



SYARIAH COURT SINGAPORE

USER GUIDE FOR SYC PORTAL

INHERITANCE CERTIFICATE APPLICATION E-SERVICES FOR PUBLIC USERS

Syariah Court Detailed User Guide for

Inheritance Certificate Application Processes



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Inheritance Online Trial Calculator

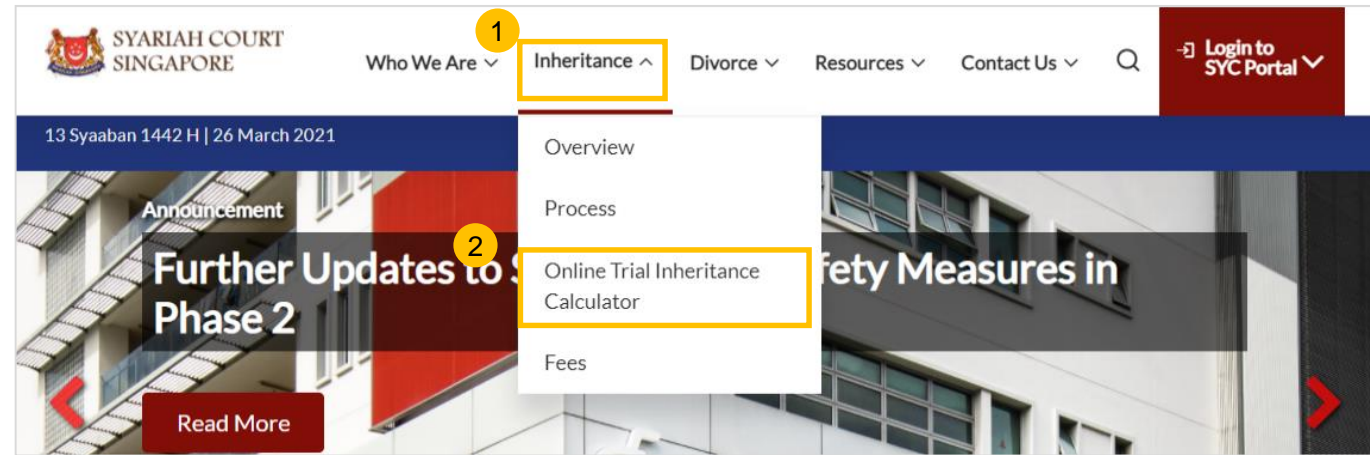
Inheritance Online Trial Calculator

1 Click [here](#) to navigate to the SYC Website.

2 Click on the downward arrow and click on **Online Trial Inheritance Calculator**.

3 To view/download the **Family Relationship Chart**, click on the link and the Chart is displayed.

4 Enter the Name(optional), **Gender** and **Mazhab/School of Muslim Law** of the Deceased.



Online Trial Inheritance Calculator

Overview

Process

Online Trial Inheritance Calculator

Fees

Online Trial Inheritance Calculator

This calculation is based on users' input and solely for the information of users. Users may make copies of the calculation. However, it is to be noted that no individual, authority or court of law is obliged to recognise the calculation.

This form may take you 10 minutes to fill in.

Step 1

Particulars of the Deceased or person whose property is to be distributed:

4

Name (Optional)

Gender

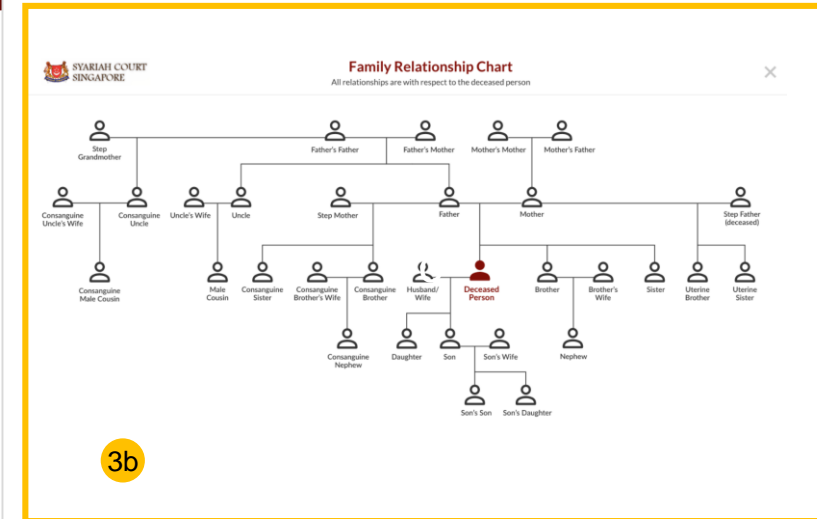
Mazhab/ School of Muslim Law

Step 2

Potential Beneficiaries:

3a

[Family Relationship Chart](#)



Inheritance Online Trial Calculator

5 Click on '+' or '-' button to add or remove the number of each type of potential male and female beneficiaries

6 The number of potential beneficiaries added is displayed.

7 Click on **Calculate**.

Step 2

Potential Beneficiaries:

[Family Relationship Chart](#)

Potential Male Beneficiaries:

Son	<input type="button" value="-"/> <input type="text" value="3"/> <input type="button" value="+"/>	Nephew Brother's Son	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>
Son's Son	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>	Consanguine Nephew Half brother (same father)'s son	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>
Father	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>	Uncle Father's Brother	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>
Father's Father	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>	Consanguine Uncle Half uncle (same grandfather)	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>
Brother	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>	Male Cousin	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>
Consanguine Brother Half brother (same father)	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>	Consanguine Male Cousin Half cousin (same grandfather)	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>
Uterine Brother Half brother (same mother)	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>		

Potential Female Beneficiaries

Daughter	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>	Sister	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>
Mother	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>	Consanguine Sister Half sister (same father)	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>
Son's Daughter	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>	Uterine Sister Half sister (same mother)	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>
Father's Mother	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>		
Mother's Mother	<input type="button" value="-"/> <input type="text" value="0"/> <input type="button" value="+"/>		

7

Inheritance Online Trial Calculator

8

Online Inheritance Calculator - Calculation Result:

The results obtained using this Online Trial Inheritance Calculator is automated based on a user's input only, and is provided solely for the user's preliminary information. It does not represent the certified opinion of the Syariah Court in respect of the deceased or generally. The final Beneficiaries and Shares specified in an Inheritance Certificate issued by the Syariah Court may differ from these results.

Particulars of the Deceased or person whose property is to be distributed:

Full Name (As per NRIC)

Gender

Mazhab/ School of Muslim Law

Male

Shafiee

9

The estate of the person shall be divided into 3 (three) shares as follows:

Beneficiary	Distribution Rule(s)	Shares
Son 1	Asobah	2
Daughter 1	Asobah Bilghair	1
Total		3

Please refer to the [Glossary](#) (PDF,92kb) for the meaning of the distribution rules appearing in the results from the Online Trial Inheritance Calculator.

The following family members are not entitled to any share of the deceased person's estate due to the existence of family members who are more closely related to the deceased or because nothing is left of the estate after it has been distributed among close relatives of the deceased:

Non-Beneficiary

10

[Back to Calculator](#)

11

[Save as PDF](#)

8 On clicking **Calculate**, the Calculation result is displayed.

9 View **results table** to see Distribution Rule(s) and the shares for each beneficiary.

10 Click on **Back to Calculator** to navigate to calculation screen.

11 Click on **Save as PDF** to keep a copy of the results.

- 12 Click on the **Glossary** link to view/download the PDF.
- 13 The meaning of different distribution rules is displayed in the PDF file.

13

Glossary:

Asobah	Universal heir by himself
Asobah bilghair	Universal heir through the existence of another
Asobah maalghair	Universal heir through the existence of a daughter/grand-daughter
Akdariya	Exceptional calculation involving husband, mother, grandfather and sister

Particulars of the Deceased or person whose property is to be distributed:

Full Name (As per NRIC)

Gender: Male
Mazhab/ School of Muslim Law: Shafiee

The estate of the person shall be divided into 3 (three) shares as follows:

Beneficiary	Distribution Rule(s)	Shares
Son 1	Asobah	2
Daughter 1	Asobah Bilghair	1
Total		3

12

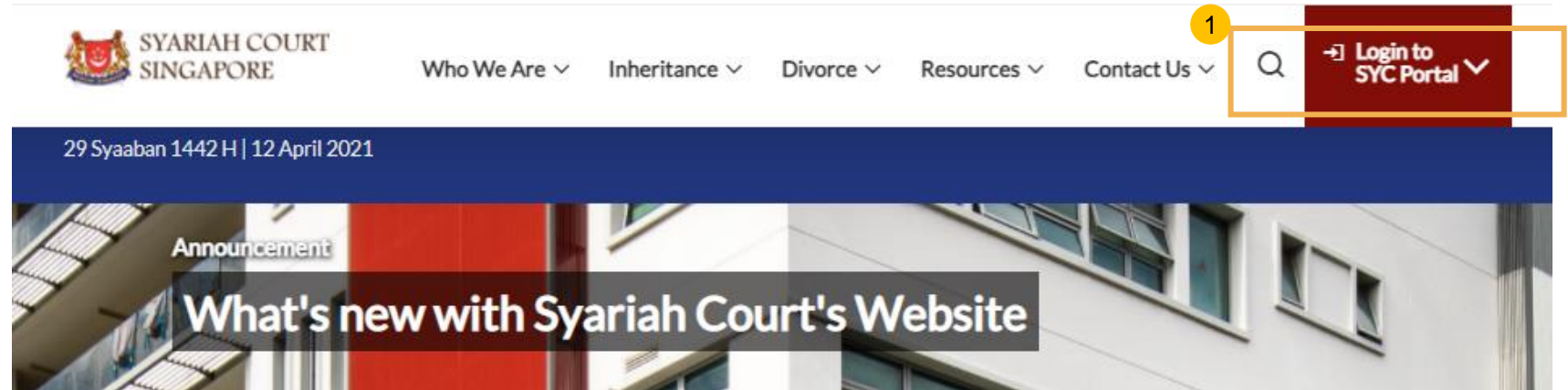
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The following family members are not entitled to any share of the deceased person's estate due to the existence of family members who are more closely related to the deceased or because nothing is left of the estate after it has been distributed among close relatives of the deceased:

Non-Beneficiary

Login to SYC Portal for e-Services for the Public

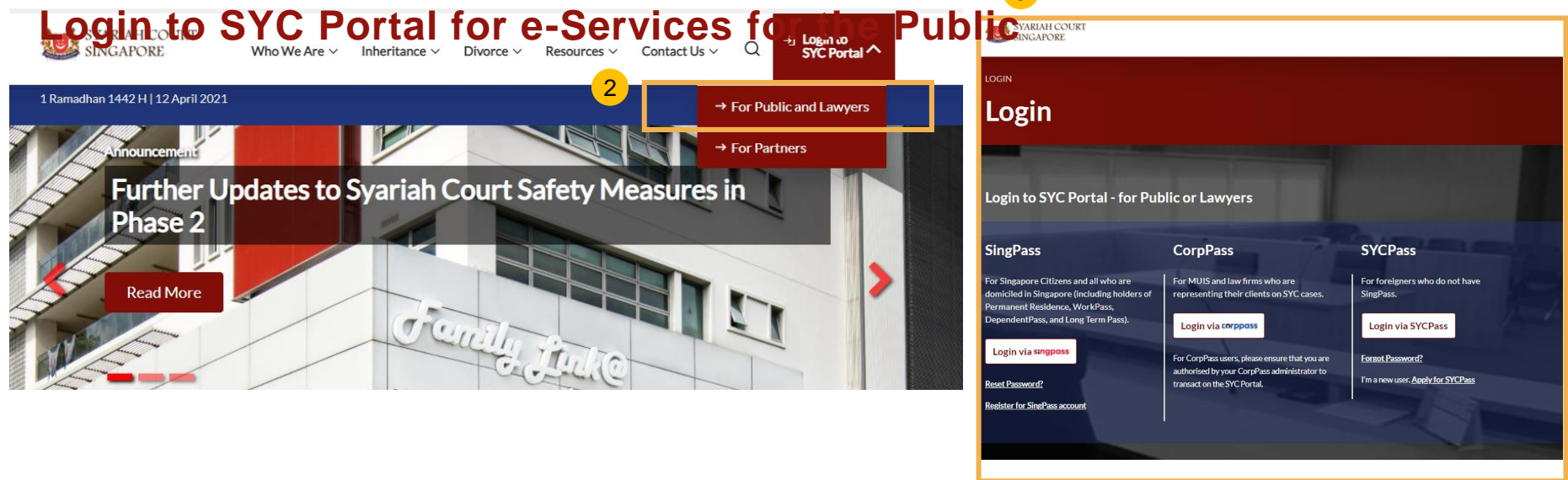
[Return to Contents](#)



