tick if applicable]:
- (a) The Plaintiff/The Defendant* will refund the Plaintiff's CPF moneys used for the flat and the accrued interest.
 - (b) The Plaintiff/The Defendant* will refund the Defendant's CPF moneys used for the flat and the accrued interest.
4. The conveyancing, stamp, registration and administrative fees of the termination of the Agreement for Lease will be borne by:
- | | |
|------------------|-----------|
| Plaintiff _____% | \$ _____* |
| Defendant _____% | \$ _____* |
5. The balance or shortfall will be divided in the following manner:
- | | |
|------------------|-----------|
| Plaintiff _____% | \$ _____* |
| Defendant _____% | \$ _____* |

Time Frame

The parties will apply to the HDB to terminate the Agreement for Lease:

- by [please specify the date] _____;
- within _____ weeks/months of the order of court on the HDB flat;
- others [please specify] _____.

Plaintiff*

Date: _____

Defendant*

Date: _____

*Delete where inapplicable.

Option 3: The flat will be sold in the open market.

1. The selling price shall be determined in the following manner [please tick where appropriate]:
 - By mutual agreement;
 - Not lower than \$ _____;
 - Not lower than _____ % of the valuation and the valuation is to be determined by:
 - A valuer appointed by the HDB on a loan basis;
 - Others [please specify] _____ on:
 - An open market basis;
 - A loan basis;
 - others [please specify] _____.
2. The sale proceeds will be used to [please tick if applicable]:
 - (a) repay the outstanding mortgage loan;
 - (b) pay all moneys due to the HDB (including resale levy and upgrading levy, if applicable, but excluding the conveyancing, stamp, registration and administrative fees of the sale);
 - (c) refund the Plaintiff's CPF moneys used for the flat and the accrued interest*;
 - (d) refund the Defendant's CPF moneys used for the flat and the accrued interest*;
 - (e) others [please specify] _____.
3. If 2(a) or (b) above is not selected and there is an outstanding mortgage loan or moneys due to the HDB [please tick if applicable]:
 - The outstanding mortgage loan will be repaid by:

Plaintiff _____ %	\$ _____ *
Defendant _____ %	\$ _____ *
 - The moneys due to the HDB will be repaid by:

Plaintiff _____ %	\$ _____ *
Defendant _____ %	\$ _____ *
4. If 2(c) or (d) above is not selected and the CPF moneys of the Plaintiff and/or the Defendant have been used for the flat [please tick if applicable]:
 - (a) The Plaintiff/The Defendant* will refund the Plaintiff's CPF moneys used for the flat and the accrued interest.
 - (b) The Plaintiff/The Defendant* will refund the Defendant's CPF moneys used for the flat and the accrued interest.
5. The conveyancing, stamp, registration and administrative fees of the sale will be borne by:

Plaintiff _____ %	\$ _____ *
Defendant _____ %	\$ _____ *
6. The balance of the proceeds/shortfall will be divided in the following manner:

Plaintiff _____ % \$ _____ *

Defendant _____ % \$ _____ *

Time Frame

The parties will apply to the HDB to sell the flat in the open market:

- by [*please specify the date*] _____;
- within _____ weeks/months of the order of court on the HDB flat;
- others [*please specify*] _____.

Plaintiff*

Defendant*

Date: _____

Date: _____

*Delete where inapplicable.

Option 4: The Plaintiff's share in the flat will be sold/transferred* to the Defendant and/or other(s).

1. The sale/transfer* is [please tick one]:

- with no cash consideration.
- with cash consideration and the Defendant will pay the Plaintiff [please tick where applicable]:

- \$ _____
- _____ % of the net value:

(a) the net value is:

\$ _____ /the valuation/others [please specify]*
_____ less the following:

- Plaintiff's CPF moneys used for the flat;
- Plaintiff's accrued interest on CPF moneys used;
- Defendant's CPF moneys used for the flat;
- Defendant's accrued interest on CPF moneys used;
- the amount of outstanding mortgage loan;
- the moneys due to the HDB;
- the conveyancing, stamp, registration and administrative fees of the sale/transfer*;
- others [please specify] _____.

(b) *the valuation is to be determined by:

- a valuer appointed by the HDB on a loan basis;
- others [please specify] _____ on:
 - an open market basis;
 - a loan basis;
 - others [please specify] _____.

2. The Plaintiff/Defendant* will refund the Plaintiff's CPF moneys used for the flat.
- The Plaintiff/Defendant* will refund the accrued interest on the Plaintiff's CPF moneys used for the flat.

3. The outstanding mortgage loan will be borne by:

Plaintiff _____ % \$ _____ *

Defendant _____ % \$ _____ *

4. All moneys due to the HDB, if any, will be borne by:

Plaintiff _____ % \$ _____ *

Defendant _____ % \$ _____ *

5. The conveyancing, stamp, registration and administrative fees of the sale/transfer* will be borne by:

Plaintiff _____ % \$ _____ *

Defendant _____ % \$ _____ *

6. Other details [please specify] _____.

Time Frame

The parties will apply to the HDB to sell or transfer the Plaintiff's share in the flat:

- by [*please specify the date*] _____;
- within _____ weeks/months of the order of court on the HDB flat;
- others [*please specify*] _____.

Plaintiff*

Defendant*

Date: _____

Date: _____

*Delete where inapplicable.

Option 5: The Defendant's share in the flat will be sold/transferred* to the Plaintiff and/or other(s).

1. The sale/transfer* is [please tick one]:

- with no cash consideration.
- with cash consideration and the Plaintiff will pay the Defendant [please tick where applicable]:

- \$ _____
- _____% of the net value:

(a) the net value is:

\$ _____/the _____ valuation/others [please specify]*
_____ less the following:

- Plaintiff's CPF moneys used for the flat;
- Plaintiff's accrued interest on CPF moneys used;
- Defendant's CPF moneys used for the flat;
- Defendant's accrued interest on CPF moneys used;
- the amount of outstanding mortgage loan;
- the moneys due to the HDB;
- the conveyancing, stamp, registration and administrative fees of the sale/transfer*;
- others [please specify] _____.

(b)* the valuation is to be determined by:

- a valuer appointed by the HDB on a loan basis;
- others [please specify] _____ on:
 - an open market basis;
 - a loan basis;
 - others [please specify] _____.

2. The Plaintiff/Defendant* will refund the Defendant's CPF moneys used for the flat.
- The Plaintiff/Defendant* will refund the accrued interest on the Defendant's CPF moneys used for the flat.

3. The outstanding mortgage loan will be borne by:

Plaintiff	_____ %	\$ _____ *
Defendant	_____ %	\$ _____ *

4. All moneys due to the HDB, if any, will be borne by:

Plaintiff	_____ %	\$ _____ *
Defendant	_____ %	\$ _____ *

5. The conveyancing, stamp, registration and administrative fees of the sale/transfer* will be borne by:

Plaintiff	_____ %	\$ _____ *
Defendant	_____ %	\$ _____ *

6. Other details [please specify] _____.

Time Frame

The parties will apply to the HDB to sell or transfer the Defendant's share in the flat:

- by [*please specify the date*] _____;
- within _____ weeks/months of the order of court on the HDB flat;
- others [*please specify*] _____.

Plaintiff*

Date: _____

Defendant*

Date: _____

*Delete where inapplicable.

Option 6: Others

Please state the full details of the agreement.

Time Frame

The parties will apply to the HDB to surrender/sell in the open market/sell or transfer a party's share in* the flat:

- by [*please specify the date*] _____;
- within _____ weeks/months of the order of court on the HDB flat;
- others [*please specify*] _____.

Plaintiff*

Defendant*

Date: _____

Date: _____

*Delete where inapplicable.

FORM 15

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

**PLAINTIFF'S PROPOSED MATRIMONIAL PROPERTY PLAN
(FOR HOUSING AND DEVELOPMENT BOARD FLATS ONLY)**

1. Particulars of the Property

(a) Address of matrimonial property (the Flat):

(b) Sales Registration Number*: [*if there is only an Agreement for Lease and the buyers have not taken possession of the flat*]:

(c) Name of lessee(s)*:

1) _____

2) _____

3) _____

(d) Names of permitted occupiers and relationship with each lessee*:

(e) Sole tenancy/Joint tenancy/Tenancy in common [*please specify shares*]*:

(f) Type of flat [*i.e. whether 3-room, 4-room, 5-room, Executive, etc.*]:

(g) Date of purchase of flat: _____

(h) Purchase price of flat: _____

2. Proposed Arrangements

(a) Payments made by each lessee towards the purchase of the Flat.

[To state in respect of each lessee]

(i) Initial capital payment *[to state whether in Central Provident Fund (CPF) moneys or cash]*:

(ii) Conveyancing, stamp, registration and administrative fees *[to state whether in CPF moneys or cash]*:

(iii) Instalments per month *[to state whether in CPF moneys or cash]*:

(iv) Indirect contributions:

(b) Amount of loan granted by the HDB/Financial institution:

(c) Amount of outstanding loan due to the HDB/Financial institution as at date of reply to enquiry from the HDB/Financial institution, i.e. *[to state exact date]*:

(d) The relevant CPF statements and additional CPF information (if applicable) dated _____ *[to state date]* are annexed to this plan as Annex _____ *[to state number]*.

(e) **(For Plaintiffs who are above the age of 55) I am/The Plaintiff is** above the age of 55 years and the amount required to be refunded into my/his/her* CPF account in the event of a sale of the flat/transfer in ownership of the flat:

(f) Amount of CPF Housing grant credited to Lessee's CPF account *[to state in respect of each lessee]*:

Lessee 1: _____

Lessee 2: _____

Etc.

(g) Parties are required/not required* to surrender the Flat to the HDB. *[If parties are required to surrender the Flat to the HDB, state the estimated surrender value of the Flat (if known)]*

(h) Parties are eligible/not eligible* to sell the Flat on the open market. *[If parties are not eligible to sell the Flat on the open market, state the reasons why]*.

(i) Parties are liable/not liable* to pay resale levy, upgrading levy or other moneys to the HDB. *[If parties are liable to pay the resale levy, etc., to state the amount of moneys payable.]*

(j) Valuation of the Flat

The estimated value of the Flat is: *[to state estimated value of the Flat and the basis of the valuation]*

(k) Plaintiff's proposal with respect to the Flat

The Plaintiff's proposal with respect to the Flat is as follows:

(Choose one or more of the following options. If more than one option is chosen, state the order of preference in brackets beside the option.)

- (i) **Option 1:** The Flat will be surrendered to the HDB.
- (ii) **Option 2:** The Agreement for Lease with the HDB will be terminated.
- (iii) **Option 3:** The Flat will be sold in the open market.
- (iv) **Option 4:** The Plaintiff's share in the Flat will be sold/transferred* to:
 - (A) The Defendant
 - (B) The Defendant and _____ *[state name and relationship with the Defendant]*
 - (C) *[state name and relationship with the Plaintiff/the Defendant]*
- (v) **Option 5:** The Defendant's share in the Flat will be sold/transferred* to:
 - (A) The Plaintiff
 - (B) The Plaintiff and _____ *[state name and relationship with the Plaintiff]*
 - (C) *[state name and relationship with the Defendant/the Plaintiff]*
- (vi) **Option 6:** Others *[please state brief details]*

Particulars of my/the Plaintiff's* proposal (for each option selected) are attached as Annex *[to state number]*. *[To fill in Option 1, 2, 3, 4, 5 or 6 as set out in Form 14, and to attach only the relevant pages to this form.]*

3. Confirmation Statement

I confirm/The Plaintiff confirms* that enquiries have been made with the HDB/HDB and the Central Provident Fund Board (CPFBoard)* on *[to state date]*, and that the contents of this document are a true and accurate reflection of the replies from the HDB/CPFBoard/HDB and CPFBoard* which I have/the Plaintiff has* received pursuant to the said enquiries, on *[to state date]*.