1 On the Syariah Court website, click on **Login to SYC Portal** and the login types are displayed.

- For Public and Lawyers
- For Partners

2 To login to SYC Portal, Click on **For Public and Lawyers**.

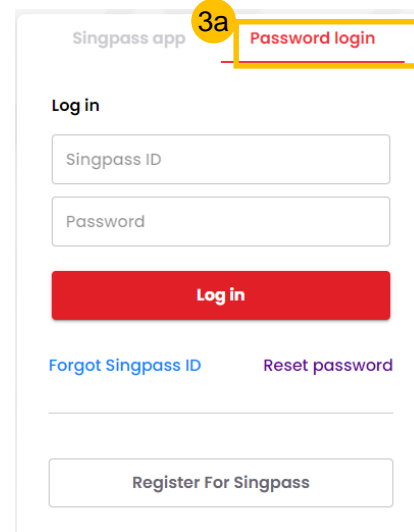
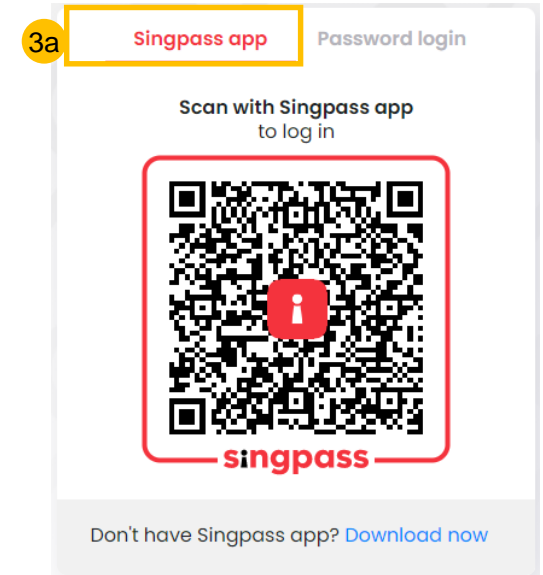
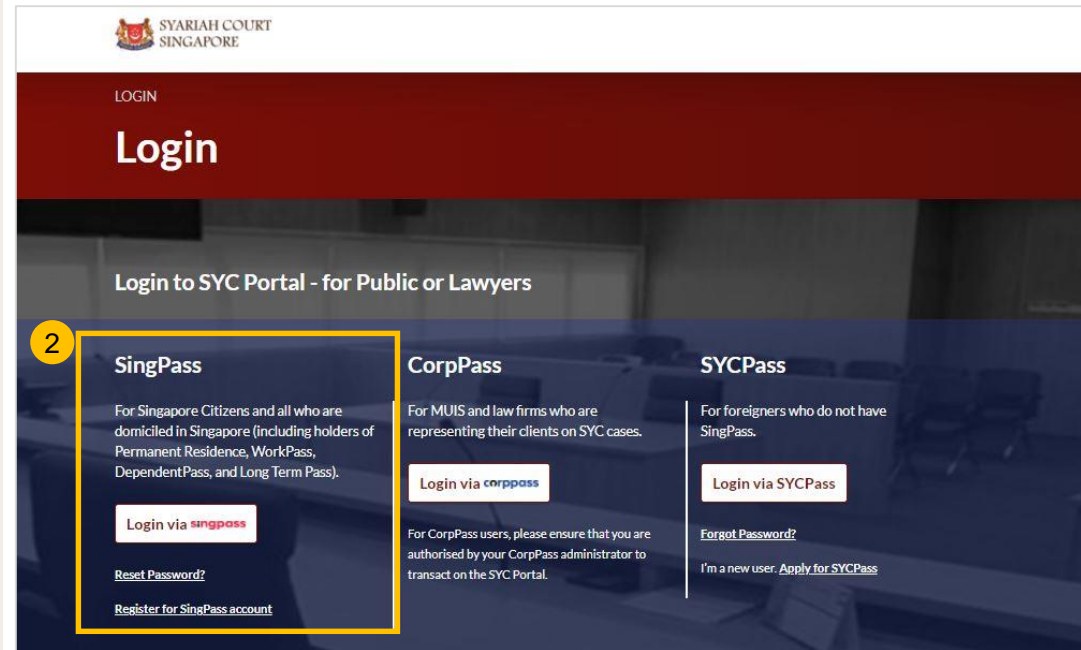


3 On clicking **For Public and Lawyers**, you will be redirected to the Inheritance e-Service.

Login to SYC Portal Inheritance e-
Services Using SingPass

Login to SYC Portal for e-Services using SingPass

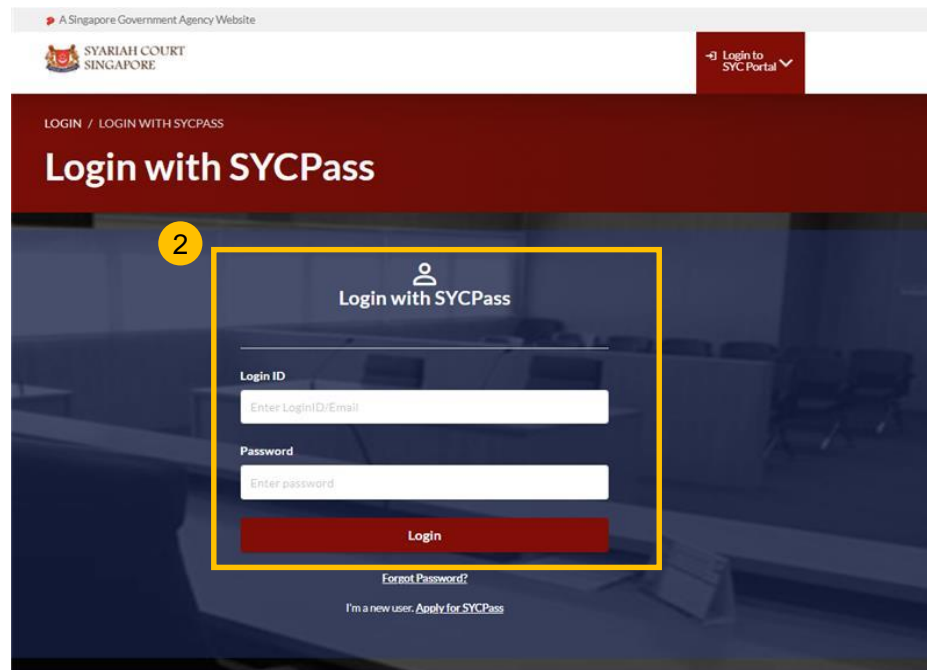
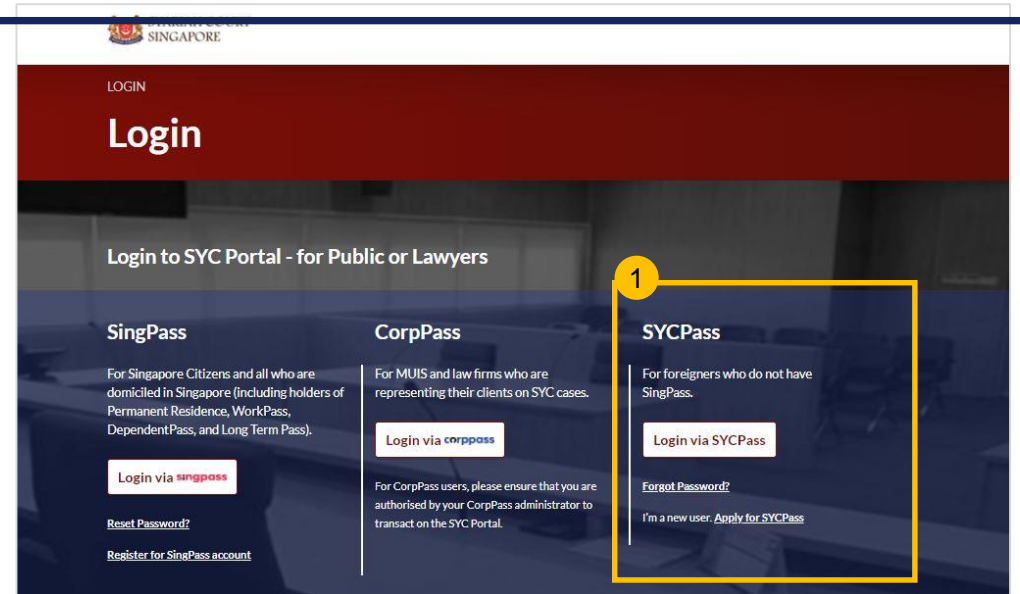
- 1 Singaporeans, Permanent Residents and other individuals with SingPass, please use your individual **SingPass**. Foreigners without SingPass, please apply for and use **SYCPass**.
- 2 Click **Login via SingPass**. You will be redirected to the SingPass login page.
- 3 On the SingPass login page, select either Password Login or SingPass app, whichever is applicable.
 - For Password login, enter your SingPass credentials and OTP for validation.
 - For SingPass app, a QR code will appear. Use the QR code to login with your SingPass app. On desktop devices, launch the SingPass application on a mobile device and scan the code. On mobile devices, tap the QR code to launch the SingPass application.
- 4 After successful login, you will be brought to your Dashboard for SYC e-Services.



Login to SYC Portal Inheritance e-
Services Using SYCPass

Login to SYC Portal for e-Services using SYCPass

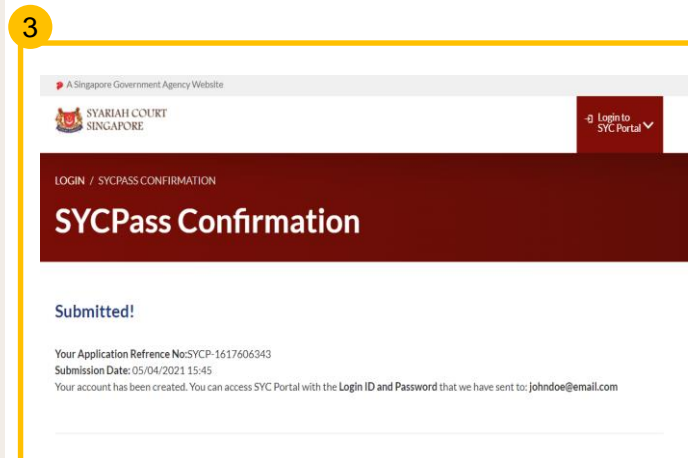
- 1 To login via SYCPass, please click on **Login via SYCPass**. You will be redirected to the SYCPass login page.
- 2 Enter your **SYCPass** Login ID and password and click **Login**.
- 3 A One Time Password (OTP) will be sent to your email. Key in the OTP to login and view the dashboard.
- 4 If the OTP has expired, click on **Resend Token**.
- 5 After successful login, you will be brought to your Dashboard for SYC e-Services.



Apply for SYCPass

Apply for SYCPass

- 1 To apply for a SYCPass, click **Apply for SYCPass** under the SYCPass section. You will be redirected to the SYCPass application page.
- 2 Fill in the required fields, type the Captcha code and click **Submit**. All fields in the application form are mandatory.
- 3 Upon successful registration, there will be a **SYCPass Confirmation** message with the **Application Reference Number** and **Submission Date**. You may now login to the SYC Portal using the Username and Password that has been sent to the email address provided in your application for SYCPass.



A Singapore Government Agency Website

SYARIAH COURT SINGAPORE

Login to SYC Portal

Application for SYCPass

Application for SYCPass

SYCPass is eligible for foreigners; individuals who do not have SingPass. Applicants require an SYCPass to access SYC Portal to manage their cases, correspondence, and details with Syariah Court.

All fields are mandatory.

Full Name (as per NRIC/ID)
Doe John

ID Type: Passport ID No.: P4234325B

Gender: Male Nationality: AUSTRALIAN

Contact Number: Singapore(+65) 98949393

Email Address: johndoe@email.com

I hereby declare that the information given in this form to be true, correct and complete.

Retype the code from the picture:
WJ9B44

WJ9B44

Back to Login Submit

SYCPass - Reset Password

Apply for SYCPass - SYCPass Reset

1 When logging in for the first time with SYCPass, you will be prompted to reset your password. The new password must meet the all the conditions displayed on the screen.

2 Key in your new password at **New Password** and **Confirm Password**.

3 Click **Reset Password**.

4 Upon clicking **Reset Password**, you will be redirected to your Dashboard for SYC e-Services.

1

LOGIN / SYCPASS RESET

SYCPass Reset

Password Reset

- Your password must meet the following conditions:

- At least 12 characters; - Contain characters from at least two of the following four categories:
 - at least one Upper case (A - Z);
 - at least one Lower case (a - z);
 - at least one number (0 - 9)
 - at least one special character (! \$, #, %, etc.).
- Should not be the same as your login ID;
- Should not be a commonly used or expected password, for example, "password"; "P@ssword"; "Pass123" etc; and
- Should not be the same as any of the last three generations of passwords

Enter and confirm your new password below to access your account.

2

New Password

Confirm Password

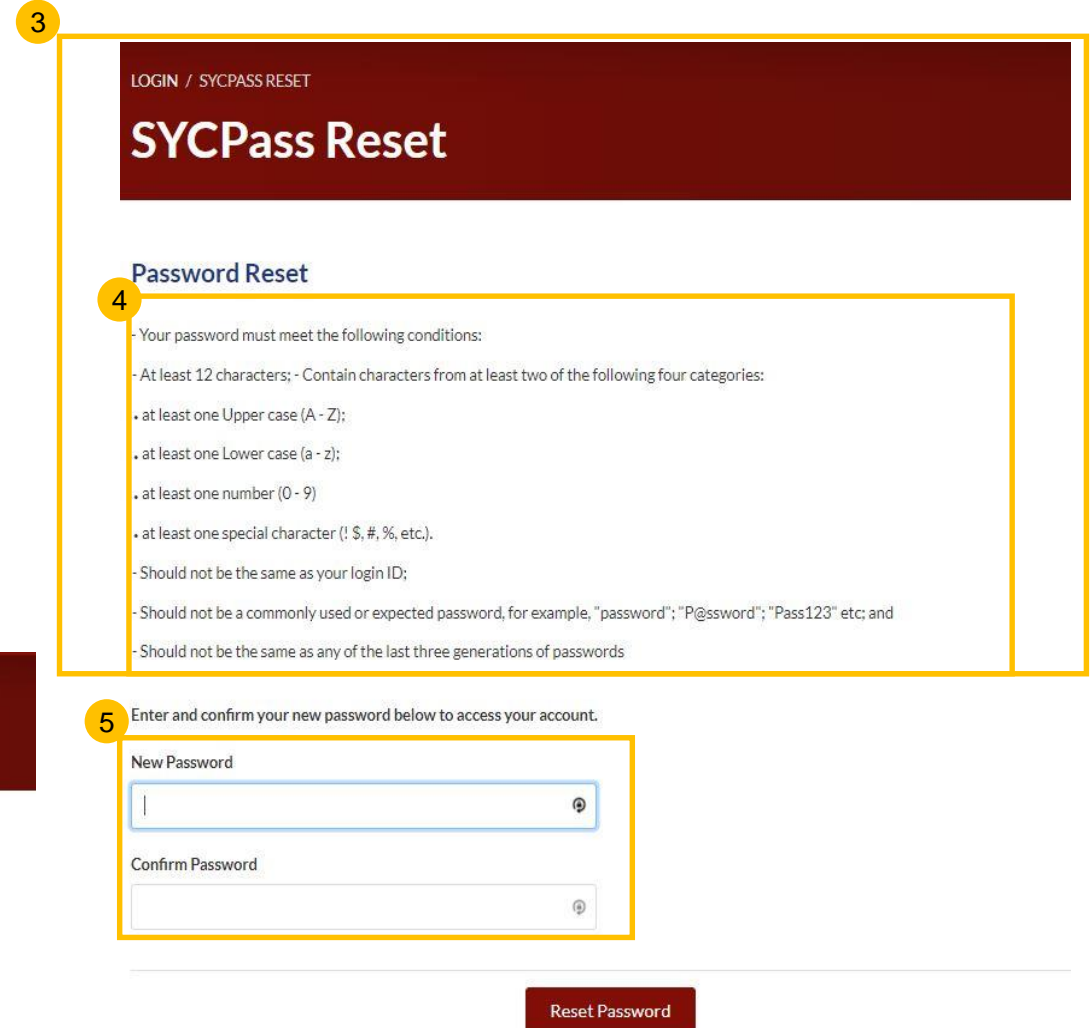
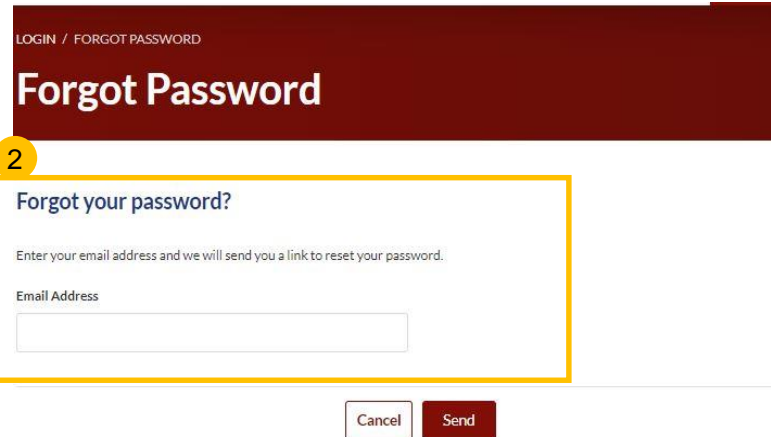
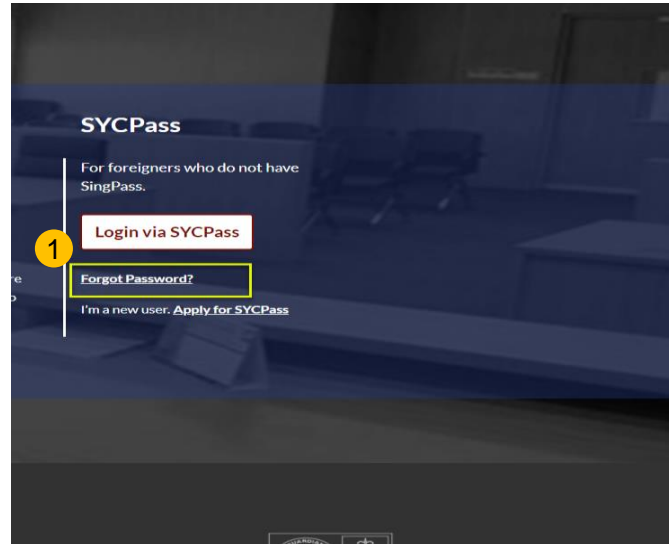
3

Reset Password

SYCPass - Forgot Password

SYCPass – Forgot Password

- 1 To reset your password, click **Forgot Password** under the SYCPass section of the login page.
- 2 You will be brought to the **Forgot Password** page. Enter your Email Address and click **Send**. A password reset link will be sent to your email address.
- 3 After clicking on the link in your email, you will be redirected to the **SYCPass Reset** page.
- 4 The new password must meet all the conditions displayed on the screen.
- 5 Key in your **New Password** and retype to **Confirm Password**. Click **Reset Password**.



Update Particulars

Update Particulars

1 For first time and existing users with changes to their contact details, you may update your particulars in the SYC Portal.

2 There are two ways to update your user profile.

(a) Click on **Update My Particulars** on your Dashboard.

Or

(b) Click on the downward arrow beside the profile icon, which is next to the bell, at the top-right hand side of any of the pages in the e-Services and select **Update My Particulars**.

The screenshot displays the SYARIAH COURT SINGAPORE Dashboard. At the top left is the court's logo and name. The page title is 'Dashboard'. In the top right corner, there is a notification bell with '11' and a profile icon with a downward arrow. A yellow box labeled '2a' highlights this profile icon. Below the profile icon, a dropdown menu is visible, containing the text 'Hello Abdul Hassan,' and two options: 'Update My Particulars' (with a pencil icon) and 'Logout' (with a right arrow icon). A yellow box labeled '2b' highlights the 'Update My Particulars' option in the dropdown menu. The main content area has a dark red header with 'DASHBOARD / DASHBOARD' and 'DASHBOARD' in large white letters. Below this, it says 'Assalamualaikum!' and 'Welcome Abdul Hassan,' followed by a yellow box labeled '1' highlighting the 'Update My Particulars' link.

Update Particulars for users logging in with SingPass

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*Note: Please note that all fields are mandatory requirements in Update Particulars, unless otherwise stated.

- 1 For users with SingPass login, greyed out fields cannot be updated as the information is pre-populated from MyInfo.
- 2 Enter the postal code for the Residential Address and click on **Retrieve Address** to auto populate the Blk/House No. and Street name fields. Complete all other fields.
- 3 If the **Mailing Address** and **Residential Address** are different, slide the slider to left.
- 4 The **Save** button will be enabled when all mandatory fields are completed. Click **Save** to update your particulars. You will then be re-directed to your Dashboard.

DASHBOARD / UPDATE MY PARTICULARS

Update My Particulars

1

Full Name (as per ID No.) Nama Penuh (seperti di Kad Pengenalan)	Alias (Optional) Alias (Jika ada)
TAN CHONG HO	SUN CHENG HO JOSHUA
ID Type Jenis ID	ID No. No. Kad Pengenalan.
SG PINK	S9812351B
Citizenship Kerakyatan	Nationality Kewarganegaraan
Singapore Citizen	SINGAPORE CITIZEN
Date of Birth Tarikh Lahir	Gender Jantina
06/10/1988	Male
Race Bangsa	Highest Education Qualification Kelayakan Pendidikan Tertinggi
CHINESE	Please Select..

Residential Address

Location
Lokasi

Local Overseas

Postal Code
Poskod

642698 **Retrieve Address**

Residential Address

Location
Lokasi

Local Overseas

Postal Code
Poskod

101092 **Retrieve Address**

Blk/House No.
No. Blok/No. Rumah

Level No.
No. Aras

Unit No.
No. Unit

92A Enter Text 192

Street Name
Nama Jalan

TELOK BLANGAH STREET 31

Building Name (Optional)
Nama Bangunan (Jika ada)

TELOK BLANGAH PARCVIEW

3 Mailing Address

Same as Residential Address

Contact Details

Handphone
Telefon bimbit

Singapore(+65) 91743432

Home (Optional)
Rumah (Jika ada)

Singapore(+65) 84544332

Email Address
Alamat emel

email@email.com

4 **Cancel Save**

Update Particulars for users logging in with SYCPass

*Note: Please note that all fields are mandatory requirements in Update Particulars, unless otherwise stated.

- 5 For users with SYCPass login, all fields are editable.
- 6 Enter the postal code for the Residential Address and click on Retrieve Address to auto populate the address.
- 7 If the **Mailing Address** and **Residential Address** are different, slide the slider to left.
- 8 Upon filling all the mandatory fields, the Save button will be enabled.
- 9 Once the necessary updates are done, click **Save** at the bottom of the form.
- 10 Once the changes have been saved, you will be re-directed to your Dashboard.

5

DASHBOARD / UPDATE MY PARTICULARS

Update My Particulars

Full Name (as per ID No.) Nama Penuh (seperti di Kad Pengenalan)	Alias (Optional) Alias (Jika ada)
<input type="text" value="Lim wei jun xavier"/>	<input type="text" value="Type here..."/>
ID Type Jenis ID	ID No. No. Kad Pengenalan.
<input type="text" value="PASSPORT"/>	<input type="text" value="T0125412F"/>
Citizenship Kerakyatan	Nationality Kewarganegaraan
<input type="text" value="Please Select..."/>	<input type="text" value="JAPANESE"/>
Date of Birth Tarikh Lahir	Gender Jantina
<input type="text" value="01/01/1970"/>	<input type="text" value="Male"/>
Race Bangsa	Highest Education Qualification Kelayakan Pendidikan Tertinggi
<input type="text" value=""/>	<input type="text" value="Please Select..."/>

6

Residential Address

Location
Lokasi

Local Overseas

Postal Code
Poskod

Blk/House No.
No. Blok/No. Rumah

Level No.
No. Aras

Unit No.
No. Unit

Street Name
Nama Jalan

Building Name (Optional)
Nama Bangunan (Jika ada)

7

Mailing Address

Same as Residential Address

Contact Details

Handphone
Telefon bimbit

Home (Optional)
Rumah (Jika ada)

Email Address
Alamat emel

9

Search for Inheritance Certificate

Search for Inheritance Certificate

For New Applications/ Re-applications/ Extracts, you will need to conduct a Search for Inheritance Certificate first.

1 Select the **Inheritance** tab on your Dashboard.

2 Click on **Create New Application**.

3 Select the ID Type and fill in the **ID No.** or enter the **Inheritance Certificate Number** to search for any existing Inheritance Certificate.

4 Upon entering the **ID Type** and **ID No./Inheritance Certificate Number**, the **Search** button is enabled. Click on **Search** to view search results.

Assalamualaikum!

Welcome Maliha Nisar, [Update My Particulars](#)

This is your personalised portal where you can view your transactions, correspondence, and details with Syariah Court.

What I need to do... - 0 items

Category	Case/ Appointments/ Tasks	Case ID	Status	Date
----------	---------------------------	---------	--------	------

You have no case/appointment in the records

Notes: Drafts that are stored for more than 6 months will be automatically de-activated. All edits previously made to the drafts will not be retained. Therefore please submit the case forms as soon as possible.

1

2

Divorce **Inheritance** Others

Ongoing Application **Create New Application**

Completed Application

Case/ Appointments/ Tasks	Case ID	Status	Date	Remarks
---------------------------	---------	--------	------	---------

3a Search for Inheritance Certificate via Pencarian Sijil Warisan melalui ID No. Inheritance Certificate Number

4a

Deceased ID Type
Jenis Kad Pengenalan

ID No.
No Kad Pengenalan

Please Select..

Cancel

3b Search for Inheritance Certificate via Pencarian Sijil Warisan melalui ID No. Inheritance Certificate Number

4a

Inheritance Certificate Number
No. Sijil Warisan

XXXX/YYYY

Cancel

Application for Inheritance Certificate

Application for Inheritance Certificate

- 1 For Inheritance Certificate related applications, appointments and tasks, navigate to the **Inheritance** tab on your Dashboard.
- 2 To create an application for Inheritance Certificate, under Inheritance Tab, click on **Create New Application**.
- 3 **Create New Application** page is displayed.
- 4 Search for any existing Inheritance Certificate by the **ID No** of the deceased or **Inheritance Certificate Number** of a previously issued Certificate.
- 5 Upon entering the **ID No./Inheritance Certificate No.** the **Search** button is enabled. Click on **Search** to view search results.
- 6 Results page is displayed along with the available actions in the “**You can do the following**” section.
- 7 Click on the arrow for “**Apply for Inheritance certificate**” and the link to **Apply for Inheritance Certificate** along with the Description and Documents Required appear.
- 8 Click on **Apply for Inheritance Certificate**.

The screenshot illustrates the user interface for applying for an Inheritance Certificate. It is divided into three main sections: 'Ongoing Application', 'Completed Application', and a search section.