Signature (Plaintiff/Plaintiff's Solicitor*):

Date:

*Delete where inapplicable.

[Attach Annexes A and B to this form on separate pages.]

Annex A — Defendant's Agreement to Plaintiff's Matrimonial Property Plan

[Set out Form 22]

Annex B — Defendant's Proposed Matrimonial Property Plan

[Set out Form 23]

FORM 16

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

SUMMONS

(APPLICATION TO REPRESENT A PERSON UNDER DISABILITY)

Let all parties concerned appear before the registrar or president on the _____ day of _____ 20__ at _____ a.m./p.m. on the hearing of an application on the part of the _____ for the following order(s):

- (1) That [*to state name, NRIC No. and address of person to be appointed*] be appointed to represent the Plaintiff/Defendant/any other party* in these proceedings.
- (2) That the costs of this application be provided for.

The grounds of the application are set out in the affidavit(s) filed in support of this application.

Dated this _____ day of _____ 20 .

Registrar.

This Summons is taken out by [to state name of party taking out this application/summons]

[to state Plaintiff's/Defendant's solicitor's name and address of law firm (if Plaintiff/Defendant is represented by solicitor) or Plaintiff's/Defendant's address for service in Singapore]

*Delete where inapplicable.

FORM 17

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

MEMORANDUM OF DEFENCE (BY DEFENDANT HUSBAND)

1. Particulars of Defendant

- (a) Age : _____
(b) Citizenship : _____
(c) Religion : _____
(d) Educational level : _____
(e) Occupation : _____
(f) Current Address : _____

(g) The last address at which the parties to the marriage have lived together as husband and wife:

(h) Is your wife currently pregnant? Yes / No*

(i) Are you an undischarged bankrupt? Yes/No*
Are there any pending bankruptcy proceedings against you? Yes/No*

(j) Have you attended Marriage Counselling Programme? Yes/No*
If yes, please provide a copy of a letter from a Marriage Counselling Programme Agency. If not, you may not include a cross-application in your Memorandum of Defence unless (choose one of the following):

- (i) The Court has allowed this Cross-application to be filed on _____ [to state date] in Summons No. _____ [to state number]. Please provide a copy of the Order of Court.
- (ii) I am an excluded party. Please state reasons and provide supporting documents.

2. Date and Place of Marriage:

(To enclose a copy of the original marriage certificate/certified true copy/translation)

3. Jurisdiction [*Please select (a) or (b)*]

(a) *The Court has jurisdiction based on domicile. [*Choose one of the following*]

- (i) I/the Plaintiff/Both the Plaintiff and I* am/is/are* Singapore citizen(s).
- (ii) Neither I nor the Plaintiff is a Singapore citizen. [*State reasons for which the Court has jurisdiction based on domicile.*]

(b) *The Court has jurisdiction based on habitual residence. [*Choose one of the following*]

- (i) The Plaintiff has been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.
- (ii) I have been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.

State the relevant details in either case:

(A) *Address(es) of the place(s) of residence:*

(B) *The length of residence at each place:*

4. Defence.

(a) I confirm/do not confirm paragraph 4(a) of the Plaintiff's Case Statement.

(b) I agree/disagree with paragraph 4(b) of the Plaintiff's Case Statement.

(If disagree, to state full particulars of the facts relied on but not the evidence by which they are to be proved.)

5. Particulars of all children [*To state, in respect of each living child of the parties*]

S/N	Name of child	Birth Cert/ NRIC No.	Date of Birth	Gender
1.				
2.				
3.				
4.				
5.				
Are there any statements set out in the Case Statement concerning the living children of the parties that are disputed? <i>(If yes, give full particulars of facts)</i>				

6. (a) Related Proceedings (in any Court other than the Syariah Court)

To state if there are or have been other proceedings in [*Singapore/elsewhere (to specify)*] with reference to the marriage, or to any children of the parties, or between the Plaintiff and the Defendant with reference to maintenance or to any property of either or both of them.

If there are or have been such proceedings, please complete the following section:

S/N	Nature of proceedings:		
	Suit number:		Date of Decree/order/judgment:
	Date of application		Country where proceedings filed:
	Details of Order applied/made:		
	Status of Proceedings if no Decree/order/judgment made:		
	Plaintiff's/Defendant's Bankruptcy Details:		
	Pending Bankruptcy Details:	<i>(State the suit number, whether creditor's bankruptcy application or debtor's bankruptcy application, Name of Creditor, Amount of debt claimed, Status of proceedings)</i>	

(b) Related proceedings (in the Syariah Court)

S/N	The Plaintiff and I have previous matrimonial proceedings	Nature of proceedings	Date of divorce	Date of rujuk/remarriage
		First Divorce		
		Second divorce		

7. Relief Claimed.

- (a) That the marriage be dissolved.
- (b) That I pay *nafkah iddah* in the sum of \$ _____ per month for the period of *iddah*.
- (c) That I pay *mutaah* in the sum of \$ _____ for the duration of marriage of ___ years ___ months.
- (d) That I pay the outstanding *emas kahwin* in the sum of \$ _____ (*if any*).
- (e) That I pay the outstanding marriage expenses (*hantaran belanja*) in the sum of \$ _____ (*if any*).
- (f) ****Custody/Care and control/Access* of the child/children* of the parties.**
That I/the Plaintiff* be granted sole/joint custody* of the child/children* of the parties.

That I/the Plaintiff* be granted care and control of the child/children* of the parties or split care and control as follows: *[to state terms of and reasons for split care and control]*.

That I/the Plaintiff* be granted reasonable access* to the child/children* of the parties or access as follows: *[to state terms of access]*

(g) ***Division of the matrimonial home.

(i) (For Housing And Development Board Flats Only).

That the matrimonial home be surrendered to the Housing Development Board.

OR

That the Agreement for Lease with the HDB be terminated.

OR

That the matrimonial home be sold in the open market.

OR

That my share in the matrimonial home be sold/transferred* to the Plaintiff/the Plaintiff and a third party/a third party*.

OR

That the Plaintiff's share in the matrimonial home be sold/transferred* to me/me and a third party/a third party*.

OR

Others (please state full details of the agreement).

(ii) (For private properties)

State proposal: _____

(h) Division of other matrimonial assets (including CPF monies) (please specify).

(i) Others (please specify).

Affirmed at Singapore by the abovenamed)

Before me,

)

)

)

_____)
this day of 20 .

A COMMISSIONER FOR OATHS

*Delete where inapplicable

**** Where there are children in the marriage, the Defendant's Agreement to Plaintiff's Proposed Parenting Plan/Defendant's Proposed Parenting Plan may be filed together with the Memorandum of Defence.**

***** Where the matrimonial asset in respect of which relief is being sought is an HDB flat, the Defendant's Agreement to Plaintiff's Proposed Matrimonial Property Plan/Defendant's Proposed Matrimonial Property Plan & Particulars of Arrangements for Housing may be filed together with the Memorandum of Defence.**

[Note: Please refer to Syariah Court website for 'Instructions on obtaining the Relevant CPF Statement and Additional CPF Information']

FORM 18

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

MEMORANDUM OF DEFENCE (BY DEFENDANT WIFE)

1. Particulars of Defendant

- (a) Age : _____
(b) Citizenship : _____
(c) Religion : _____
(d) Educational level : _____
(e) Occupation : _____
(f) Current Address : _____

(g) The last address at which the parties to the marriage have lived together as husband and wife:

(h) Are you currently pregnant? Yes / No*

(i) Are you an undischarged bankrupt? Yes/No*
Are there any pending bankruptcy proceedings against you? Yes/No*

(j) Have you attended Marriage Counselling Programme? Yes/No*
If yes, please provide a copy of a letter from a Marriage Counselling Programme Agency. If not, you may not include a cross-application in your Memorandum of Defence unless (choose one of the following):

- (i) The Court has allowed this Cross-application to be filed on _____ [to state date] in Application No. _____ [to state number]. Please provide a copy of the Order of Court.
- (ii) I am an excluded party. Please state reasons and provide supporting documents.

2. Date and Place of Marriage:

(To enclose a copy of the original marriage certificate/certified true copy/translation)

3. Jurisdiction [*Please select (a) or (b)*]

(a) *The Court has jurisdiction based on domicile. [*Choose one of the following*]

- (i) I/the Plaintiff/Both the Plaintiff and I* am/is/are* Singapore citizen(s).
- (ii) Neither I nor the Plaintiff is a Singapore citizen. [*State reasons for which the Court has jurisdiction based on domicile.*]

(b) *The Court has jurisdiction based on habitual residence. [*Choose one of the following*]

- (i) The Plaintiff has been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.
- (ii) I have been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.

State the relevant details in either case:

(A) *Address(es) of the place(s) of residence:*

(B) *The length of residence at each place:*

4. Defence.

(a) I confirm/do not confirm paragraph 4(a) of the Plaintiff's Case Statement.

(b) I agree/disagree with paragraph 4(b) of the Plaintiff's Case Statement.

(If disagree, to state full particulars of the facts relied on but not the evidence by which they are to be proved.)

5. Particulars of all children [*To state, in respect of each living child of the parties*]

S/N	Name of child	Birth Cert/ NRIC No.	Date of Birth	Gender
1.				
2.				
3.				
4.				
5.				

Are there any statements set out in the Case Statement concerning the living children of the parties that are disputed? (If yes, give full particulars of facts)	
--	--

6. (a) Related Proceedings (in any Court other than the Syariah Court)

To state if there are or have been other proceedings in [Singapore/elsewhere (to specify)] with reference to the marriage, or to any children of the parties, or between the Plaintiff and the Defendant with reference to maintenance or to any property of either or both of them.

If there are or have been such proceedings, please complete the following section:

S/N	Nature of proceedings:			
	Suit number:		Date of Decree/order/judgment:	
	Date of application		Country where proceedings filed:	
	Details of Order applied/made:			
	Status of Proceedings if no Decree/order/judgment made:			
	Plaintiff's/Defendant's Bankruptcy Details:			
	Pending Bankruptcy Details:	<i>(State the suit number, whether creditor's bankruptcy application or debtor's bankruptcy application, Name of Creditor, Amount of debt claimed, Status of proceedings)</i>		

(b) Related proceedings (in the Syariah Court)

S/N	The Plaintiff and I have previous matrimonial proceedings	Nature of proceedings	Date of divorce	Date of rujuk/remarriage
		First Divorce		
		Second divorce		

7. Relief Claimed.

- (a) That the marriage be dissolved.
- (b) That the Plaintiff pays *nafkah iddah* in the sum of \$_____ per month for the period of *iddah*.
- (c) That the Plaintiff pays *mutaah* in the sum of \$_____ for the duration of marriage of ___ years ___ months.
- (d) That the Plaintiff pays the outstanding *emas kahwin* in the sum of \$_____ (if any).
- (e) That the Plaintiff pays the outstanding marriage expenses (*hantaran belanja*) in the sum of \$_____ (if any).
- (f) ****Custody/Care and control/Access* of the child/children* of the parties.**

That I/the Plaintiff* be granted sole/joint custody* of the child/children* of the parties.

That I/the Plaintiff* be granted care and control of the child/children* of the parties or split care and control as follows: [to state terms of and reasons for split care and control].

That I/the Plaintiff* be granted reasonable access* to the child/children of the parties or access as follows: [to state terms of access]

(g) ***Division of the matrimonial home.

(i) (For Housing And Development Board Flats Only).

That the matrimonial home be surrendered to the Housing Development Board.

OR

That the Agreement for Lease with the HDB be terminated.

OR

That the matrimonial home be sold in the open market.

OR

That my share in the matrimonial home be sold/transferred* to the Plaintiff/the Plaintiff and a third party/a third party*.

OR

That the Plaintiff's share in the matrimonial home be sold/transferred* to me/me and a third party/a third party*.

OR

Others (please state full details of the agreement)

(ii) (For private properties)

State proposal: _____

(h) Division of other matrimonial assets (including CPF monies) (please specify).

(i) Others (please specify).

Affirmed at Singapore by the abovenamed)

)

)

)

_____)
this day of 20 .

Before me,

A COMMISSIONER FOR OATHS

*Delete where inapplicable

****** Where there are children in the marriage, the Defendant's Agreement to Plaintiff's Proposed Parenting Plan/Defendant's Proposed Parenting Plan may be filed together with the Memorandum of Defence.

******* Where the matrimonial asset in respect of which relief is being sought is an HDB flat, the Defendant's Agreement to Plaintiff's Proposed Matrimonial Property Plan/Defendant's Proposed Matrimonial Property Plan & Particulars of Arrangements for Housing may be filed together with the Memorandum of Defence.

[Note: Please refer to Syariah Court website for 'Instructions on obtaining the Relevant CPF Statement and Additional CPF Information']

FORM 19

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

MEMORANDUM OF DEFENCE (NULLITY)

1. Particulars of Defendant

(a) Age : _____

(b) Citizenship : _____

(c) Religion : _____

(d) Educational level : _____

(e) Occupation : _____

(f) Current Address : _____

(g) The last address at which the parties to the marriage have lived together as husband and wife:

(h) Are you/Is your wife currently pregnant? Yes/No*

(i) Are you an undischarged bankrupt? Yes/No*

Are there any pending bankruptcy proceedings against you? Yes/No*

2. Date and Place of Marriage:

(To enclose a copy of the original marriage certificate/certified true copy/translation)

3. Jurisdiction [*Please select (a) or (b)*]

(a) *The Court has jurisdiction based on domicile. [*Choose one of the following*]

(i) I/the Plaintiff/Both the Plaintiff and I* am/is/are* Singapore citizen(s).

(ii) Neither I nor the Plaintiff is a Singapore citizen. [*State reasons for which the Court has jurisdiction based on domicile.*]

(b) *The Court has jurisdiction based on habitual residence. [Choose one of the following]

- (i) The Plaintiff has been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.
- (ii) I have been habitually resident in Singapore for a period of 3 years immediately preceding the date of the filing of this Originating Summons.

State the relevant details in either case:

(A) Address(es) of the place(s) of residence:

(B) The length of residence at each place:

4. Nullity.

I confirm/do not confirm* paragraph 4 of the Plaintiff's Case Statement.

(If disagree, to state full particulars of the facts relied on but not the evidence by which they are to be proved.)

5. Particulars of all children [To state, in respect of each living child of the parties]

S/N	Name of child	Birth Cert/ NRIC No.	Date of Birth	Gender
1.				
2.				
3.				
4.				
5.				
Are there any statements set out in the Case Statement concerning the living children of the parties that are disputed? (If yes, give full particulars of facts)				

6. (a) Related Proceedings (in any Court other than the Syariah Court)

To state if there are or have been other proceedings in [Singapore/elsewhere (to specify)] with reference to the marriage, or to any children of the parties, or between the Plaintiff and the Defendant with reference to maintenance or to any property of either or both of them.

If there are or have been such proceedings, please complete the following section:

S/N	Nature of proceedings:		
	Suit number:		Date of Decree/order/judgment:

	Date of application		Country where proceedings filed:	
	Details of Order applied/made:			
	Status of Proceedings if no Decree/order/judgment made:			
	Plaintiff's/Defendant's Bankruptcy Details:			
	Pending Bankruptcy Details:	<i>(State the suit number, whether creditor's bankruptcy application or debtor's bankruptcy application, Name of Creditor, Amount of debt claimed, Status of proceedings)</i>		

(b) Related proceedings (in the Syariah Court)

S/N	The Plaintiff and I have previous matrimonial proceedings	Nature of proceedings	Date of divorce	Date of rujuk/remarriage
		First Divorce		
		Second divorce		

7. Relief Claimed.

- (a) That the marriage be dissolved.
- (b) That I/the Plaintiff pay/pays *nafkah iddah* in the sum of \$ _____ per month for the period of *iddah*.
- (c) That I/the Plaintiff pay/pays *mutaah* in the sum of \$ _____ for the duration of marriage of _____ years _____ months.
- (d) ****Custody/Care and control/Access* of the child/children* of the parties.**

That I/the Plaintiff* be granted sole/joint custody* of the child/children* of the parties.

That I/the Plaintiff* be granted care and control of the child/children* of the parties or split care and control as follows: [*to state terms of and reasons for split care and control*].

That I/the Plaintiff* be granted reasonable access* to the child/children* of the parties or access as follows: [*to state terms of access*]

- (e) *****Division of the matrimonial home**
 - (i) (For Housing And Development Board Flats Only).

That the matrimonial home be surrendered to the Housing Development Board.

OR

That the Agreement for Lease with the HDB be terminated.

OR

That the matrimonial home be sold in the open market.

OR

That my share in the matrimonial home be sold/transferred* to the Defendant/the Defendant and a third party/a third party*.

OR

That the Plaintiff's share in the matrimonial home be sold/transferred* to me/me and a third party/a third party*.

OR

(ii) (For private properties)

State proposal: _____

(f) Division of other matrimonial assets (including CPF monies) (please specify).

(g) Others (please specify).

Affirmed at Singapore by the abovenamed)

Before me,

)

)

)

_____)
this day of 20 .

A COMMISSIONER FOR OATHS

*Delete where inapplicable

** Where there are children in the marriage, the Defendant's Agreement to Plaintiff's Proposed Parenting Plan/Defendant's Proposed Parenting Plan may be filed together with the Memorandum of Defence.

*** Where the matrimonial asset in respect of which relief is being sought is an HDB flat, the Defendant's Agreement to Plaintiff's Proposed Matrimonial Property Plan/Defendant's Proposed Matrimonial Property Plan & Particulars of Arrangements for Housing may be filed together with the Memorandum of Defence.

[Note: Please refer to Syariah Court website for 'Instructions on obtaining the Relevant CPF Statement and Additional CPF Information']

FORM 20

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

**DEFENDANT'S AGREEMENT TO PLAINTIFF'S PROPOSED
PARENTING PLAN**

1. Defendant's Agreement.

[*The Defendant's agreement can be confirmed by completing either option (a) or option (b) below.*]

- (a) I, the Defendant, agree with the following order(s) sought in paragraph 4 of the Plaintiff's Proposed Parenting Plan.*

[*to state the specific order(s) agreed to*]

Signature (Defendant):

Name:

NRIC No.:

Date:

- (b) The Defendant agrees with the following order(s) sought in paragraph 4 of the Proposed Parenting Plan (By Plaintiff).*

[*to state the specific order(s) agreed to*]

Signed on behalf of the Defendant by the Defendant's Solicitor:

Date:

*Delete where applicable

FORM 21

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [if applicable]

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

PROPOSED PARENTING PLAN (BY DEFENDANT)

I, the Defendant, do not agree with the orders sought in paragraph 4 of the Proposed Parenting Plan (by Plaintiff), and I wish to be heard by the court on the issues of custody, care and control and access. I set out my position on the current arrangements as well as my proposed arrangements for the children of the parties below.

1. Current Arrangements

The current arrangements for the child/children* of the parties are as follows:

[to state in respect of each child]

- (a) **Residence** [state where the child is currently living, with particulars of accommodation, and what other persons live there, with their names and relationship to the child stated.]

- (b) **Care arrangements** (this section need not be completed if the child is already working at the present time)

- (i) *If the child is presently not attending school on a daily basis, to complete the following section:

- (A) Are both parents working?

- (B) Who looks after the child during the day and at night? (i.e. father/mother/maid/elder siblings/relatives [to specify nature of relationship to the child]/a combination of the above/others [to specify]*)

(C) Where is the child cared for during the day and at night? (i.e. at the matrimonial home/childcare centre/babysitter/relative's home [to specify nature of person's relationship to the child]/others [to specify]*)

(D) For how long has this arrangement been in place? [State estimated period of time, i.e. from which date till the present date]

(ii) *If child is presently attending school on a daily basis, to state:

(A) The child's school hours.

(B) Where and by whom is the child being cared for before and after school hours?

(iii) *Where parties are no longer residing at the same address, to state:

(A) Who is the parent who does NOT live with the child (the non-custodial parent)?

(B) When was the last time the non-custodial parent visited the child?

(C) How often does the non-custodial parent visit the child?

(D) Does the child sometimes stay overnight with the non-custodial parent?

(c) **Education/Employment*** [state the school or other educational establishment which the child has been and is currently attending, or if he is working, his place of employment, the nature of his work and details of any training he is receiving.];

(d) **Financial provision** [state who has been and is presently supporting the child or contributing to his support and the extent thereof.]; and

(e) **Access** [state what are the current arrangements for access and the extent to which access has been given.]

- (f) **Other relevant information** [State any other information which is relevant to the matters concerning the arrangements for the child, for example, whether the Plaintiff or Defendant is suffering from any physical or mental disability, whether the Plaintiff or Defendant has any previous convictions and if so, the nature of the conviction, and whether the Plaintiff or Defendant has been committed to a drug rehabilitation centre and if so, when and for how long.]

2. **Proposed Arrangements**

The proposed arrangements for the child/children* of the parties are as follows:

[State in respect of each child for those matters which have not been agreed]

- (a) **Residence** [state where the child is to live, with particulars of accommodation, and what other persons live there, with their names and relationship to the child stated.]

- (b) **Care giver** [state who is to look after the child during the day, at night, during weekends and school holidays.]

- (c) **Education, etc.** [state the school or other educational establishment which the child will attend, or if he is working, his place of employment, the nature of his work and details of any training he will receive.]

3. **Orders Sought**

I am seeking the following orders to be made by the court:

- (a) **Custody** [specify whether joint/sole/split custody for each child.]