- 1**: The 'Inheritance' tab is selected in the top navigation bar.
- 2**: The 'Create New Application' button is highlighted in the 'Ongoing Application' section.
- 3**: The 'Create New Application' page is displayed, showing a table with columns: Cases/ Appointments / Tasks, Case ID, Status, Date, and Remarks.
- 4**: A search section titled 'Search for Inheritance Certificate via Pencarian Sijil Warisan melalui' with radio buttons for 'ID No.' (selected) and 'Inheritance Certificate Number'.
- 5**: The 'Search' button is highlighted. The search form includes a 'Deceased ID Type' dropdown menu (options: Please Select., SG PINK, SG BLUE, FIN, PASSPORT, Other IDs) and an 'ID No. No Kad Pengenalan' input field containing 'S1234567P'. A 'Cancel' button is also visible.
- 6**: A message states 'There is no Inheritance Certificate under this NRIC/ID No.' Below this, a section titled 'You can do the following:' is highlighted.
- 7**: An arrow icon is highlighted next to the 'Apply for Inheritance Certificate' link.
- 8**: The 'Apply for Inheritance Certificate' link is highlighted. Below it, a 'Description' box contains: 'For an applicant who intends to apply for an inheritance certificate. Estimated time required to complete the form: 20 min'. To the right, a 'Document Required' box lists: 'Death Certificate of the Deceased' and 'NRIC or Passport No. of the applicant and beneficiaries'. A 'Cancel' button is at the bottom.

Application for Inheritance Certificate

- 9 Upon clicking **Apply for Inheritance Certificate** the **Important Notes** page is displayed.
- 10 Read through the **Important Notes**.
- 11 Click on the links for [Privacy Statement](#), [Terms of Use](#), [FAQ on Faraidh](#) and [Faraidh – The Islamic Law of Inheritance](#) to read each item.
Tick on the checkboxes to agree to the **Privacy Statement** and **Terms of Use** and to indicate your understanding of Faraid.
- 12 To proceed and create application for inheritance certificate, click on **Agree and Proceed**.
- 13 To cancel and go back to Dashboard, click on **Back to Dashboard**.

9 INHERITANCE E-SERVICES / APPLICATION FOR INHERITANCE CERTIFICATE

Application for Inheritance Certificate

10

Important Notes

1. This service will take you approximately 20 minutes to complete.
2. Please note that the Inheritance Certificate is required for any proceedings relating to the administration or distribution of the estate of a deceased person whose estate is to be distributed according to the Muslim Law.
3. Your will need to be at least 18 years old to apply for an inheritance certificate.
4. Please ensure you have the following documents:
 - The Death Certificate of the Deceased
 - The NRIC or Passport No. of the applicant and beneficiaries
5. Your application will be processed within X working days.

11

- I have read and agreed to the [Privacy Statement](#) and [Terms of Use](#).
- I have read and understood the [FAQ on Faraid](#) and [Faraidh - The Islamic Law of Inheritance](#) (English - PDF, 7.37Mb)

12

13

[Back to Dashboard](#) **Agree and Proceed**

Application for Inheritance Certificate – Deceased Section

- 14 The application form for Inheritance Certificate has three sections to be filled in:
- Deceased Person;
 - Applicant; and
 - Potential beneficiaries.

- 15 **Section A (Deceased Person)**
Fill in all particulars of Deceased Person.

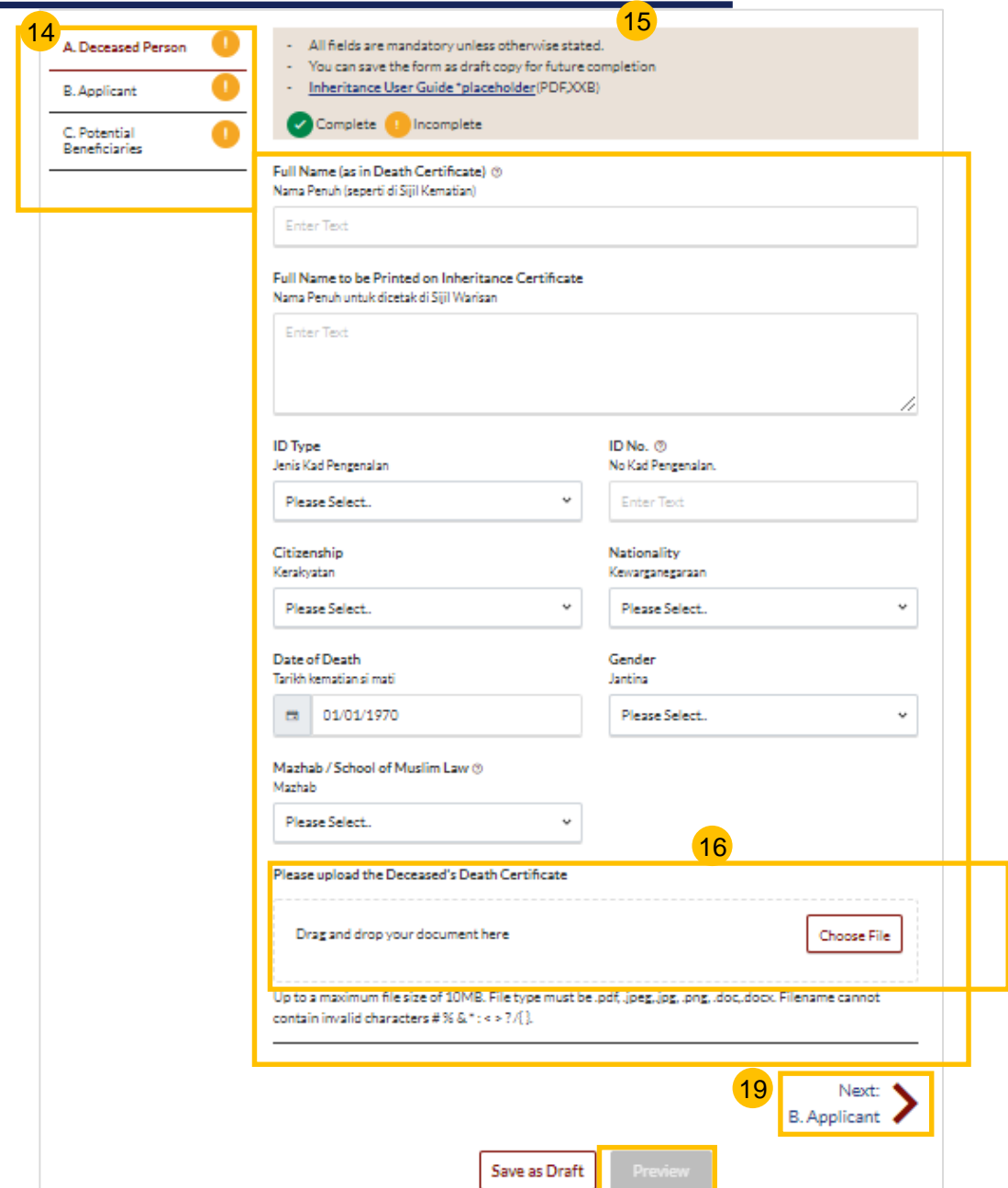
- 16 Click **Choose File** or 'drag and drop' a soft copy to upload Deceased's Death Certificate.

- 17 Deceased's Death Certificate is a mandatory supporting document. Please attach all necessary documents to avoid delay in processing.

- 18 Upon filling all the mandatory fields, a green tick will appear for Section A in the vertical tab.



- 19 Click on **NEXT** to proceed to **Section B (Applicant)**.



14

A. Deceased Person 1

B. Applicant 1

C. Potential Beneficiaries 1

15

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion
- [Inheritance User Guide *placeholder\(PDF,XXB\)](#)

Complete Incomplete

Full Name (as in Death Certificate) ①
Nama Penuh (seperti di Sijil Kematian)

Enter Text

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan

Enter Text

ID Type
Jenis Kad Pengenalan

Please Select.

ID No. ①
No Kad Pengenalan.

Enter Text

Citizenship
Kerakyatan

Please Select.

Nationality
Kewarganegaraan

Please Select.

Date of Death
Tarikh kematian si mati

01/01/1970

Gender
Jantina

Please Select.

Mazhab / School of Muslim Law ①
Mazhab

Please Select.

16

Please upload the Deceased's Death Certificate

Drag and drop your document here

Choose File

Up to a maximum file size of 10MB. File type must be .pdf, .jpeg, .jpg, .png, .doc, .docx. Filename cannot contain invalid characters # % & * : < > ? / []

19

Next: B. Applicant

Save as Draft Preview

Application for Inheritance Certificate

– Applicant Section (SingPass Users)

- 20** Fill in all **Applicant details**. For Applicants using SingPass, greyed out fields cannot be updated as this information is prepopulated from MyInfo.
- 21** Based on the “**Relationship with deceased**” selected from the dropdown, the supporting documents required are displayed. Refer to the [Proof of Relationship](#) table for the mandatory supporting documents required based on your “**Relationship with deceased**”.
- 22** Click **Choose File** or ‘drag and drop’ a soft copy to attach supporting documents. You may attach multiple documents but only one file at a time.
- 23** Click on **NEXT** to proceed to **Section C (Potential Beneficiaries)**.

Status: Draft

1 Apply for Inheritance Certificate — 2 Preview — 3 Declare & Submit — 4 Complete

A. Deceased Person ⓘ
B. Applicant ⓘ
C. Potential Beneficiaries ⓘ

20

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion
- [Inheritance User Guide *placeholder](#) (PDF,XXB)

Complete ⓘ Incomplete

Full Name (as per ID No.) ⓘ
Nama Penuh (seperti di Kad Pengenalan)

TAN MING HENG TERENCE

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan

TAN MING HENG TERENCE

21a

Relationship with Deceased ⓘ
Hubungan dengan si mati

Please Select..

Date of Birth ⓘ
Tarikh Lahir

21b

ID Type ⓘ
Jenis ID

SG PINK

ID No. ⓘ
No. Kad Pengenalan.

S9812388A

Please upload the supporting documents

22

Drag and drop your document here

Choose File

Up to a maximum file size of 10MB. File type must be .pdf, .jpeg, .jpg, .png, .doc, .docx. Filename cannot contain invalid characters # % & * : < > ? / { }.

20

Residential Address

Location
Lokasi

Local Overseas

Postal Code
Poskod

652289 Retrieve Address

Blk/House No.
No. Blok/No. Rumah

289C

Level No.
No. Aras

11

Unit No.
No. Unit

112

Street Name
Nama Jalan

BUKIT BATOK STREET 25

Building Name (Optional)
Nama Bangunan (Jika ada)

NATURE VIEW

Contact Details

Handphone
Telefon bimbit

Belgium(+32) 12345

Email Address
Alamat email

newp@gmail.com

23

Previous: A. Deceased Person

Next: C. Potential Beneficiaries

Save as Draft Preview

Application for Inheritance Certificate – Applicant Section (SYCPass Users)

24 Fill in all **Applicant details**. For Applicants using SYCPass, all fields are editable and can be updated.

25 Based on the “**Relationship with deceased**” selected from the dropdown, the supporting documents required are displayed. Refer to the [Proof of Relationship](#) table for the mandatory supporting documents required based on your “**Relationship with deceased**”.

26 Click **Choose File** or ‘drag and drop’ a soft copy to attach supporting documents. You may attach multiple documents but only one file at a time.

27 Click on **NEXT** to proceed to **Section C (Beneficiaries)**.

1 Apply for Inheritance Certificate 2 Preview 3 Declare & Submit 4 Complete

A. Deceased Person
B. Applicant
C. Potential Beneficiaries

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion
- [Inheritance User Guide *placeholder](#)(PDF,XXB)

Complete Incomplete

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
ABBAS ALI

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
ABBAS ALI

25 Relationship with Deceased
Hubungan dengan si mati
Please Select..

Date of Birth
Tarikh Lahir

ID Type
Jenis ID
PASSPORT

ID No.
No. Kad Pengenalan.
A1234567B

26 Please upload the supporting documents
Drag and drop your document here
Choose File

Up to a maximum file size of 10MB. File type must be .pdf, .jpeg, .jpg, .png, .doc, .docx. Filename cannot contain invalid characters # % & * : < > ? / { }.