- (b) **Care and Control** [specify who has care and control for each child. If orders for split care and control of the children of the parties are being sought, (e.g. for care and control of one child to be granted to one parent, and for care and control of the other child to be granted to the other parent) to set out the reasons why such orders for split care and control are in the best interests of the children of the parties]

- (c) **Access** [*state whether reasonable access or specified access; whether day or night, how many days, from what time to what time*]

I confirm that all the matters set out in this Proposed Parenting Plan are true and correct.

Signed (Defendant):

Name:

NRIC No.:

Date:

*Delete where inapplicable.

FORM 22

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

**DEFENDANT'S AGREEMENT TO PLAINTIFF'S PROPOSED
MATRIMONIAL PROPERTY PLAN
(FOR HOUSING AND DEVELOPMENT BOARD FLATS ONLY)**

1. Defendant's Agreement

[*The Defendant's agreement can be confirmed by completing either option (a) or option (b) below.*]

- (a) I, the Defendant, agree with the proposed arrangements set out in the Plaintiff's Proposed Matrimonial Property Plan (For Housing Development Board flats Only).*

[*to state the exact arrangements agreed to*]

Signature (Defendant):

Name:

NRIC No.:

Date:

- (b) The Defendant agrees with the proposed arrangements set out in the Plaintiff's Proposed Matrimonial Property Plan (For Housing Development Board flats Only).*

[*to state the exact arrangements agreed to*]

Signed on behalf of the Defendant by the Defendant's Solicitor:

Date:

*Delete where applicable

FORM 23

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [if applicable]

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

**DEFENDANT'S PROPOSED MATRIMONIAL PROPERTY PLAN
(FOR HOUSING AND DEVELOPMENT BOARD FLATS ONLY)**

1. I, the Defendant, disagree with the proposed arrangements set out in the Plaintiff's Proposed Matrimonial Property Plan (For Housing Development Board flats Only).
2. The relevant CPF statements and additional CPF information (if applicable) dated _____ [to state date] are annexed to this plan as Annex _____ [to state number].
3. *(For Defendants who are above the age of 55 years) I am above the age of 55 years and the amount required to be refunded into my CPF account in the event of a sale of the flat/transfer in ownership of the flat is:

4. My proposal in relation to the matrimonial property is as follows*:

(Choose one or more of the following options. If more than one option is chosen, state the order of preference in brackets beside the option.)

- (i) **Option 1:** The Flat will be surrendered to the HDB.
- (ii) **Option 2:** The Agreement for Lease with the HDB will be terminated.
- (iii) **Option 3:** The Flat will be sold in the open market.
- (iv) **Option 4:** The Plaintiff's share in the Flat will be sold/transferred* to:
 - (A) The Defendant
 - (B) The Defendant and _____ [state name and relationship with the Defendant]
 - (C) [state name and relationship with the Plaintiff/the Defendant]
- (v) **Option 5:** The Defendant's share in the Flat will be sold/transferred* to:
 - (A) The Plaintiff

(B) The Plaintiff and _____ [*state name and relationship with the Plaintiff*]

(C) [*state name and relationship with the Defendant/the Plaintiff*]

(vi) **Option 6:** Others (please state brief details)

Particulars of my proposal (for each option selected) are attached as Annex [*to state number*]. [*To fill in Option 1, 2, 3, 4, 5 or 6 as set out in Form 14, and to attach only the relevant pages to this form.*]

Signature (Defendant):

Name:

NRIC No.:

Date:

*Delete where inapplicable.

FORM 24

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

SUMMONS

(APPLICATION FOR DISCOVERY)

Let all parties concerned attend before the registrar or president on the ____ day of ____ 20__ at ____ a.m/p.m on the hearing of an application on the part of _____ for the following orders:

(a) The Plaintiff/Defendant/Other Party [to specify]* be required:

- (i) To state on affidavit, pursuant to Rule 13(3) of the Muslim Marriage and Divorce Rules, in respect of each of the following documents, whether the same is in his possession, custody or power, and if not then in his possession, custody or power, when he parted with it and what has become of it;
- (ii) To exhibit in the affidavit a copy of each of the said documents stated to be in his possession, custody or power, pursuant to paragraph (a)(i) above; and
- (iii) In respect of each of the said documents stated not to be in his possession, custody or power, pursuant to paragraph (a)(i) above, to state the reasons why, together with supporting documentation for the explanation (if any).

(b) That the affidavit under paragraph (a) above is to be filed and served by [to state date].

(Describe the documents required and set them out in table form).

S/No.	Document	Time-frame for which documents are requested (where applicable)	Reason for request	Paragraph(s) and page(s), filing date, deponent of affidavit (which relates to the request) and number of affidavit in relation to the deponent (where applicable)

*Delete where inapplicable

Dated this ____ day of _____ 20 .

Registrar.

*This Summons is taken out by [to state name of party taking out this application/summons]
[to state Plaintiff's/Defendant's solicitor's name and address of law firm (if Plaintiff/Defendant is represented by solicitor) or Plaintiff's/Defendant's address for service in Singapore]*

*Delete where inapplicable

FORM 25

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

REQUEST FOR DISCOVERY

The Plaintiff/Defendant/Other Party [to specify]* is requested to state, pursuant to Rule 13(4) of the Muslim Marriage and Divorce Rules, in respect of each of the following documents, whether he is willing and able to provide discovery of the same, and, if so, to specify in what mode he is willing to provide such discovery (for example, by exhibiting the documents in an affidavit to be filed in court, by forwarding copies of the documents to the other party)

(Describe the documents required and set them out in table form.)

S/No.	Document	Time-frame for which documents are requested (where applicable)	Reason for request	Paragraph(s) and page(s), filing date, deponent of affidavit (which relates to the request) and number of affidavit in relation to the deponent (where applicable)

*Delete where inapplicable

Dated this ____ day of _____ 20 .

[Solicitor for the] Plaintiff/Defendant/Other Party*
(Specify party making the Request)

To the [Solicitor for the] Plaintiff/Defendant/Other Party*
(Specify party to whom Request is made)

FORM 26

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

NOTICE IN RESPONSE TO REQUEST FOR DISCOVERY

The Plaintiff/Defendant/Other Party [to specify]* is willing and able to provide discovery of the following documents:*

(Describe the documents required and set them out in table form.)

S/No.	Document	Time-frame (where applicable)	Mode in which discovery will be provided

The Plaintiff/Defendant/Other Party [to specify]* is not willing and/or not able to provide discovery of the following documents*:

(Describe the documents which the party is not willing and/or not able to provide discovery and set them out in table form.)

S/No.	Document	Time-frame (where applicable)	Reason for not being willing and/or able to provide discovery

*Delete where inapplicable

Dated this ____ day of _____ 20 .

[Solicitor for the] Plaintiff/Defendant/Other Party*
(Specify party responding to the Request)

To the [Solicitor for the] Plaintiff/Defendant/Other Party*
(Specify party who made the request)

FORM 27

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

SUMMONS

(APPLICATION FOR INTERIM CUSTODY,
CARE AND CONTROL OF AND ACCESS TO CHILD)

Let all parties concerned appear before the registrar or president on the _____ day of _____ 20__ at _____ a.m./p.m. on the hearing of an application on the part of the _____ for the following order(s):

- (1) That the Plaintiff/Defendant* be granted interim custody, of [*to state name of child(ren)*].
- (2) That the Plaintiff/Defendant* be granted interim care and control of [*to state name of child(ren)*].
- (3) That the Plaintiff/Defendant* be granted access to [*to state name of child(ren)*] as follows:

- (4) Other orders.
- (5) That the costs of this application be provided for.

The grounds of the application are set out in the affidavit(s)* filed in support of this application*.

Dated this _____ day of _____ 20 .

Registrar.

This Summons is taken out by [to state name of party taking out this application/summons]

[to state Plaintiff's/Defendant's solicitor's name and address of law firm (if Plaintiff/Defendant is represented by solicitor) or Plaintiff's/Defendant's address for service in Singapore]

*Delete where inapplicable.

FORM 28

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[Plaintiff's Name]

(NRIC No.)

... Plaintiff

And

[Defendant's Name]

(NRIC No.)

... Defendant

SUMMONS

(APPLICATION FOR MISCELLANEOUS INTERIM ORDER(S))

Let all parties concerned appear before the registrar or president on the ____ day of ____ 20__ at ____ a.m./p.m. on the hearing of an application on the part of the _____ for an interim order [*to choose one or more of the following order(s)*]:

- (1) For the purpose of facilitating or expediting the hearing of the proceedings in the following terms:

- (2) that the case statement/memorandum of defence* be amended.
- (3) that the affidavit/part of the affidavit* filed by [*to state name of deponent*] on [*to state date*] be struck out or expunged.
- (4) that a clerical error in the [*to state the document*] filed [*to state date*] be corrected.
- (5) that the time limited for [*to state the action and the document*] be extended to the ____ day of ____ 20__.
- (6) that the order made in absence of any party to the proceedings [*to state the party*] on the ____ day of ____ 20__ be set aside.
- (7) Such other or further order(s) that the registrar or president thinks fit.
- (8) That the costs of this application be provided for.

The grounds of the application are set out in the affidavit(s)* filed in support of this application*.

Dated this ____ day of ____ 20 .

Registrar.

This Summons is taken out by [to state name of party taking out this application/summons]

[to state Plaintiff's/Defendant's solicitor's name and address of law firm (if Plaintiff/Defendant is represented by solicitor) or Plaintiff's/Defendant's address for service in Singapore]

*Delete where inapplicable

FORM 29

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

SUMMONS

(APPLICATION TO BE JOINED AS INTERVENER)

Let all parties concerned appear before the registrar or president on the _____ day of _____ 20__ at _____ a.m./p.m. on the hearing of an application on the part of the _____ for the following order(s):

- (1) That [*to state name, NRIC No. and address of person to be joined*] be added as Intervener in these proceedings.
- (2) That the title of the Originating Summons/Summons* be amended by adding the said person as Intervener.
- (3) That the said person be at liberty to file an affidavit by the _____ day of _____ 20__.
- (4) That the costs of this application be provided for.

The grounds of the application are set out in the affidavit(s) filed in support of this application.

Dated this _____ day of _____ 20__ .

Registrar.

This Summons is taken out by [to state name of party taking out this application/summons] [to state Plaintiff's/Defendant's solicitor's name and address of law firm (if Plaintiff/Defendant is represented by solicitor) or Plaintiff's/Defendant's address for service in Singapore]

*Delete where inapplicable.

FORM 30

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

SUMMONS

(APPLICATION FOR LEAVE UNDER SECTION 35A)

Let all parties concerned appear before the registrar or president on the _____ day of _____ 20__ at _____ a.m./p.m. on the hearing of an application on the part of the _____ for leave to commence/continue* civil proceedings for disposition or division of property on divorce or custody of any child under section 35A of the Administration of Muslim Law Act (Cap. 3) or both.

The grounds of the application are set out in the affidavit(s) filed in support of this application.

Dated this _____ day of _____ 20 .

Registrar.