Residential Address
Location
Lokasi
Local Overseas

Postal Code
Poskod

24 Residential Address
Location
Lokasi
Local Overseas

Postal Code
Poskod
652289 Retrieve Address

Blk/House No.
No. Blok/No. Rumah
289C

Level No.
No. Aras
11

Unit No.
No. Unit
112

Street Name
Nama Jalan
BUKIT BATOK STREET 25

Building Name (Optional)
Nama Bangunan (Jika ada)
NATURE VIEW

Contact Details
Handphone
Telefon bimbit
Belgium(+32) 12345

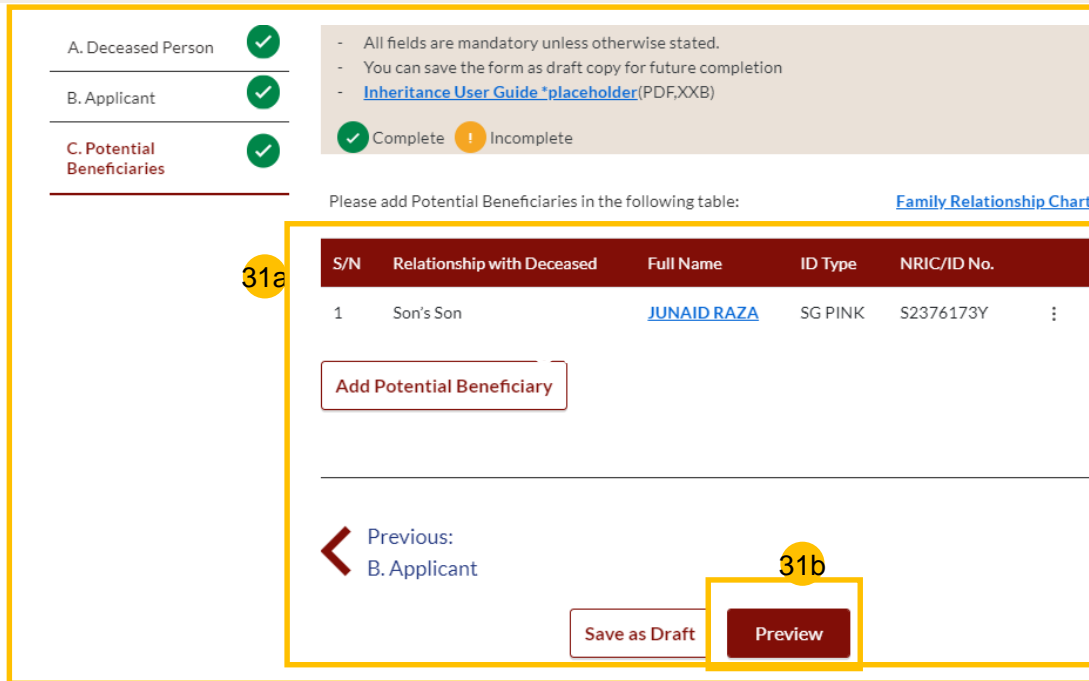
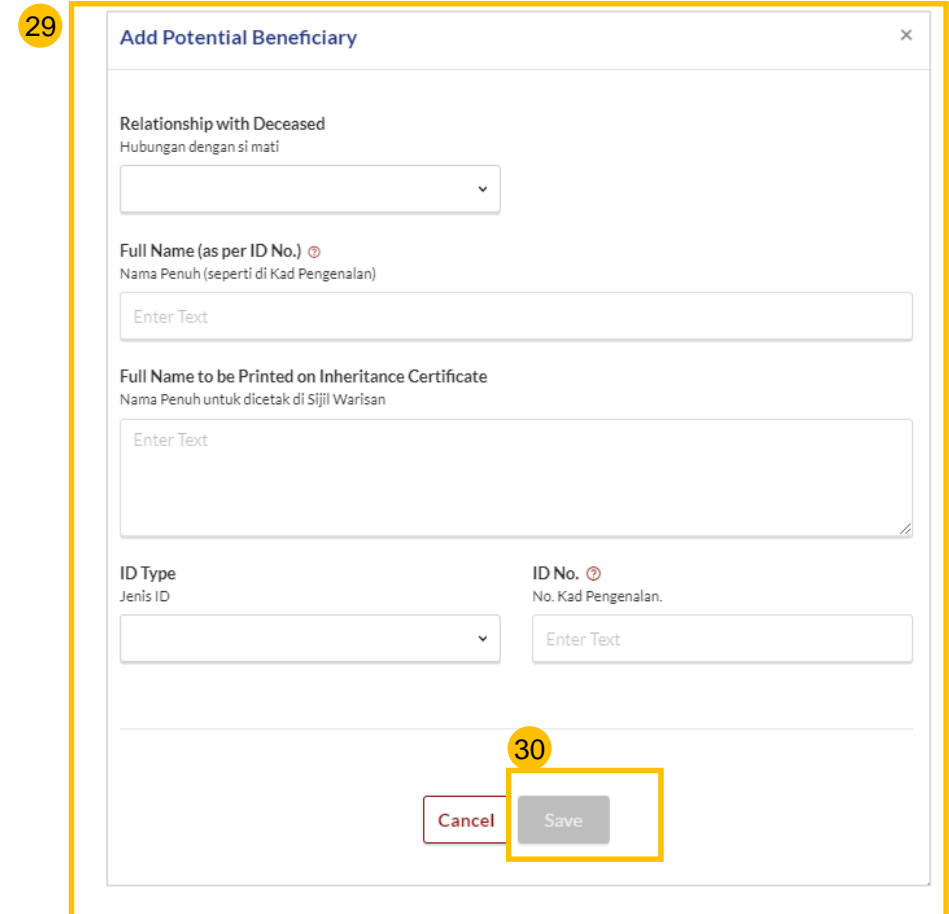
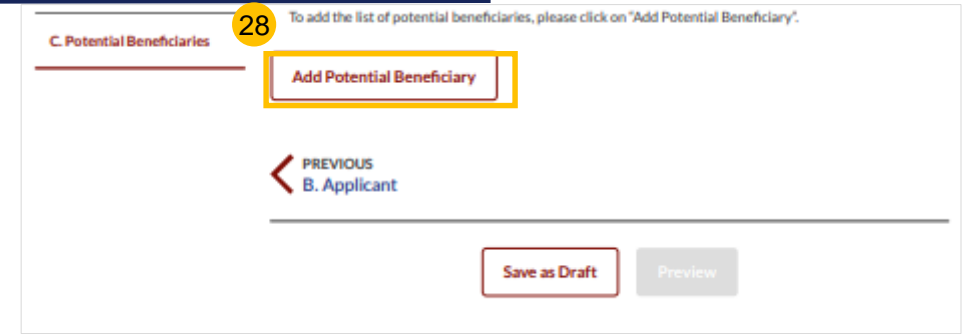
Email Address
Alamat emel
newp@gmail.com

27 Previous: A. Deceased Person Next: C. Potential Beneficiaries

Save as Draft Preview

Application for Inheritance Certificate - Potential Beneficiaries

- 28 Click on **Add Potential Beneficiary**.
- 29 A pop up box to add potential beneficiary details is displayed. Fill in the required potential beneficiary details.
- 30 Upon filling all mandatory fields, the **Save** button is enabled. Update the potential beneficiary details and click on **Save**.
- 31 On adding one or more potential beneficiaries, the record is displayed in the Potential Beneficiaries table and the **Preview** button is enabled.



Application for Inheritance Certificate – Potential Beneficiaries

- 32 Click on the three dots at the end of the row to Edit or Delete an existing potential beneficiary.
- 33 Upon clicking **Edit**, the Edit Potential Beneficiary pop up box is displayed.
- 34 Edit the potential beneficiary details and click on **Save**.
- 35 On clicking **Delete**, the potential beneficiary's details will be deleted from the table.
- 36 Click on **Preview**.

Edit Potential Beneficiary
✕

Relationship with Deceased
Hubungan dengan si mati

Son's Son

Full Name (as per ID No.) Ⓢ
Nama Penuh (seperti di Kad Pengenalan)

JUNAID RAZA

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan

JUNAID RAZA ABDUL

ID Type
Jenis ID

ID No. Ⓢ
No. Kad Pengenalan.

SG PINK S2376173Y

Cancel
Save



- A. Deceased Person ✔
- B. Applicant ✔
- C. Potential Beneficiaries ✔

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion
- [Inheritance User Guide *placeholder](#)(PDF,XXB)

✔ Complete ! Incomplete

Please add Potential Beneficiaries in the following table:

[Family Relationship Chart](#)

S/N	Relationship with Deceased	Full Name	ID Type	NRIC/ID No. 32
1	Son's Son	JUNAID RAZA	SG PINK	S2376173Y
				<div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">Edit</div> <div style="border: 1px solid #ccc; padding: 2px; display: inline-block;">Delete</div> 35

Add Potential Beneficiary

◀ Previous:
B. Applicant

Save as Draft

Preview

36

Application for Inheritance Certificate – Potential Beneficiaries

37 Verify all details in all the sections are accurate in the Preview page.

38 Click on **Submit**.

39 Read the declaration and tick the checkbox.

40 Click on **Agree and Proceed**.

41 **Inheritance Certificate Application submission screen** will display:

- Status of application
- Your Case ID
- Submission Date
- Your registered email address to which a copy of your application will be sent.

42 To download a PDF copy of your application, click on **Save as PDF**.

43 Your application details will be displayed on your Dashboard.

Next steps:

- [‘Statutory Declaration’](#)
- [‘Payment for Inheritance Certificate’](#)

37

Potential Beneficiary #1

Relationship with Deceased
Hubungan dengan si mati
Brother

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
PUTRA JAMAL BIN DANISH

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
PUTRA JAMAL BIN DANISH

ID Type
Jenis ID
SG PINK

ID No.
No. Kad Pengenalan.
S1234567Y

Potential Female Beneficiaries (Total 1)

Potential Beneficiary #1

Relationship with Deceased
Hubungan dengan si mati
Daughter

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
NOORIYA SIDDIQUI

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
NOORIYA SIDDIQUI

ID Type
Jenis ID
SG PINK

ID No.
No. Kad Pengenalan.
S1234565U

← Previous:
B. Applicant

38

Back to Edit Submit

Status: Draft

✓ Apply for Inheritance Certificate → ✓ Preview → 3 Declare & Submit → 4 Complete

39 Please note that you will be required to affirm a Statutory Declaration on the contents of this application. Further instructions will be provided after your documents are verified

40

Back to Preview Agree and Proceed

41a

Status: Pending Approval

✓ Apply for Inheritance Certificate → ✓ Preview → ✓ Declare & Submit → 4 Complete

41b

Submitted!

Your Case ID: I-20201212-0001
Submission Date: 12/12/2020 14:20
An acknowledgement with a copy of your submission has been sent to: alexjohnsmith@mail.com.

42

Save as PDF Back to Dashboard

43

Cases/ Appointments / Tasks	Case ID	Status	Date	Remarks
Application for Inheritance Certificate	I-20201212-0001	Pending Approval	12/12/2020 14:20	⋮

Re-apply for New Inheritance
Certificate (Re-apply with different set
of facts)

Re-apply for New Inheritance Certificate (for the same deceased with a different set of facts)

Follow steps 1 to 4 of [Search for Inheritance Certificate](#)

- 5 Select the **Inheritance Certificate** from the search results.
- 6 On selecting a record, the **Preview** button is displayed. Click on **Preview**.
- 7 Click on **Apply for Inheritance Certificate** drop-down bar.
- 8 Click on **Apply for Inheritance Certificate**.
- 9 Click on **Continue to Apply for Inheritance Certificate**.

Please check if there is an existing Inheritance Certificate before you start any new application.

Search for Inheritance Certificate via
Pencarian Sijil Warisan melalui

ID No. Inheritance Certificate Number

Deceased ID Type
Jenis Kad Pengenalan

ID No.
No Kad Pengenalan

Other IDs

There is an Inheritance Certificate under this NRIC/ID No.

Please select the Inheritance Certificate that you would like to preview:

1 Search Results "Deceased NRIC/ID No.:S1265376867867887576A"

Inheritance Certificate Number	Date of Issuance
<input checked="" type="radio"/> 0228/2021	19/03/2021

With this inheritance certificate, you can:

- [Apply for Inheritance Certificate](#)
- [Apply for Extract of Inheritance Certificate](#)
- [Apply for Revision of Inheritance Certificate](#)

Description
For an applicant who intends to apply for an inheritance certificate.

Documents Required
Death Certificate of the Deceased
NRIC or Passport No. of the applicant and beneficiaries

Estimated time required to complete the form: 20 min

You are about to apply for a new inheritance certificate for the same deceased with different set of facts. If one of the beneficiaries in the original inheritance certificate is now deceased all other facts are same, please apply for [Revision of Inheritance Certificate](#).

Re-apply for New Inheritance Certificate (for the same deceased with a different set of facts) [Return to Contents](#)

- 10 Read through **Important Notes**.
- 11 Click on the links for [Privacy Statement](#), [Terms of Use](#), [FAQ on Faraidh](#) and [Faraidh – The Islamic Law of Inheritance](#) to read each item.
Tick on the checkboxes to agree to the **Privacy Statement** and **Terms of Use** and to indicate your understanding of Faraid.
- 12 Click on **Agree and Proceed**.
- 13 Fill in **Reason for new application**.
- 14 Click on **NEXT** to proceed to **Section B (Deceased Person)**.

10 **Important Notes**

1. This service will take you approximately 20 minutes to complete.
2. Please note that the Inheritance Certificate is required for any proceedings relating to the administration or distribution of the estate of a deceased person whose estate is to be distributed according to the Muslim Law.
3. You will need to be at least 18 years old to apply for an inheritance certificate.
4. Please ensure you have the following documents:
 - The Death Certificate of the Deceased
 - The NRIC or Passport No. of the applicant and beneficiaries
5. Your application will be processed within X working days.

11 I have read and agreed to the [Privacy Statement](#) and [Terms of Use](#).
 I have read and understood the [FAQ on Faraid](#) and [Faraidh - The Islamic Law of Inheritance](#) (English - PDF, 7.37Mb)

12

1 Apply for Inheritance Certificate — 2 Preview — 3 Declare & Submit — 4 Complete

A. Reason for New Application

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion.
- [Inheritance User Guide "placeholder"](#) (PDF, XXkb)

B. Deceased Person 13 Complete Incomplete

C. Applicant

D. Potential Beneficiaries

Reason for new application

Enter here...

0/2000

14

Re-apply for New Inheritance Certificate (for the same deceased with a different set of facts)

15 Fill in/Update all particulars of the Deceased Person.

16 Click **Choose File** or 'drag and drop' a soft copy to upload Deceased's Death Certificate.

17 Deceased's Death Certificate is a mandatory supporting document. Please attach all necessary documents to avoid delay in processing.

18 Click on **NEXT** to proceed to **Section C (Applicant)**.

Status: Draft

15

1 Apply for Inheritance Certificate 2 Preview 3 Declare & Submit 4 Complete

A. Reason for New Application !

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion
- [Inheritance User Guide *placeholder\(PDF;XXB\)](#)

B. Deceased Person ✓

C. Applicant !

D. Beneficiaries ✓

Complete ✓ Incomplete !