This Summons is taken out by [to state name of party taking out this application/summons]

[to state Plaintiff's/Defendant's solicitor's name and address of law firm (if Plaintiff/Defendant is represented by solicitor) or Plaintiff's/Defendant's address for service in Singapore]

*Delete where inapplicable

FORM 31

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

COMMENCEMENT CERTIFICATE

UPON THE APPLICATION made by the Plaintiff/Defendant* and **UPON READING** the affidavit(s) of the Plaintiff/Defendant* filed in this application and **UPON HEARING** (*name of counsel*), Counsel for the Plaintiff/the Plaintiff appearing in person and (*name of counsel*), Counsel for the Defendant/the Defendant appearing in person and the parties present, it is hereby certified that civil proceedings under section 35A(1) of the Administration of Muslim Law Act (Cap. 3) in the question of custody of any child of the parties/the disposition or division of property on divorce* may be commenced.

IT IS FURTHER ORDERED [*to state provision as to costs, if any, or any other further order*]*.

Dated this ____ day of _____ 20 .

Registrar.

*Delete where inapplicable.

FORM 32

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

CONTINUATION CERTIFICATE

UPON THE APPLICATION made by the Plaintiff/Defendant* and **UPON READING** the affidavit(s) of the Plaintiff/Defendant* filed in this application and **UPON HEARING** (*name of counsel*), Counsel for the Plaintiff/the Plaintiff appearing in person and (*name of counsel*), Counsel for the Defendant/the Defendant appearing in person and the parties present, it is hereby certified that civil proceedings under section 35A(2) of the Administration of Muslim Law Act (Cap. 3) in the question of custody of any child of the parties/the disposition or division of property on divorce* may be continued.

IT IS FURTHER ORDERED [*to state provision as to costs, if any, or any other further order*]*.

Dated this ____ day of _____ 20 .

Registrar.

*Delete where inapplicable.

FORM 33

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

CERTIFICATE OF ATTENDANCE

IT IS HEREBY CERTIFIED that the Plaintiff and the Defendant have attended and been counselled under section 35A(7) of the Administration of Muslim Law Act (Cap. 3) on the ____ day of _____ 20__.

Dated this ____ day of _____ 20 .

Registrar.

FORM 34

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

NOTICE OF WITHDRAWAL

To the Registrar,

TAKE NOTICE that the Plaintiff withdraws this action.

The Plaintiff/Defendant* states that he (the husband) has not pronounced talak.

Choose one of the following:

(a) This originating summons has been served on the defendant/other party, and the Defendant/Other Party* [to specify] consents to the withdrawal of this action.

(b) This originating summons has not been served on the defendant/other party.

Dated this _____ day of _____ 20 .

Signed

Solicitors for the Defendant/

Defendant/Other Party(if unrepresented)*

Signed

Solicitors for the Plaintiff/

*Plaintiff (if unrepresented)**

*Delete where inapplicable.

FORM 35

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

AFFIDAVIT OF SERVICE

[*Please select the relevant paragraph*]

A. *Affidavit of Personal Service

I, [*to state name and NRIC No.*] of [*to state address*], affirm as follows:

The following document(s) was/were* duly served by me on [*to state name of recipient of document(s)*] by delivering to him/her* personally a copy/copies* of the same on [*to state date and time of service*] at [*to state address*]:

(*Please choose one or more of the following*)

- (a) Originating Summons
- (b) Case Statement
- (c) Memorandum of Defence form
- (d) Agreed/Proposed* Parenting Plan (By Plaintiff)*
- (e) Agreed/Proposed* Matrimonial Property Plan (By Plaintiff)*
- (f) Other documents [please specify]

The person served with the document(s), [*to state name of recipient of document(s)*], is known to me/was pointed out to me by [*to state name*]/admitted to me that he/she* was [*to state name of recipient of document(s)*]*.

Affirmed at Singapore on [*to state date*] by)
[*to state name and NRIC Number*] through)
the interpretation of*: [*to state name*] in [*to*)
state language].)

Before me,

A COMMISSIONER FOR OATHS

*Delete where inapplicable.

OR

B. *Affidavit of Substituted Service by Registered Post

I, [to state name and NRIC No.] of [to state address], affirm as follows:

The following document(s) was/were* duly served by me on [to state name of recipient of document(s)] by delivering to him/her* through registered post a copy/copies* of the same on [to state date and time of service] at [to state address] in accordance with the order for substituted service dated [to state date of substituted service order]:

(Please choose one or more of the following)

- (a) Order of Court for Substituted Service of Documents
- (b) Originating Summons
- (c) Case Statement
- (d) Memorandum of Defence form
- (e) Agreed/Proposed* Parenting Plan (By Plaintiff)*
- (f) Agreed/Proposed* Matrimonial Property Plan (By Plaintiff)*
- (g) Other documents [please specify]

A copy of the registered postal slip from the Postal Authority is annexed to this affidavit.

Affirmed at Singapore on [to state date] by)
[to state name and NRIC Number] through)
the interpretation of*: [to state name] in [to)
state language].)

Before me,

A COMMISSIONER FOR OATHS

*Delete where inapplicable.

OR

C. *Affidavit of Substituted Service by other Process (Excluding Newspaper Advertisement)

I, [to state name and NRIC No.] of [to state address], affirm as follows:

The following document(s) was/were* duly served by me on [to state name of recipient of document(s)] by [to state mode of service and date and time of service], in accordance with the order for substituted service dated [to state date of substituted service order]:

(Please choose one or more of the following)

- (a) Order of Court for Substituted Service of Documents
- (b) Originating Summons
- (c) Case Statement
- (d) Memorandum of Defence form
- (e) Agreed/Proposed* Parenting Plan (By Plaintiff)*
- (f) Agreed/Proposed* Matrimonial Property Plan (By Plaintiff)*
- (g) Other documents [please specify]

A copy of [relevant document(s) showing proof of service e.g if the mode of substituted service ordered is via email, then exhibit the said email and attachments] is annexed to this affidavit.

Affirmed at Singapore on [to state date] by)
[to state name and NRIC Number] through)
the interpretation of*: [to state name] in [to)
state language].)

Before me,

A COMMISSIONER FOR OATHS

*Delete where inapplicable.

OR

D. *Affidavit of Service by Advertisement

I, [to state name and NRIC No.] of [to state address], affirm as follows:

The Originating Summons and Case Statement/Memorandum of Defence form/Order of Court for Substituted Service* were duly served by me on [to state name of recipient of document(s)] by causing to be inserted in [name of paper as ordered] an advertisement on [to state date], in accordance with the order for substituted service dated [to state date of substituted service order]:

The said advertisement appeared in the [name of paper as ordered] on the day of 20 .

A copy of the said advertisement with the front page of the newspaper is annexed to this affidavit.

Affirmed at Singapore on [to state date] by)
[to state name and NRIC Number] through)
the interpretation of*: [to state name] in [to)
state language].)

Before me,

A COMMISSIONER FOR OATHS

*Delete where inapplicable.

FORM 36

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [if applicable]

Between

(NRIC No. _____)

... Plaintiff

And

(NRIC No. _____)

... Defendant

ACKNOWLEDGMENT OF SERVICE

1. I acknowledge that I am _____ [state name].
2. I acknowledge that I have received the following documents: [Choose one or more of the following].
 - (a) Originating Summons
 - (b) Case Statement
 - (c) Memorandum of Defence form
 - (d) Agreed/Proposed* Parenting Plan (By Plaintiff)*
 - (e) Agreed/Proposed* Matrimonial Property Plan (By Plaintiff)*
 - (f) Other documents [please specify]
 - (i) _____
 - (ii) _____
 - (iii) _____
3. I received the documents on _____ [to state date] at _____
_____ [to state address].

Signed (Defendant/Other Party*):

Name:

NRIC No.:

Date:

*Delete where inapplicable.

FORM 37

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

APPLICATION FOR SUMMONS TO A WITNESS (SUBPOENA)

To the Registrar.

Please issue a Summons to the following person to attend the hearing in the matter of Originating Summons/Summons* No. _____ between _____ and _____ on the _____ day of _____ 20__ at _____ a.m/p.m*.

Purpose of attendance (*Choose one of the following*):

(a) To give evidence on behalf of _____, the Plaintiff/Defendant in the said proceedings.

(b) To give evidence and produce the documents specified below on behalf of _____ the Plaintiff/Defendant in the said proceedings.

(Specify the documents to be produced).

Witness name: _____

His/Her* residence/place of business*: _____

His/Her* occupation: _____

Dated this _____ day of _____ 20 .

[Solicitor for the] Plaintiff/Defendant/Other Party

*Delete where inapplicable

FORM 38

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[Plaintiff's Name]

(NRIC No.)

... Plaintiff

And

[Defendant's Name]

(NRIC No.)

... Defendant

SUMMONS TO A WITNESS (SUBPOENA)

To: (Name of person)

Required to attend in Court on: (dd/mm/yyyy)

Time: A.M/P.M*

Purpose of attendance: (Choose one of the following)

* (a) To give evidence on behalf of the Plaintiff/Defendant* in the said proceedings.

* (b) To give evidence and produce the documents specified below on behalf of the Plaintiff/Defendant*.

(Specify the documents to be produced).

YOU are hereby summoned personally to attend before the Syariah Court, Singapore, at the date and hour, and to bring with you all the documents as stated above, and there and then to testify in Court all such matters and things you may know regarding the above action, and so from day to day until you shall have given evidence and have leave to depart the Court.

And TAKE NOTICE that if you fail to attend, and no reasonable explanation is offered for such failure, a Warrant of Arrest may be issued for your arrest.

Tuan/Puan, dengan ini, dikehendaki hadir sendiri di Mahkamah Syariah, Singapura pada haribulan dan masa, dan bawa bersama tuan/puan surat-surat (dokumen) yang semuanya tersebut di atas untuk memberi keterangan berkenaan dengan hal-hal dan benda-benda yang tuan/puan tahu yang berkenaan dengan perkara di atas, dan tuan/puan hendaklah hadir di Mahkamah daripada sehari kesehari sehingga tuan/puan sudah memberi keterangan dan mendapat izin daripada Mahkamah untuk meninggalkannya.

AMBIL PERHATIAN bahawa jika tuan/puan gagal menghadirkan diri dan tidak mengemukakan sebab yang munasabah kerana kegagalan menghadirkan diri, satu perintah/waran untuk menangkap tuan/puan boleh dikeluarkan.

Dated this _____ day of _____ 20____
Bertarikh _____ Haribulan _____ 20____

(Seal)

Senior President
Syariah Court
Singapore

FORM 39

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

WARRANT OF ARREST

To the Commissioner of Police and all other Police Officers of Singapore.

WHEREAS a Summons has been duly issued and served on _____
(name, description and address) to attend before _____ on the ____ day of
_____ 20____ .

AND WHEREAS the said _____ has failed to attend before
_____ and has not given any explanation for his failure to do so.

This is to authorize you to arrest the said _____ and to produce him
before _____ .

Dated this ____ day of _____ 20 .

*President, Syariah Court,
Singapore.*

ADMINISTRATION OF MUSLIM LAW ACT
(CHAPTER 3)

If the said _____ shall give himself bail in the sum of _____ dollars with _____ surety/sureties to attend before the _____ following the day of his arrest and to continue to attend until otherwise directed by the Syariah Court, he may be released.

Dated this _____ day of _____ 20 .

*President, Syariah Court,
Singapore.*

Form 40

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

DECREE

UPON THE APPLICATION of the Plaintiff/Defendant* and **UPON READING** the affidavit(s) of _____ and **UPON HEARING** (*name of counsel*), Counsel for the Plaintiff/the Plaintiff appearing in person and (*name of counsel*), Counsel for the Defendant/the Defendant appearing in person and the parties present, **IT IS HEREBY DECREED THAT:**

1. _____
2. _____

AND IT IS HEREBY ORDERED BY CONSENT THAT:

3. _____
4. _____

Dated this ____ day of _____ 20 .

REGISTRAR / PRESIDENT
SYARIAH COURT

Form 41

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

ORDER OF COURT

UPON THE APPLICATION of the Plaintiff/Defendant* and **UPON READING** the affidavit(s) of _____ filed on _____, and **UPON HEARING** (*name of counsel*), Counsel for the Plaintiff/the Plaintiff appearing in person and (*name of counsel*), Counsel for the Defendant/the Defendant appearing in person and the parties present, **IT IS HEREBY ORDERED BY CONSENT THAT:**

1. _____
2. _____

Dated this _____ day of _____ 20 .

REGISTRAR / PRESIDENT
SYARIAH COURT

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

ORDER OF COURT

UPON THE EX-PARTE APPLICATION of the Plaintiff/Defendant* and **UPON READING** the affidavit(s) of _____, and **UPON HEARING** (*name of counsel*), Counsel for the Plaintiff/the Plaintiff appearing in person and (*name of counsel*), Counsel for the Defendant/the Defendant appearing in person and the parties present, **IT IS HEREBY ORDERED THAT:**

1. _____
2. _____

Dated this ____ day of _____ 20 .

REGISTRAR / PRESIDENT
SYARIAH COURT

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

ORDER OF COURT TO APPOINT HAKAM

UPON THE APPLICATION of the Plaintiff/Defendant*, **AND UPON HEARING** (*name of counsel*), Counsel for the Plaintiff/the Plaintiff appearing in person and (*name of counsel*), Counsel for the Defendant/the Defendant appearing in person and the parties present, **AND PURSUANT** to section 50 of the Administration of Muslim Law Act (Cap. 3), **IT IS HEREBY ORDERED (BY CONSENT) THAT:**

1. The following hakam be appointed in respect of this action:

(a) _____ and/or _____
... For the Plaintiff, and

(b) _____ and/or _____
... For the Defendant.

2. The parties shall bear their own costs of the hakam arbitration of \$150/- each.
3. The appointment of hakam shall not be discharged unless the Court so directs.
4. The hakam shall endeavour to effect a reconciliation between the parties and only deal with issues relating to the marital status of the parties.
5. The hakam are hereby authorized to pronounce talak on behalf of the husband if they so deem fit.

Dated this ____ day of _____ 20 .

*Registrar/President
Syariah Court*

FORM 44

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

FORM OF ADVERTISEMENT IN THE NEWSPAPERS

To: [State name and NRIC number of the Defendant]

1. Take Notice that an Originating Summons No. [to state number] for divorce has been filed in Court by [Plaintiff's name] on [date]. You are the Defendant in these proceedings.
2. It has been ordered that service of the abovementioned document on you be effected by this advertisement. You are required to file the Memorandum of Defence within 21 days after the date of publication of this advertisement. You are also required to attend at the Syariah Court, Family Link @ Lengkok Bahru, 8, Lengkok Bahru, #03-01 Singapore 159052 on (date) at _____ a.m/p.m. If you fail to attend, the Syariah Court will proceed to hear your spouse's application in your absence and make all further orders in the proceedings without further reference to you.

Any person who can provide information on the whereabouts of (Defendant's name) may contact:

1. Name of Plaintiff/Plaintiff's Solicitor*:
2. Contact Particulars of Plaintiff/Plaintiff's Solicitor's Firm*:
Firm name & address*:
Telephone Number:

*Delete where inapplicable

BORANG PENGIKLANAN DI SURATKHABAR

Kepada: [Nyatakan nama dan no. kad pengenalan pihak Defendan]

1. Sila ambil perhatian bahawa Saman Permulaan No. (nyatakan nombor) untuk perceraian telah difailkan di Mahkamah oleh (nyatakan nama Plaintiff) pada (nyatakan tarikh). Anda adalah pihak Defendan dalam prosiding ini.
2. Telah diperintahkan bahawa penyerahan Saman Permulaan kepada anda dilaksanakan melalui pengiklanan ini. Anda dikehendaki memfailkan borang Memorandum Pembelaan dalam masa 21 hari selepas tarikh pengiklanan ini diterbitkan. Anda juga dikehendaki hadir di Mahkamah Syariah, Family Link @ Lengkok Bahru, 8, Lengkok Bahru, #03-01 Singapura 159052 pada (nyatakan tarikh) jam (nyatakan waktu) pagi/petang. Jika anda gagal menghadiri diri, Mahkamah Syariah boleh meneruskan perbicaraan permohonan pasangan anda dan memutuskan perintah dalam prosiding tanpa kehadiran anda dan tanpa merujuk kepada anda selanjutnya.

Sesiapa sahaja yang dapat memberikan maklumat mengenai keberadaan (Nama Defendan) boleh menghubungi:

1. Nama Plaintiff/Peguam Plaintiff*
2. Butir-butir perhubungan Plaintiff/Firma Peguam Plaintiff*:
Nama Firma dan alamat*:
Nombor Telefon:

*Potong yang mana tidak sesuai

FORM 45

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Applicant's Name*]

(NRIC No.)

... Applicant

And

[*Respondent's Name*]

(NRIC No.)

... Respondent

ORIGINATING SUMMONS/SUMMONS*

(APPLICATION FOR ORDER FOR PRESUMPTION OF DEATH)

Let the abovenamed Applicant attend before the President on the _____ day of _____
20__ at _____ a.m/p.m for an order pursuant to Section 54 of the Administration of Muslim Act
(Cap 3):

1. That [name of person to be presumed dead] be presumed to have died.

The grounds of the application are set out in the affidavit(s)* filed in support of this application*.

Registrar.

This Summons is taken out by [to state name of party taking out this application/summons]

[to state Applicant's solicitor's name and address of law firm (if Applicant is represented by solicitor) or Applicant's address for service in Singapore]

FORM 46

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Applicant's Name*]

(NRIC No.)

... Applicant

And

[*Respondent's Name*]

(NRIC No.)

... Respondent

CERTIFICATE OF PRESUMPTION OF DEATH

UPON THE APPLICATION made by the Applicant in Originating Summons/Summons* No. _____ and, **UPON READING** the affidavit filed in this application, **AND UPON HEARING** (*name of counsel*), Counsel for the Applicant/the Applicant appearing in person*, pursuant to Section 54 of the Administration of Muslim Law Act (Cap 3), **IT IS HEREBY ORDERED** that:

1. [name of person to be presumed dead] in this matter be presumed dead.
2. A Certificate of Presumption of Death of [name] be issued to the Applicant, such certificate shall be deemed to be a certificate of the death of [name].

Dated this ____ day of _____ 20 .

*Delete where inapplicable

Registrar.

FORM 47

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

NOTICE OF APPOINTMENT OF SOLICITOR

To the Registrar.

TAKE NOTICE that (name of solicitor), of _____ has been appointed to act as the solicitor of the abovenamed Plaintiff/Defendant/other party* in this action.

The address for service of the abovenamed (solicitor) is _____.

Dated this ____ day of _____ 20 .

Solicitor.

To the abovenamed Plaintiff/Defendant/other party* or his/her* solicitor.

*Delete where inapplicable

FORM 48

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

NOTICE OF CHANGE OF SOLICITOR

To the Registrar.

TAKE NOTICE that (name of new solicitor), of _____ has been appointed to act as the solicitor of the abovenamed Plaintiff/Defendant/other party* in this action, in the place of (name of original solicitor).

The address for service of the abovenamed (new solicitor) is _____ .

Dated this ____ day of _____ 20 . *

Solicitor.

To the abovenamed Plaintiff/Defendant/other party* or his/her* solicitor and to (naming the former solicitor of the Plaintiff (or the Defendant/other party)).

*Delete where inapplicable

FORM 49

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

**NOTICE OF INTENTION OF PARTY
TO ACT IN PERSON, IN PLACE OF SOLICITOR**

To the Registrar.

TAKE NOTICE that I, _____ the abovenamed Plaintiff/Defendant* intend to act in person in this action in the place of (name of solicitor) _____ and that my address for service is _____.

Dated this ____ day of _____ 20 .

Party.

To the abovenamed Plaintiff/Defendant/other party* and to (naming the former solicitor of the Plaintiff/Defendant/Other party*)

*Delete where inapplicable

FORM 50

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

SUMMONS

(APPLICATION FOR DISCHARGE OF SOLICITOR)

Let all parties concerned attend before the registrar or president on _____ day of _____ 20__ at _____ a.m/p.m for the hearing on an application on the part of _____ for the following order(s):

1. That (name of solicitor) ceases to be the solicitor acting for (name of party represented by that solicitor), Plaintiff/Defendant* in this action; and
2. That the costs of this application be provided for.

The grounds of the application are set out in the affidavit(s)* filed in support of this application*.

Dated this _____ day of _____ 20 .

Registrar.

This Summons is taken out by [to state Plaintiff's/Defendant's solicitor's name and address of law firm taking out this application/summons]

[to state Plaintiff's/Defendant's address for service in Singapore]

*Delete where inapplicable

FORM 51

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Summons No. [*if applicable*]

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

NOTICE OF CEASING TO ACT AS SOLICITOR

To the Registrar,

TAKE NOTICE that the following solicitor has ceased to act –

Name of solicitor ceasing to act:

Party for whom solicitor has ceased to act:

Address for service of the party for whom the solicitor has ceased to act: (last known address of the plaintiff or defendant).

Dated this ____ day of _____ 20 .

Solicitor

To the abovenamed Plaintiff/Defendant/other party* or his/her* solicitor and to (naming the party for whom the solicitor has ceased to act in person).

*Delete where inapplicable

FORM 52

IN THE SYARIAH COURT OF THE REPUBLIC OF SINGAPORE

Originating Summons No.

Notice of Appeal No.

Between

[*Plaintiff's Name*]

(NRIC No.)

... Plaintiff

And

[*Defendant's Name*]

(NRIC No.)

... Defendant

**NOTICE OF APPEAL
AGAINST REGISTRAR'S DECISION OR ORDER**

To: The Senior President
Syariah Court

TAKE NOTICE, that I, the abovenamed Plaintiff/Defendant* intend to appeal against the whole/part* of the decision of the learned Registrar of the Syariah Court given at hearing on _____ granting the following orders:

- (1) _____
- (2) _____
- (3) _____

I intend to appeal against the following orders:

- (1) _____
- (2) _____
- (3) _____

Dated this _____ day of _____ 20 .

Registrar.

To the abovenamed Plaintiff/Defendant/other party* or his/her* solicitor.

*Delete where inapplicable

**FORM FOR ACKNOWLEDGEMENT OF SERVICE
(By Court Process Server)**

Originating Summons No.
Summons No.