Full Name (as in Death Certificate) ⓘ
Nama Penuh (seperti di Sijil Kematian)

ABBAS SAMEER KHAN

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan

ABBAS SAMEER KHAN@123

ID Type
Jenis Kad Pengenalan
SG PINK

ID No. ⓘ
No Kad Pengenalan.
S1234567T

Citizenship
Kerakyatan
Singapore Citizen

Nationality
Kewarganegaraan
SINGAPORE CITIZEN

Date of Death
Tarikh kematian si mati
24/01/1990

Gender
Jantina
Male

Mazhab / School of Muslim Law ⓘ
Mazhab
Sha'fee

16

Please upload the Deceased's Death Certificate

Drag and drop your document here

Choose File

17

Up to a maximum file size of 10MB. File type must be .pdf, .jpeg, .jpg, .png, .doc, .docx. Filename cannot contain invalid characters # % & * : < > ? / { }.

× 2.png

Type of Document

Death Certificate

18

Previous:
A. Reason for New Application

Next:
C. Applicant

Save as Draft

Preview

Re-apply for New Inheritance Certificate (for the same deceased with a different set of facts) [Return to Contents](#)

- 19 Fill in all **Applicant details**. For Applicants using SingPass, greyed out fields cannot be updated as this information is prepopulated from MyInfo.
- 20 Based on the “**Relationship with deceased**” selected from the dropdown, the supporting documents required are displayed.
- 21 Refer to the [Proof of Relationship](#) table for the mandatory supporting documents required based on your “Relationship with deceased”.
- 22 Click **Choose File** or ‘drag and drop’ a soft copy to attach supporting documents. You may attach multiple documents but only one file at a time.
- 23 Click on **NEXT** to proceed to **Section D (Potential Beneficiaries)**.

19

Status: Draft

1 Apply for Inheritance Certificate 2 Preview 3 Declare & Submit 4 Complete

A. Reason for New Application Incomplete

B. Deceased Person Complete

C. Applicant Incomplete

D. Beneficiaries Complete

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion
- [Inheritance User Guide *placeholder](#)(PDF,XXB)

Complete Incomplete

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan

20 Relationship with Deceased
Hubungan dengan si mati

Date of Birth
Tarikh Lahir

ID Type
Jenis ID

ID No.
No. Kad Pengenalan.

22 Please upload the supporting documents

Drag and drop your document here

Up to a maximum file size of 10MB. File type must be .pdf, .jpeg, .jpg, .png, .doc, .docx. Filename cannot contain invalid characters # % & * : < > ? / { }.

LOKASI

Local Overseas

Postal Code
Poskod

Blk/House No.
No. Blok/No. Rumah

Level No.
No. Aras

Unit. No.
No. Unit

Street Name
Nama Jalan

Building Name (Optional)
Nama Bangunan (Jika ada)

Contact Details

Handphone
Telefon bimbit

Email Address
Alamat emel

23

Previous: B. Deceased Person

Next: D. Beneficiaries

Re-apply for New Inheritance Certificate (for the same deceased with a different set of facts)

24 Fill in all **Applicant details**. For Applicants using **SYCPass**, all fields are editable and can be updated.

B. Deceased Person Complete Incomplete

C. Applicant Complete Incomplete

D. Beneficiaries Complete Incomplete

Full Name (as per ID No.)
 Nama Penuh (seperti di Kad Pengenalan)

Full Name to be Printed on Inheritance Certificate
 Nama Penuh untuk dicetak di Sijil Warisan

Relationship with Deceased
 Hubungan dengan si mati

Date of Birth
 Tarikh Lahir

ID Type
 Jenis ID

ID No.
 No. Kad Pengenalan.

Please upload the supporting documents

Up to a maximum file size of 10MB. File type must be .pdf, .jpeg, .jpg, .png, .doc, .docx. Filename cannot contain invalid characters # % & * : < > ? / { }.

Residential Address

Location Local Overseas

Postal Code

Blk/House No.
 No. Blok/No. Rumah

Level No.
 No. Aras

Unit No.
 No. Unit

Street Name
 Nama Jalan

Building Name (Optional)
 Nama Bangunan (Jika ada)

Contact Details

Handphone
 Telefon bimbit

Email Address
 Alamat emel

Re-apply for New Inheritance Certificate (for the same deceased with a [Return to Contents](#) different set of facts)

25 To add potential beneficiary, click on **Add Potential Beneficiary**.

26 A pop up box to add potential beneficiary details is displayed. Fill in the required potential beneficiary details.

27 Upon filling all mandatory fields, the **Save** button is enabled. Update the potential beneficiary details and click on **Save**.

28 Click on the three dots at the end of the row to Edit or Delete an existing potential beneficiary.

29 Upon clicking on **Edit**, the Edit potential beneficiary pop up box is displayed.

30 Edit the beneficiary details and click on **Save**.

31 On clicking **Delete**, the pop up box for “Reason for deleting potential beneficiary” is displayed. On entering the reason and clicking **Save**, the potential beneficiary’s details will be deleted.

32 After making all the updates click on **Preview**.

C. Potential Beneficiaries ✓

Complete ! Incomplete

Please add Potential Beneficiaries in the following table: [Family Relationship Chart](#)

S/N	Relationship with Deceased	Full Name	ID Type	NRIC/ID No.	
1	Son's Son	JUNAID RAZAQ	SG PINK	S2376173Y	⋮

25 Add Potential Beneficiary

Edit
Delete

26 Save as Draft Preview

32 Previous: B. Applicant

26 Add Potential Beneficiary

Relationship with Deceased
Hubungan dengan si mati

Full Name (as per ID No.) ⓘ
Nama Penuh (seperti di Kad Pengenalan)

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan

ID Type
Jenis ID

ID No. ⓘ
No. Kad Pengenalan.

27 Save

31 Delete Potential Beneficiary: JUNAID RAZAQ

Reason for deleting potential beneficiary

Enter here...

0 / 2000

Cancel Save

29 Edit Potential Beneficiary

Relationship with Deceased
Hubungan dengan si mati

Full Name (as per ID No.) ⓘ
Nama Penuh (seperti di Kad Pengenalan)

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan

ID Type
Jenis ID

ID No. ⓘ
No. Kad Pengenalan.

30 Save

Re-apply for New Inheritance Certificate (for the same deceased with a different set of facts) [Return to Contents](#)

- 33 Verify all Potential Beneficiary details are accurate on the Preview page.
- 34 Click on **Submit**.
- 35 Read declaration and tick the checkbox.
- 36 Click on **Agree and Proceed**.
- 37 **Inheritance Application submission screen** will display:
 - Status of application
 - Your Case ID
 - Submission Date
 - Your registered email address that to which a copy of your application will be sent
- 38 To download a PDF copy of your application, click on **Save as PDF**.
- 39 Your application details will be displayed on your Dashboard.

Next steps:

- [‘Statutory Declaration’](#)
- [‘Payment of Inheritance Certificate’](#)

33 Potential Beneficiary #1

Relationship with Deceased
Hubungan dengan si mati
Brother

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
PUTRA JAMAL BIN DANISH

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
PUTRA JAMAL BIN DANISH

ID Type
Jenis ID
SG PINK

ID No.
No. Kad Pengenalan.
S1234567Y

Potential Female Beneficiaries (Total 1)

Potential Beneficiary #1

Relationship with Deceased
Hubungan dengan si mati
Daughter

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
NOORIYA SIDDIQUI

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
NOORIYA SIDDIQUI

ID Type
Jenis ID
SG PINK

ID No.
No. Kad Pengenalan.
S1234565U

← Previous:
B. Applicant

34 Back to Edit Submit

Status: Draft

Apply for Inheritance Certificate
 Preview
3 Declare & Submit
 4 Complete

35 Please note that you will be required to affirm a Statutory Declaration on the contents of this application. Further instructions will be provided after your documents are verified

Back to Preview **36** Agree and Proceed

37a Status: Pending Approval

Apply for Inheritance Certificate
 Preview
 Declare & Submit
4 Complete

37b Submitted!

Your Case ID: I-20201212-0001
Submission Date: 12/12/2020 14:20
An acknowledgement with a copy of your submission has been sent to: alexjohnsmith@mail.com.

38 Save as PDF Back to Dashboard

Cases/ Appointments / Tasks	Case ID	Status	Date	Remarks
Application for Inheritance Certificate	I-20201212-0001	Pending Approval	12/12/2020 14:20	⋮

39

Revision of Inheritance Certificate
(Death of beneficiary before final
distribution of estate)

Revision of Inheritance Certificate

Follow steps 1 to 4 of [‘Search for Inheritance Certificate’](#)

5 Select the **Inheritance Certificate** to be revised.

6 Click on **Preview**.

7 Click on **Apply for Revision of Inheritance Certificate** drop-down bar.

8 Click on **Revision of Inheritance Certificate**.

9 Read through the **Important Notes**.

10 Click on the links for [Privacy Statement](#), [Terms of Use](#), [FAQ on Faraidh](#) and [Faraidh – The Islamic Law of Inheritance](#) to read each item.

Tick on the checkboxes to agree to the **Privacy Statement** and **Terms of Use** and to indicate your understanding of Faraid.

11 Click on **Agree and Proceed**.

12 Fill in **Section A (Reason for revision)**.

13 Click on **NEXT** to proceed to **Section B (Deceased Person)**.

Please select the Inheritance Certificate that you would like to preview:

2 Search Results "Deceased NRIC/ID No.: S1234567T"

Inheritance Certificate Number	Date of Issuance
<input type="radio"/> 0001/2021 Rev1	01/01/2021
<input checked="" type="radio"/> 0001/2021	20/12/2020

5

6

Cancel Preview

With this inheritance certificate, you can:

- Apply for Extract of Inheritance Certificate
- Apply for Revision of Inheritance Certificate

7

8

[Revision of Inheritance Certificate](#)

Description	Documents Required
For an applicant who needs to make amendments to the inheritance certificate as there has been a death of one or more of the beneficiaries in the issued Inheritance Certificate before the final distribution of the estate is made.	Death Certificate of the Deceased Inheritance Certificate Number Death Certificate of any beneficiaries from the original Inheritance Certificate

Estimated time required to complete the form: 20 min

9

Important Notes

- This service will take you approximately 20 minutes to complete.
- Please note that the Inheritance Certificate is required for any proceedings relating to the administration or distribution of the estate of a deceased person whose estate is to be distributed according to the Muslim Law.
- Eligibility:
 - An inheritance certificate has been issued for a deceased person (Deceased A).
 - There has been a death of one or more of the beneficiaries in the issued Inheritance Certificate (for Deceased A) before the final distribution of the estate (of Deceased A) is made.
- Please ensure you have the following:
 - The Death Certificate of the Deceased (Deceased A)
 - The NRIC or Passport No. of the applicant and beneficiaries
 - The Death Certificate of any beneficiaries from the original Inheritance Certificate
- Your application will be processed within X working days.

10

11

I have read and agreed to the [Privacy Statement](#) and [Terms of Use](#).

I have read and understood the [FAQ on Faraidh](#) and [Faraidh - The Islamic Law of Inheritance](#) (English - PDF, 7.37Mb)

Back to Dashboard Agree and Proceed

1

2 Preview

3 Declare & Submit

4 Complete

A. Reason for Revision

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion.
- [Inheritance User Guide *placeholder](#) (PDF, XXXkb)

Complete Incomplete

B. Deceased Person

C. Applicant

D. Beneficiaries

Reason for revision

12

Enter here...

0/2000

13

NEXT

B. Deceased Person

Revision of Inheritance Certificate

14 In the Revision of Inheritance Certificate form, **Section B (Deceased Person)** details are not editable.

15 Click on **NEXT** to proceed to **Section C (Applicant)**.

Revision of Inheritance Certificate

Status: Draft

1 Apply for Revision of Inheritance Certificate — 2 Preview — 3 Declare & Submit — 4 Complete

A. Reason for Revision

B. Deceased Person 14

C. Applicant 15

D. Beneficiaries

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion.
[Inheritance User Guide *placeholder*\(PDF,XXB\)](#)

Complete Incomplete

Full Name (as in Death Certificate)
Nama Penuh (seperti di Sijil Kematian)
ABBAS SAMEER KHAN

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
ABBAS SAMEER KHAN

ID Type Jenis Kad Pengenalan	ID No. No Kad Pengenalan
SG PINK	S1234567T
Citizenship Kerakyatan	Nationality Kewarganegaraan
Singapore Citizen	SINGAPORE CITIZEN
Date of Death Tarikh kematian si mati	Gender Jantina
24/01/1990	Male

Mazhab / School of Muslim Law
Mazhab
Shafiee

[2.png](#)

File Description
Death Certificate

Previous: A. Reason for Revision

15 Next: C. Applicant

Revision of Inheritance Certificate

16 Fill in all **Applicant details**. For Applicants using **SingPass**, greyed out fields cannot be updated as this information is prepopulated from MyInfo. For Applicants using **SYCPass**, All fields are editable and can be updated.

17 Based on the **“Relationship with deceased”** selected from dropdown, the supporting documents required are displayed.

18 Refer to the [Proof of Relationship](#) table for the mandatory supporting documents required based on your **“Relationship with deceased”**.

19 Click **Choose File** or ‘drag and drop’ a soft copy to attach supporting documents, You may attach multiple documents but only one file at a time.

20 Click on **NEXT** to proceed to **Section D (Beneficiaries)**.

16 SingPass

17

19

16 D. Beneficiaries

Nama Penuh (seperti di Kad Pengenalan)
TAN MING HENG TERENCE

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
TAN MING HENG TERENCE

17 Relationship with Deceased
Hubungan dengan si mati
Please Select...

Date of Birth
Tarikh Lahir
#

ID Type
Jenis ID
SG PINK

ID No. (O)
No. Kad Pengenalan
SP812388A

19 Please upload the supporting documents
Drag and drop your document here
Choose File

Up to a maximum file size of 10MB. File type must be .pdf, .jpeg, .jpg, .png, .doc, .docx. Filename cannot contain invalid characters # % & * : < > ? [] .

Residential Address

Location
Lokasi
 Local Overseas

Postal Code
Poskod
652289
Retrieve Address

Blk/House No.
No. Blok/No. Rumah
28PC

Level No.
No. Aras
11

Unit No.
No. Unit
112

Street Name
Nama Jalan
BUKIT BATOK STREET 25

Building Name (Optional)
Nama Bangunan (Jika ada)
NATURE VIEW

Contact Details

Handphone
Telefon bimbit
Belgium(+32) 12345

Email Address
Alamat emel
newp@gmail.com

16 SYCPass

17

19

16 D. Beneficiaries

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
Maliha Maliha Nisar

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
MALIHA NISAR

17 Relationship with Deceased
Hubungan dengan si mati
Please Select...

Date of Birth
Tarikh Lahir
#

ID Type
Jenis ID
PASSPORT

ID No. (O)
No. Kad Pengenalan
A1234567B

19 Please upload the supporting documents
Drag and drop your document here
Choose File

Up to a maximum file size of 10MB. File type must be .pdf, .jpeg, .jpg, .png, .doc, .docx. Filename cannot contain invalid characters # % & * : < > ? [] .

Residential Address

Location
Lokasi
 Local Overseas

Postal Code
Poskod
828724
Retrieve Address

Blk/House No.
No. Blok/No. Rumah
94

Level No.
No. Aras
99

Unit No.
No. Unit
99

Street Name
Nama Jalan
PUNGGOL CENTRAL

Building Name (Optional)
Nama Bangunan (Jika ada)
PARC CENTROS

Contact Details

Handphone
Telefon bimbit
Singapore(+65) 56788765

Email Address
Alamat emel
nisar.maliha@ncs.com.sg

20

Previous: B. Deceased Person

Next: D. Beneficiaries

Save as Draft Preview

Revision of Inheritance Certificate

- 21 To mark an existing Beneficiary as passed away, click on the **three dots** and select **Edit**.
- 22 Tick the checkbox if beneficiary has passed away. Click on **Save**.
- 23 Click on **Add Potential Beneficiary** to add potential beneficiaries for the deceased beneficiary that has passed away. Alternatively, tick the checkbox if there are no potential beneficiaries.
- 24 Fill in the required potential beneficiary details.
- 25 Click on **Save**.
- 26 Successfully added **Potential Beneficiary** will be displayed.
- 27 Click on **Preview**.

D. Beneficiaries

Please select the name of the beneficiary who has passed away: [Family Relationship Chart](#)

S/N	Relationship with Deceased	Full Name	ID Type	NRIC/ID No.	
1	Son	JUNAID RAZAQ	SG PINK	S1234567U	⋮
2	Daughter	FARISA FATEHI	SG PINK		Edit
3	Son	ABDUL RAZAQ	SG PINK	S1234567H	⋮
4	Son	YOUSUF AMAR	SG PINK	S1234567T	⋮
5	Daughter	AISHAH AHMAD	SG PINK	G1234567T	⋮
6	Daughter	NORIYA ANWAR	SG PINK	T1234567Y	⋮
7	Son	ABBAS SAMAR KHAN	SG PINK	S1234567Y	⋮
8	Daughter	MASITA QAMAR UZMAN	SG BLUE	S1234567K	⋮

Edit Potential Beneficiary

Relationship with Deceased
Hubungan dengan si mati
Daughter

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
FARISA FATEHI

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
FARISA FATEHI

ID Type
Jenis ID
SG PINK

ID No.
No. Kad Pengenalan.
T1234567I

Beneficiary has passed away

Cancel Save

Potential Beneficiaries of JUNAID RAZAQ

There are no potential beneficiaries.

S/N	Relationship with Deceased	Full Name	ID Type	NRIC/ID No.	
1	Daughter	JUVERIYA RAZAQ	SG PINK	S2324244U	⋮

Add Potential Beneficiary

Add Potential Beneficiary

Relationship with Deceased
Hubungan dengan si mati

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
Enter Text

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
Enter Text

ID Type
Jenis ID

ID No.
No. Kad Pengenalan.
Enter Text

Cancel Save

Previous:
C. Applicant

Save as Draft Preview

Revision of Inheritance Certificate

- 28 Verify all details under all sections are accurate on the Preview page.
- 29 Click **Submit**.
- 30 Read declaration and tick the checkbox.
- 31 Click on **Agree and Proceed**.
- 32 **Inheritance Application submission screen** will display:
 - Status of application
 - Your Case ID
 - Submission Date
 - Your registered email address to which a copy of your application will be sent
- 33 To download a PDF copy of your application, click on **Save as PDF**.
- 34 Your application details will be displayed on your Dashboard.

Next steps:

- [‘Statutory Declaration’](#)
- [‘Payment of Inheritance Certificate’](#)

28

Potential Beneficiary #1

Relationship with Deceased
Hubungan dengan si mati
Brother

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
PUTRA JAMAL BIN DANISH

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
PUTRA JAMAL BIN DANISH

ID Type
Jenis ID
SG PINK

ID No.
No. Kad Pengenalan.
S1234567Y

Potential Female Beneficiaries (Total 1)

Potential Beneficiary #1

Relationship with Deceased
Hubungan dengan si mati
Daughter

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
NOORIYA SIDDIQUI

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
NOORIYA SIDDIQUI

ID Type
Jenis ID
SG PINK

ID No.
No. Kad Pengenalan.
S1234565U

← Previous:
B. Applicant

29

Back to Edit Submit

Status: Draft

✓ Apply for Inheritance Certificate — Preview — 3 Declare & Submit — 4 Complete

30 Please note that you will be required to affirm a Statutory Declaration on the contents of this application. Further instructions will be provided after your documents are verified

31

Back to Preview Agree and Proceed

32a

Status: Pending Approval

✓ Apply for Inheritance Certificate — ✓ Preview — ✓ Declare & Submit — 4 Complete

Submitted!

32b

Your Case ID: I-20201212-0001
Submission Date: 12/12/2020 14:20
An acknowledgement with a copy of your submission has been sent to: alexjohnsmith@mail.com.

33

Save as PDF Back to Dashboard

34

Cases/ Appointments / Tasks	Case ID	Status	Date	Remarks
Application for Inheritance Certificate	I-20201212-0001	Pending Approval	12/12/2020 14:20	⋮

Supporting Documents for Proof of Relationship

Relationship	Supporting Document for Proof of Relationship
Husband/Wife	<ul style="list-style-type: none"> • Marriage certificate • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application • If the Marriage Certificate produced is issued by a foreign authority, it is to be endorsed by a relevant authority.
Son/Daughter	<ul style="list-style-type: none"> • Applicant's birth certificate showing deceased as mother/father • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Father/Mother	<ul style="list-style-type: none"> • Deceased's birth certificate showing Applicant as mother/father • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Brother/Sister	<ul style="list-style-type: none"> • Applicant's and deceased's birth certificates showing they share the same parents/mother/father • Parent's marriage cert • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Consanguine Brother- Half-brother (same father)/Consanguine Sister - Half-sister (same father)	<ul style="list-style-type: none"> • Applicant's and deceased's birth certificates showing they share the same parents/mother/father • Parent's marriage cert • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Uterine Brother - Half-brother (same mother)/Uterine Sister- Half-sister (same mother)	<ul style="list-style-type: none"> • Applicant's and deceased's birth certificates showing they share the same parents/mother/father • Parent's marriage cert • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Son's Son/Son's Daughter	<ul style="list-style-type: none"> • Applicant's birth certificate • Applicant's parent's (the deceased's son) death certificate if said son is not listed as a beneficiary • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Father's Father/Father's Mother	<ul style="list-style-type: none"> • Deceased's birth certificate showing Applicant's child as his/her father/mother • Deceased's parent's (mother/father) death certificate if said person is not listed as beneficiary • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Mother's Mother	<ul style="list-style-type: none"> • Deceased's birth certificate showing Applicant's child as his/her father/mother • Deceased's parent's (mother/father) death certificate if said person is not listed as beneficiary • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Uncle (father's brother)	<ul style="list-style-type: none"> • Applicant's birth certificate showing same parents/father with the deceased's father • Deceased's father's death certificate if said person is not listed as beneficiary • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Consanguine Uncle - Half uncle (same grandfather)	<ul style="list-style-type: none"> • Applicant's birth certificate showing same parents/father with the deceased's father • Deceased's father's death certificate if said person is not listed as beneficiary • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Nephew (brother's son)	<ul style="list-style-type: none"> • Applicant's birth certificate • Death certificate of Applicant's father • Deceased's birth certificate showing Applicant's father as a sibling • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Consanguine Nephew - Half-brother (same father)'s son	<ul style="list-style-type: none"> • Applicant's birth certificate • Death certificate of Applicant's father • Deceased's birth certificate showing Applicant's father as a sibling • If Applicant is a foreigner, he/she is to produce Passport bearing the same ID number as in his/her IC application
Male Cousin	<ul style="list-style-type: none"> • Applicant's Birth Cert (showing father is Deceased's father's full brother) • Applicant's father's Birth cert • Deceased's father's birth cert • Deceased's Birth Cert
Consanguine Male Cousin - Half cousin (same grandfather)	<ul style="list-style-type: none"> • Applicant's Birth Cert (showing father is Deceased's father's consanguine brother) • Applicant's father's Birth cert • Deceased's father's birth cert • Deceased's Birth Cert

Statutory Declaration

Statutory Declaration

New Applications/ Re-applications/ Revision of Inheritance Certificate must be approved first before the Statutory Declaration is required.

- 1 In the 'What I need to do' section on your Dashboard, click on the **Case ID** or click on the three dots at the end of the row and click on the **Edit** option of the task.
- 2 Read through the **Important Notes**.
- 3 Click on the **Statutory Declaration** link. The Statutory Declaration will be downloaded in Word document.
 - *For iOS users (i.e. those using Apple devices) – please select Download and open the file in Microsoft Word to view the complete list of potential beneficiaries in the Annex.*

Fill in any additional required information.

Print and affirm the Statutory Declaration. Scan a copy of the affirmed Statutory Declaration.

- 4 Complete all the tasks in the Pre-Requisites and tick the checkbox once you are ready to proceed..
- 5 Click on **Agree and Proceed**.

What I need to do... - 1 items

Category	Case/ Appointments/ Tasks	Case ID	Status	Date
Inheritance	Revised Inheritance Certificate	I-2021-000315	Pending Statutory Declaration	19/04/2021
				<input type="button" value="Edit"/>

Notes: Drafts that are stored for more than 6 months will be automatically de-activated. All edits previously made to the drafts will be lost. Please submit the case forms as soon as possible.

Statutory Declaration

Important Notes

2 **Pre-Requisites**

3

- I have downloaded a template of the [Statutory Declaration](#) (DOCX). [For iOS users (eg. those using iPhone, iPad or MacBook devices), please select "Download" and open the downloaded file in Microsoft Word application for the complete list of potential beneficiaries to be viewable in the Annex.]
- I have included the additional information mentioned in SYC Officer's remarks (if applicable).
- I have printed and affirmed the Statutory Declaration before a Commissioner for Oaths.
- I have a scanned copy of the affirmed Statutory Declaration.

1. This service will take you approximately 5 minutes to complete.

2. This service is not available at the Court Registry.

3. Your declaration will be processed within 3 working days.

Statutory Declaration

- 6 Click on **Choose File** or 'drag and drop' a soft copy of your document to upload the affirmed Statutory Declaration.
- 7 Select the **Type of Document** in the dropdown menu.
- 8 Click on **Preview**.
- 9 Click on **Submit**.
- 10 **Statutory Declaration submission screen** will display:
 - Status of application
 - Your Case ID
 - Submission Date
 - Your registered email address to which an acknowledgement email will be sent.
- 11 Click on **Back to Dashboard**.
- 12 Your application details will be displayed on your Dashboard.

Next steps:

- [Payment of Inheritance Certificate](#)

1 Statutory Declaration 2 Preview 3 Complete

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion
- Please ensure that you have completed, printed and affirmed the Statutory Declaration before a Commissioner for Oaths.

Upload the affirmed Statutory Declaration
Please upload the affirmed Statutory Declaration

Drag and drop your document here

6 Choose File

Up to a maximum file size of 10MB. File type must be .pdf, .jpeg, .png. Filename cannot contain invalid characters # % & * : < > ? / { }.

8 Preview

9 Submit

1 Statutory Declaration 2 Preview & Submit 3 Complete

Submitted!

Your Case Reference No: I-2021-000295
Submission Date: 25/03/2021 11:56:06
An acknowledgement has been sent to: nisar.mallha@ncs.com.sg

10a Status: Pending Approval

11 Back to Dashboard

Statutory Declaration.pdf

Type of Document

7 Select

1 Statutory Declaration 2 Preview 3 Complete

Before submission, please verify all the details in the completed form are accurate.

Upload the affirmed Statutory Declaration:

2612_4.png
File Description
Statutory Declaration for Inheritance Certificate

9 Submit

Divorce Inheritance Others

Ongoing Application Create New Application

Completed Application

Case/ Appointments/ Tasks	Case ID	Status	Date	Remarks
New Inheritance Certificate	NA	Draft	25/03/2021	

12

Payment for Inheritance Certificate

Payment for Inheritance Certificate

The Statutory Declaration must be accepted first before payment is required.

- 1 In the **'What I need to do'** section on your Dashboard, click on the Case ID or the three dots and then click on the **Make Payment** option.
- 2 Read through **Important Notes**.
- 3 Read the **Privacy Statement** and **Terms of Use** and tick the checkbox.
- 4 Click on **Agree and Proceed**.