This application is to be served on:

Name : _____

Address : _____

Singapore ()

*This must be a
residential
address in
Singapore*

ACKNOWLEDGEMENT OF SERVICE (BY COURT PROCESS SERVER)

I, _____ (Name) _____ (NRIC No.) the
_____ in Originating Summons No./Summons No. _____ do hereby declare that I
have received a copy of the following documents [*Choose one or more of the following*]:

- (a) Originating Summons
- (b) Case Statement
- (c) Memorandum of Divorce form
- (d) Agreed/Proposed* Parenting Plan (By Plaintiff)*
- (e) Agreed/Proposed* Matrimonial Property Plan (By Plaintiff)*
- (f) Other documents [*please specify*]
 - (i) _____
 - (ii) _____
 - (iii) _____

_____ Date

_____ Signature

MEMORANDUM OF SERVICE (BY COURT PROCESS SERVER)

I, _____ do hereby declare that I did on the _____ day of
_____ 20____ at _____ o'clock _____ A.M/P.M.* at
_____ (address) serve a copy of the above
documents on the _____.

_____ Signature of Court Process Server

*Delete where inapplicable.

APPENDIX B

STANDARD QUERY TO THE CENTRAL PROVIDENT FUND BOARD

(Applicable for CPF Members aged 55 and above only)

Name: _____

Address: _____

(Please specify the name and address of the CPF member or his/her solicitors. The reply from the CPF Board will be sent to this address.)

PART A (To be completed by CPF Member or his/her solicitors.)

Name of CPF member:	
CPF Account No:	
Name of CPF member's spouse:	
CPF Account No. of CPF member's spouse:	
Date of Birth of CPF member:	
Age of CPF member:	
The HDB matrimonial asset ("the flat")	[] <i>(state address)</i> _____ _____

	[] The CPF member has an agreement for lease with the HDB and has not taken possession of the flat.
Name and address of CPF member's solicitors	
_____	_____
Date	Name and Signature of CPF member/solicitors

PART B (To be completed by the CPF Board)

CPF Account Number: _____

Query 1	Were CPF funds used for the purchase of the flat or for financing the purchase of the flat or for the payment of approved upgrading works carried out by HDB? If yes, what is the principal sum utilised and accrued interest on the principal sum utilised?
Answer: No.	<input type="checkbox"/>
Yes, as at (<i>specify date</i>): _____	<input type="checkbox"/>
	<i>Amount</i>
Principal sum utilised	\$ _____
Accrued interest on the principal sum utilised	\$ _____
Query 2	Did the CPF member pledge the flat to secure withdrawal of any monies from his/her CPF Retirement Account? If yes, what is the amount pledged?
Answer: No.	<input type="checkbox"/>

Yes, as at (*specify date*): _____

Principal amount pledged

Amount
\$ _____

[Applicable for CPF members who turned age 55 before 1 July 1995]:

Accrued interest on the principal amount pledged: \$ _____

Query 3 Upon transfer, sale or otherwise disposal of the flat, is there any portion of the refunds that has to be transferred from the CPF member's Ordinary and/or Special Account(s) to his/her Retirement Account in order to meet the required Retirement Sum? If yes, what is the amount required to be set aside or topped up in the CPF member's Retirement Account to meet the Retirement Sum?

Answer: No.

Yes, as at (*specify date*): _____

Amount required to be transferred to the CPF member's Retirement Account Amount
\$ _____

Query 4 Certain CPF members (i.e. those who have received certain housing grants designated by HDB) will have a portion of the refunds credited to their Retirement Account and/or Special Account and Medisave Account directly ("Grant Members")

Is the CPF member a Grant Member? If yes, what is the amount that the CPF member is required to set aside or top-up in his/her Retirement Account and Medisave Account?

Answer: No.

Yes, as at (specify date): _____

Amount required to be set aside/topped up in the CPF member's Retirement Account (up to the Retirement Sum applicable to the CPF member, and any excess amount will be credited to the CPF member's Special Account)

Amount

\$ _____

Amount required to be set aside/topped up in the CPF member's Medisave Account

\$ _____

⊗Notes:

1. Generally, when a CPF member transfers, sells or otherwise disposes of his/her flat bought using CPF savings, he/she is required to refund the principal sum utilised and the accrued interest on the principal sum utilised.
2. If the CPF member has pledged the flat to withdraw his/her CPF Retirement Account savings in cash, he/she will also need to refund the pledged amount withdrawn and interest if applicable.
3. The refunds will be first used to top up the CPF member's Retirement Account up to the Retirement Sum he/she needs to set aside. Any remaining balance will then be paid to the CPF member.
4. Members who received certain types of housing grants may need to refund part of their housing refund into their Retirement Accounts and/or Special Accounts and Medisave Accounts. The remaining part of the housing refund will be credited into their Ordinary and/or Special Accounts in proportion to the amount withdrawn from those accounts.
5. On the refund requirements upon the sale of HDB flats, please refer to sections 15 and 21B of the Central Provident Fund Act (Cap. 36), the Central Provident Fund (New Retirement Sum Scheme) Regulations (Rg. 31), Central Provident Fund (Revised Retirement Sum Scheme) Regulations (Rg. 2), Central Provident Fund (Retirement Sum Scheme) Regulations (Rg. 16) and the relevant regulations of the Central Provident Fund (Approved Housing Schemes) Regulations (Rg. 13).
6. Please obtain fresh statements from the CPF Board on the amount to be refunded into the CPF member's CPF account when the date of sale/transfer/assignment/otherwise disposal of the flat has been finally determined. A CPF member may obtain his/her CPF statements by logging on at www.cpf.gov.sg using his/her SingPass. Please note the information is correct as at the date it is viewed.

Other comments

Name and designation of CPF Board officer

Date

Signature of CPF Board officer

**STANDARD QUERY TO HOUSING & DEVELOPMENT BOARD ON HDB
MATRIMONIAL ASSET (HDB FLAT)**

AT -

(state address of HDB matrimonial asset)

(hereinafter called "the flat")

PART 1 – PARTICULARS OF PARTIES <i>(To be completed by party making the enquiry)</i>	
Name of Plaintiff	
NRIC No.	
Name of Defendant	
NRIC No.	
Nature of Writ	Writ for Divorce / Annulment *
Name of Solicitor for Plaintiff/ Defendant <i>(specify the name of the solicitor representing the party who is making the enquiry)</i>	
Solicitor's address <i>(if there is no solicitor, state the address of the party who is making the enquiry)</i>	
Fax No. <i>(HDB's replies will be sent by fax or ordinary post to this address and number.)</i>	
Contact No.	

* Delete where not applicable

PART 2 - PARTICULARS OF FLAT / HOUSEHOLD

(To be completed by HDB)

2.1 Name of Flat Owner(s)/Occupier(s)

Role	Name	Relationship with Flat Owner
Flat Owner(s)	1.	Self
	2.	
	3.	
	4.	
Occupier(s)	5.	
	6.	
	7.	
	8.	

2.2 Occupation Period of the Flat

The flat owners are required to meet a X minimum occupation period from ddmccyy (Effective Date of Sale/Purchase Date), excluding any subletting and/or non-occupation period, before they are eligible to sell the flat in the open market.

2.3 Information on the Flat Ownership

- *Direct Purchased Flats: Please refer to the enclosed (a) Sales Order and (b) Mortgage Loan Statement of Account
- *Resale Flats (including those purchased with CPF Housing Grant): Please refer to the enclosed Mortgage Loan Statement of Account and the below table:

Flat Type	
Mode of Purchase	
Manner of Holding	
Date of Purchase	
Purchase Price	
Amount of CPF Housing Grant Obtained	
Initial Capital Payment	
Conveyancing/Stamp/Registration/Administrative Fees	
Loan Granted	

2.4 Information on Loan Repayment

[A] Payment via CPF from Flat Owner(s)	
Name of Flat Owner(s)	Amount deducted from CPF Ordinary Account
1.	\$
2.	\$
3.	\$
4.	\$
[B] Payment via Cash	\$
Monthly Mortgage Loan Instalment (total)	\$
([A] + [B])	

* Delete where not applicable

PART 3 - ADDITIONAL INFORMATION

3.1 Retention of Flat

If any of the parties wishes to retain the ownership of the existing flat, he/she must meet the prevailing eligibility conditions to take over the ownership of the flat and has the financial means to service the monthly mortgage loan instalments. The details can be found in the HDB InfoWEB at www.hdb.gov.sg under :

Eligibility to Retain Flat:

- “Living in HDB Flats > Change Owners or Occupiers > Retain Flat Ownership > Divorce”

Eligibility to Obtain an HDB Loan:

- “Living in HDB Flats > Change Owners or Occupiers > Transfer Flat Ownership >

Eligibility Criteria > Proposed Owners’ Eligibility to obtain an HDB loan”

3.2 Sale of Flat

If none of the party is eligible to retain the ownership of the flat and that the minimum occupation period of the flat has been met, they may consider selling the flat in the open market. The details can be found in the HDB InfoWEB at www.hdb.gov.sg under “Selling your flat > Am I Eligible > Eligibility > Minimum Occupation Period”.

If the existing flat is bought from the HDB or with a CPF Housing Grant, the resale levy is payable when the party buys or takes over the ownership of another subsidised flat or an Executive Condominium bought directly from the developer/within the minimum occupation period. The details can be found in the HDB InfoWEB at www.hdb.gov.sg under “Selling your flat > Am I Eligible > Considerations > Resale Levy”.

3.3 Surrender of Flat

The parties may have to surrender the flat to HDB if the minimum occupation period of the flat has not been met at the point of divorce and neither party meets the eligibility conditions to retain the flat under an eligibility scheme.

3.4 Creation of Trust for the Children

HDB may allow creation of a trust to enable private individuals to hold the flat in trust for minor children until they reach 21 years old, subject to the following conditions:

- The private individual to be appointed as trustee must be a Singapore citizen or Singapore permanent resident.
- If the trustee is also the remaining co-owner who is able and willing to service the loan, HDB may consider granting a fresh loan for the flat. Otherwise, the existing mortgage loan must be fully discharged.
- The request for creation of trust will be subject to HDB’s approval.

3.5 Purchase of Next Flat Directly from HDB/in the Open Market

If any of the parties wishes to buy another flat, he/she may purchase it either directly from HDB or from the open market, subject to meeting the eligibility conditions as set out in the HDB InfoWEB at www.hdb.gov.sg under :

- “Buying a flat > New Flat”
- “Buying a flat > Resale Flat”

3.6 Rental of Flat Directly from HDB

If the party could not afford to buy a flat and does not have family support, he/she may apply to rent a flat directly from HDB. The details can be found in our HDB InfoWEB at www.hdb.gov.sg under “Renting a flat > Direct from HDB > Public Rental Scheme > Eligibility for renting a flat”.

Signature, name and designation of HDB Officer

Date

Enc.

**STANDARD QUERY TO THE HOUSING & DEVELOPMENT BOARD ON HDB
MATRIMONIAL ASSET (AGREEMENT FOR LEASE OF HDB FLAT)**

AT –

(state address of the HDB matrimonial asset)

Sales Registration No.: _____

(hereinafter called “the flat”)

PART 1 – PARTICULARS OF PARTIES <i>(To be completed by party making the enquiry)</i>	
Name of Plaintiff	
NRIC No.	
Name of Defendant	
NRIC No.	
Nature of writ	Writ for Divorce / Annulment *
Name of Solicitor for Plaintiff /Defendant *	
(specify the name of the solicitor representing the party who is making the enquiry)	
Solicitor’s address	
(if there is no solicitor, state the address of the party who is making the enquiry)	
Fax No.	
(HDB’s replies will be sent by fax or ordinary post to this address and number.)	
Contact No.	

* Delete where inapplicable.

Instruction to party making the enquiry: Please complete the address and sale registration number of the flat in subsequent pages

Address & sale registration number of the flat: _____

PART 2 - PARTICULARS OF THE FLAT (to be completed by HDB)												
Names of purchaser(s)	<i>Name</i>	<i>Relationship with Purchaser 1</i>										
	1	Self										
	2											
	3											
	4											
Names of permitted occupiers and their relationship with Purchaser 1.	<i>Name</i>	<i>Relationship with Purchaser 1</i>										
	1											
	2											
	3											
	4											
Holding Type	<input type="checkbox"/> Sole owner/tenant <input type="checkbox"/> Joint Tenancy <input type="checkbox"/> Tenancy in common in the following shares: <div style="margin-left: 100px;"> <table style="border: none;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;"><u>Share</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: left;">Lessee 1</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: left;">Lessee 2</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: left;">Lessee 3</td> <td style="text-align: center;">_____</td> </tr> <tr> <td style="text-align: left;">Lessee 4</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table> </div> <input type="checkbox"/> Others (<i>please specify</i>): _____			<u>Share</u>	Lessee 1	_____	Lessee 2	_____	Lessee 3	_____	Lessee 4	_____
	<u>Share</u>											
Lessee 1	_____											
Lessee 2	_____											
Lessee 3	_____											
Lessee 4	_____											
Type of Flat	<input type="checkbox"/> 1-room <input type="checkbox"/> 2-room <input type="checkbox"/> 3-room <input type="checkbox"/> 4-room <input type="checkbox"/> 5-room <input type="checkbox"/> Executive <input type="checkbox"/> Others (<i>please specify</i>): _____											

Address & sale registration number of the flat: _____

PART 3 - PARTICULARS OF THE AGREEMENT FOR LEASE (to be completed by HDB)			
Address of flat			
Selling price			
Date Agreement signed			
Estimated date of physical completion			
Keys available	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Deposit	Purchaser 1	Purchaser 2	Cash paid : \$
	CPF \$	CPF \$	
	Purchaser 3	Purchaser 4	
	CPF \$	CPF \$	
Stamp Fee	Purchaser 1	Purchaser 2	Cash paid: \$
	CPF \$	CPF \$	
	Purchaser 3	Purchaser 4	
	CPF \$	CPF \$	
Conveyancing fee (inclusive of GST)	Purchaser 1	Purchaser 2	Cash paid: \$
	CPF \$	CPF \$	
	Purchaser 3	Purchaser 4	
	CPF \$	CPF \$	

Note:

No loan has been granted by the HDB as the purchasers have not taken possession of the flat.

Address & sale registration number of the flat: _____

PART 4 - TRANSFER OF AGREEMENT FOR LEASE

**Part 4.1 – Transfer of agreement for lease
(to be completed by the party making the enquiry)**

- | | |
|--|---|
| <p>(i) Where the parties have agreed on custody of the children, state which parent has the sole custody of the children.</p> <p>(ii) Where the parties have agreed on joint custody of the children, state which parent has care and control of the children</p> <p>(iii) If the proposed purchaser(s) of the flat is/are known, furnish the following information:</p> | <p><input type="checkbox"/> Plaintiff.</p> <p><input type="checkbox"/> Defendant.</p> <p><input type="checkbox"/> No agreement has been reached.</p> <p><input type="checkbox"/> Plaintiff.</p> <p><input type="checkbox"/> Defendant.</p> <p><input type="checkbox"/> No agreement has been reached.</p> |
|--|---|

Proposed Purchasers:

Name	NRIC/ FIN	Relation- ship	Marita l status	Date of birth	Age	Citizen -ship	Occupa -tion	In- come@	Contact No.
1		Self							
2									
3									
4									

Proposed occupiers who will be residing in the flat:

Name	NRIC/ FIN	Relation- ship	Marita l status	Date of birth	Age	Citizen -ship	Occupa -tion	In- come@	Contact No.
5									
6									
7									
8									

- | | |
|--|--|
| <p>(iv) Has any of the proposed purchasers or occupiers disposed of any private property#, whether in Singapore or overseas, within the last 30 months? If so, state the address, property type, share and value.</p> <p>(v) Has any of the proposed purchasers or occupiers previously sold two or more HDB flats in the open market?</p> | <p><input type="checkbox"/> Yes (<i>give details</i>): _____</p> <p>_____</p> <p><input type="checkbox"/> No.</p> <p><input type="checkbox"/> Yes (<i>specify who</i>): _____</p> <p>_____</p> <p><input type="checkbox"/> No.</p> |
|--|--|

<p>(vi) Has any of the proposed purchasers or occupiers inherited any share/interest in any HDB flat or private property#, whether in Singapore or overseas? If so, state the address, property type, share and value.</p>	<p><input type="checkbox"/> Yes (<i>give details</i>): _____ _____</p> <p><input type="checkbox"/> No.</p>
--	--

@ Gross monthly income

Includes HUDC and Executive Condominiums

**Part 4.2 – Transfer of the Agreement For Lease
(to be completed by HDB)**

(1) Can the agreement for lease be transferred to the Plaintiff? If not, what are the eligibility conditions for the Plaintiff to retain the agreement for lease?

- Yes, based on the information supplied in Part 4.1.
- No, based on the information supplied in Part 4.1 / insufficient information given*.
The general eligibility conditions for the Plaintiff to retain the agreement for lease are set out in: _____

(2) Is the Plaintiff eligible for a loan from HDB when he takes possession of the flat? If not, what are the criteria for obtaining a loan?

- Yes, based on the information supplied in Part 4.1.
- No, based on the information supplied in Part 4.1 / insufficient information given*.
The general eligibility conditions for the Plaintiff to obtain a loan are set out in: _____

(3) Can the agreement for lease be transferred to the Defendant? If not, what are the eligibility conditions for the Defendant to retain the agreement for lease?

- Yes, based on the information supplied in Part 4.1.
- No, based on the information supplied in Part 4.1 / insufficient information given*.
The general eligibility conditions for the Defendant to retain the agreement for lease are set out in: _____

(4) Is the Defendant eligible for a loan from HDB when he takes possession of the flat? If not, what are the criteria for obtaining a loan?

- Yes, based on the information supplied in Part 4.1.
- No, based on the information supplied in Part 4.1 / insufficient information given*.
The general eligibility conditions for the Defendant to obtain a loan are set out in: _____

* Delete where inapplicable.

Signature, name & designation of HDB officer

Date

Address & sale registration number of the flat: _____

PART 5 – TERMINATION OF AGREEMENT FOR LEASE
(to be completed by HDB)

(1) Will the deposit be forfeited?
If so, how much will be forfeited?

- Yes, the amount forfeited will be \$ _____.
- No.

(2) How much will be refunded to each party upon the termination of the agreement for lease?

(3) Are there any other payments made by each party which will not be refunded?

Signature, name & designation of HDB officer

Date

Address & sale registration number of the flat: _____

PART 6 – OTHER INFORMATION
(to be completed by HDB)

Part 6(1): Purchase of another HDB flat directly from HDB

- (1) Are parties eligible to buy another HDB flat directly from HDB in the event that the agreement for lease is terminated?
- (2) Where the agreement for lease is transferred to one party, is the outgoing party eligible to buy another HDB flat directly from HDB?

(Please state the eligibility conditions, if any.)

Signature, name & designation of HDB officer

Date

Address & sale registration number of the flat: _____

PART 6 – OTHER INFORMATION
(to be completed by HDB)

Part 6(2): Purchase of another HDB flat in the open market

(1) Are parties eligible to buy another HDB flat in the open market the event that the agreement for lease is terminated?

(2) Where the agreement for lease is transferred to one party, is the outgoing party eligible to buy another HDB flat in the open market?

(Please state the eligibility conditions, if any.)

Signature, name & designation of HDB officer

Date

Address & sale registration number of the flat: _____

PART 6 – OTHER INFORMATION
(to be completed by HDB)

Part 6(3): Rental of HDB flat from HDB

- (1) Are parties eligible to rent an HDB flat from HDB in the event that the agreement for lease is terminated?
- (2) Where the agreement for lease is transferred to one party, is the outgoing party eligible to rent an HDB flat from HDB?

(Please state the eligibility conditions, if any.)

Signature, name & designation of HDB officer

Date

Address & sale registration number of the flat: _____

PART 7 – OTHER COMMENTS (to be completed by HDB)

Signature, name & designation of HDB Officer

Date

IMPORTANT NOTICE

The information provided above is:

- (1) accurate as at the date stated above and is subject changes from time to time in accordance with prevailing HDB's policies at the relevant point in time; and*
- (2) based on the information provided by the parties.*

**REQUEST FOR CHECKING ELIGIBILITY OF PROPOSED
PURCHASER(S)/TRANSFEREE(S) UNDER OPTIONS 4 & 5 OF THE AGREED
MATRIMONIAL PROPERTY PLAN**

*Important: To be completed by the proposed purchaser/transferee.
No space is to be left blank. The word "Nil" or "NA" should be filled where appropriate.*

I ADDRESS OF FLAT: _____

Option 4 of the Agreed Matrimonial Property Plan is selected: the Plaintiff's share in the flat will be sold/transferred* to the Defendant and/or others.

Option 5 of the Agreed Matrimonial Property Plan is selected: the Defendant's share in the flat will be sold/transferred* to the Plaintiff and/or others.

II PARTICULARS OF PROPOSED PURCHASER(S)/TRANSFEREE(S)

	Name	NRIC/ FIN	Relation- ship	Marital Status	Date of Birth	Age	Citizen- ship	Occupation	Gross Monthly Income	Contact No
1			Self							
2										
3										
4										

III PARTICULARS OF PROPOSED OCCUPIER(S) IN THE FLAT

	Name	NRIC/ FIN	Relation- ship	Marital Status	Date of Birth	Age	Citizen- ship	Occupation	Gross Monthly Income	Contact No
5										
6										
7										
8										

IV OTHER INFORMATION

- | | Yes | No |
|--|--------------------------|--------------------------|
| a Do you have the sole custody of the child, or if joint custody is agreed upon, the care and control of the child? | <input type="checkbox"/> | <input type="checkbox"/> |
| b Do you or any person listed above own or have any share or interest in any HDB flat and/or private property# (whether in Singapore or overseas)? (If so state address, property type, share and value):

_____ | <input type="checkbox"/> | <input type="checkbox"/> |
| c Have you or any person listed above disposed of any private property# (whether in Singapore or overseas) within the last 30 months? (If so state address, property type, share and value)

_____ | <input type="checkbox"/> | <input type="checkbox"/> |
| d Have you or any person listed above previously sold two or more HDB flats in the open market? | <input type="checkbox"/> | <input type="checkbox"/> |

Includes HUDC and Executive Condominiums

* Delete where inapplicable.

Signature of Plaintiff/Defendant *

INTENTIONALLY LEFT BLANK