What I need to do... - 1 items

Category	Case/ Appointments/ Tasks	Case ID	Status	Date
Inheritance	Inheritance Certificate	I-2021-000295	Pending Payment	24/04/2021

Notes: Drafts that are stored for more than 6 months will be automatically de-activated. All edits previously made to the cases will please submit the case forms as soon as possible.

INHERITANCE E-SERVICES / PAYMENT FOR INHERITANCE CERTIFICATE

Application for Inheritance Certificate

Important Notes

1. This service will take you approximately 20 minutes to complete.
2. Payment of \$34 by PayNow or eNETS / Credit Card must be made within 14 calendar days of the approval email.
3. If payment is not made within 14 calendar days, your application will be deemed expired. You may be required to re-submit your application.

I have read and agree to the [Privacy Statement](#) and [Terms of Use](#)

[Back to Dashboard](#) [Agree and Proceed](#)

Payment for Inheritance Certificate

- 5 Select **PayNow** or **eNETS/Credit Card** to make payment.
- 6 If **PayNow** is selected, the QR code will be displayed onscreen for 15 seconds. Select the button again to refresh the QR Code. Scan the QR Code and make the payment using your application. Click **Verify Payment** to complete.
- 7 If **eNETS/Credit Card** is selected, the page will expand and display the Card Payment fields.
- 8 Enter the card details and click **Submit** to make the payment.
- 9 Upon clicking submit, you will be redirected to the payment OTP screen.
- 10 Enter the OTP received from the bank on your registered mobile number and click **Submit/Ok**. After the payment is complete, click on **Verify Payment**.

INHERITANCE E-SERVICES / PAYMENT FOR INHERITANCE CERTIFICATE

Payment for Inheritance Certificate

Case ID: I-20201212-0001 Status: Pending Applicant's Action

1 Make Payment 2 Complete

Please note that payment will be made to Ministry of Culture, Community & Youth (UEN: XXXXXXXXXX).

Payment Reference Number
Bahasa Melayu
2020-123456123456

Type of Fee
Bahasa Melayu
Payment for Inheritance Certificate

Payment Amount (SGD)
Bahasa Melayu
\$34.00

Payment Mode
Bahasa Melayu
 PayNow eNETS / Credit Card



1. Please check that the recipient is Ministry of Culture, Community & Youth (UEN: XXXXXXXXXX).
2. Ensure that your internet banking account is linked to Paynow.
3. PayNow participating banks: DBS/POSB, UOB, OCBC, Citibank, HSBC, Maybank, Standard Chartered, BOC and ICBC.

Cancel Verify Payment

Payment Mode
Cara Pembayaran
 PayNow eNETS / Credit Card

Payment Methods

8a

Name on Card

Card Number

CVV/CVV2

Expiry Date Month Year

Email (Optional)

8b

Submit Cancel

1. Please check that the recipient is Ministry of Culture, Community & Youth (UEN: T12GA0001CCCY).
2. Ensure that your internet banking account is linked to Paynow.
3. PayNow participating banks: DBS/POSB, UOB, OCBC, Citibank, HSBC, Maybank, Standard Chartered, BOC and ICBC.

Cancel

Payment for Inheritance Certificate - Successful

- 11 On successful payment, the **Payment Submission Screen** will display:
- Payment Advice Number
 - Bank Transaction Reference number
 - Payment Status
 - Payment Date
 - Your registered email address to which a copy of your submission will be sent.

- 12 After successful payment, navigate to **Completed Application** in your Dashboard to access the Inheritance Certificate.

Note: It may take 1 to 2 minutes to generate the Inheritance Certificate.

SYARIAH COURT SINGAPORE Dashboard

INHERITANCE E-SERVICES / PAYMENT FOR INHERITANCE CERTIFICATE

Payment for Inheritance Certificate

Case ID: I-2021-000301 Status: Completed

1 Make Payment 2 Complete

11 Success!

Your Payment Advice Number: PM-2021-000204
Bank Transaction Reference number: 7678
Payment Status: Completed
Payment Date: 01/04/2021 00:00
An acknowledgement with a copy of submission has been sent to: nisar.maliha@ncs.com.sg.
You can view and download your Inheritance Certificate, or access it through your Dashboard under Completed Application.

[Back to Dashboard](#)

Divorce **Inheritance** Others

Ongoing Application

[Create New Application](#)

Completed Application

Case/ Appointments/ Tasks	Case ID	Status	Date	Remarks
New Inheritance Certificate	I-2021-000295	Approved	12/04/2021	:
Statutory Declaration	I-2021-000295	Approved	12/04/2021	:
Payment for Inheritance Certificate	I-2021-000295	Completed	12/04/2021	:
Issued Certificate	I-2021-000295	Available to download(14 Days)	26/04/2021	:

12

Extract of Inheritance Certificate

Extract of Inheritance Certificate

Follow steps 1 to 6 of 'Search for Inheritance Certificate'

7 Select the **Inheritance Certificate** to be extracted.

8 On selecting a record, the Preview button is displayed. Click on **Preview**.

9 Click on the **Apply for Extract of Inheritance Certificate** drop-down bar.

10 Click on **Extract of Inheritance Certificate**.

11 Read through **Important Notes**.

12 Agree to **Privacy Statement** and **Terms of Use** by ticking the checkbox.

13 Click on **Agree and Proceed**.

14 Fill in **Reason for extraction**.

15 Click on **NEXT** to proceed to **Section B (Deceased Person)**

1 There is an Inheritance Certificate under this NRIC/ID No.

Please select the Inheritance Certificate that you would like to preview:

2 Search Results "Deceased NRIC/ID No.:S1234567T"

Inheritance Certificate Number	Date of Issuance
<input type="radio"/> 0001/2021 Rev1	01/01/2021
<input checked="" type="radio"/> 0001/2021	20/12/2020

8

With this inheritance certificate, you can:

9

10

Description	Documents Required
For an applicant who intends to extract a copy of inheritance certificate.	Death Certificate of the Deceased Inheritance Certificate Number

Estimated time required to complete the form: 20 min

11 **Important Notes**

- Please ensure that there is an existing record for the Inheritance Certificate that you are now applying for.
- Otherwise, please use the [Apply for Inheritance Certificate](#) e-Service to apply for the certificate. Only certificates applied for in 2001 onwards are archived by this system.
- Users are advised to use the NRIC or Passport No. of the deceased as the Search Key to obtain optimum result.
- This form may take you 20 minutes to fill in.
- You will need the following information to fill in the form:
 - The Death Certificate of the Deceased
 - The NRIC or Passport No. of the applicant and beneficiaries.

12 I have read and agreed to the [Privacy Statement](#) and [Terms of Use](#)

13

1 Apply to Extract Inheritance Certificate 2 Preview 3 Make Payment 4 Complete

A. Reason for Extraction

- All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion.
- [Inheritance User Guide](#) *placeholder (PDF, 100kb)

B. Deceased Person

C. Applicant

Reason for extraction

14 Enter here...

0/2000

15 **B. Deceased Person**

Extract of Inheritance Certificate

- 16 Verify Deceased Person's details and potential beneficiaries' details
- 17 Click on **NEXT** to proceed to **Section C (Applicant)**
- 18 Fill in **Applicant's details**.
- 19 Preview button will be enabled when all mandatory fields are filled. Click on **Preview**.
- 20 Verify information in Sections A, B and C.
- 21 Click on **Make Payment**.

Follow steps 5 to 12 of ['Payment for Inheritance Certificate'](#)

For Applicants using **SingPass**, greyed out fields cannot be updated as this information is prepopulated from MyInfo. For Applicants using **SYCPass**, all fields are editable and can be updated.

1 Apply for Extract of Inheritance Certificate 2 Preview 3 Declare & Submit 4 Complete

A. Reason for Extraction

B. Deceased Person

C. Applicant

Full Name (as in Death Certificate)
Nama Penuh (seperti di Sijil Kematiian)
ABBAS SAMEER KHAN

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
ABBAS SAMEER KHAN

ID Type: SG PINK, ID No.: S1234567T, Citizenship: Singapore Citizen, Nationality: SINGAPORE CITIZEN, Date of Death: 24/01/1990, Gender: Male.

20:ns

File Description: Death Certificate

16

17 Next: C. Applicant

Complete Incomplete

C. Applicant

Full Name (as per ID No.)
Nama Penuh (seperti di Kad Pengenalan)
Malha Malha Nisar

Full Name to be Printed on Inheritance Certificate
Nama Penuh untuk dicetak di Sijil Warisan
MALIHA NISAR

Relationship with Deceased: Please Select., Date of Birth: [Field]

ID Type: PASSPORT, ID No.: [Field]

Residential Address: Location: Local, Postal Code: 828724, Blk/House No.: 94, Level No.: 99, Street Name: PUNGGOL CENTRAL, Building Name (Optional): PARC CENTROS

Contact Details: Handphone: Singapore(+65) 56788765, Email Address: nisar.maliha@nics.com.sg

18

19 Preview

20:ns

Before submission, please verify all the details in the completed form are accurate.

A. Reason for Extraction
B. Deceased Person
C. Applicant

Reason For Extraction Reason For Extraction For User Guides

Status: Draft

Apply for Extract of Inheritance Certificate 2 Preview 3 Declare & Submit 4 Complete

21 Make Payment

Next: B. Deceased Person

19 Previous: B. Deceased Person

Download Inheritance Certificate

Download Inheritance Certificate

Payment must be completed for the Inheritance Certificate to be issued.

- 1 The issued Inheritance Certificate is available for download in your Dashboard in **Completed Application**.
- 2 The number of days for which the issued Inheritance Certificate is available for download is displayed in brackets and the last date of download is seen in **Date**.
- 3 After **14 days**, the issued Inheritance Certificate will no longer be available for download.

Divorce	Inheritance	Others																																													
Ongoing Application	Create New Application																																														
Completed Application	<table><thead><tr><th>Case/ Appointments/ Tasks</th><th>Case ID</th><th>Status</th><th>Date</th><th>Remarks</th></tr></thead><tbody><tr><td>New Inheritance Certificate</td><td>I-2021-000295</td><td>Approved</td><td>12/04/2021</td><td>⋮</td></tr><tr><td>Statutory Declaration</td><td>I-2021-000295</td><td>Approved</td><td>12/04/2021</td><td>⋮</td></tr><tr><td>Payment for Inheritance Certificate</td><td>I-2021-000295</td><td>Completed</td><td>12/04/2021</td><td>⋮</td></tr><tr><td>Issued Certificate</td><td>I-2021-000295</td><td>Available to download(14 Days)</td><td>26/04/2021</td><td>⋮</td></tr><tr><td>New Inheritance Certificate</td><td>I-2021-000301</td><td>Approved</td><td>01/04/2021</td><td>⋮</td></tr><tr><td>Statutory Declaration</td><td>I-2021-000301</td><td>Approved</td><td>01/04/2021</td><td>⋮</td></tr><tr><td>Payment for Inheritance Certificate</td><td>I-2021-000301</td><td>Pending Payment</td><td>01/04/2021</td><td>⋮</td></tr><tr><td>Issued Certificate</td><td>I-2021-000301</td><td>Available to download(3 Days)</td><td>15/04/2021</td><td>⋮</td></tr></tbody></table>	Case/ Appointments/ Tasks	Case ID	Status	Date	Remarks	New Inheritance Certificate	I-2021-000295	Approved	12/04/2021	⋮	Statutory Declaration	I-2021-000295	Approved	12/04/2021	⋮	Payment for Inheritance Certificate	I-2021-000295	Completed	12/04/2021	⋮	Issued Certificate	I-2021-000295	Available to download(14 Days)	26/04/2021	⋮	New Inheritance Certificate	I-2021-000301	Approved	01/04/2021	⋮	Statutory Declaration	I-2021-000301	Approved	01/04/2021	⋮	Payment for Inheritance Certificate	I-2021-000301	Pending Payment	01/04/2021	⋮	Issued Certificate	I-2021-000301	Available to download(3 Days)	15/04/2021	⋮	
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Dashboard

Dashboard

- In SYC Portal, the Dashboard has 3 tabs:
 - Divorce
 - Inheritance
 - Others
- In the Inheritance tab, there are 2 sections:
 - Ongoing Applications
 - Completed Applications
- All cases in progress are displayed under **Ongoing Applications** and completed cases are displayed under **Completed Applications**.
- To navigate across the section, click on the vertical tabs.
- For both Ongoing and Completed Applications, the Application Type, Case ID (generated only after submission of application), Status, Due Date and Remarks from the SYC Officer (if any) can be viewed in the Dashboard.

DASHBOARD / DASHBOARD

DASHBOARD

Assalamualaikum!

Welcome Maliha Nisar, [Update My Particulars](#)

This is your personalised portal where you can view your transactions, correspondence, and details with Syariah Court.

What I need to do... - 0 items

Category	Case/ Appointments/ Tasks	Case ID	Status	Date
You have no case/appointment in the records				

Notes: Drafts that are stored for more than 6 months will be automatically de-activated. All edits previously made to the drafts will not be retained. Therefore please submit the case forms as soon as possible.

1

4

3b

5

Divorce Inheritance Others

Ongoing Application Create New Application

Completed Application

Case/ Appointments/ Tasks	Case ID	Status	Date	Remarks
New Inheritance Certificate	NA	Draft	22/03/2021	:
Extraction of Inheritance Certificate	NA	Draft	18/03/2021	:
Payment for Inheritance Certificate	NA	Pending Payment	18/03/2021	:
Revision of Inheritance Certificate	I-2021-000073	Pending Approval	12/03/2021	:
New Inheritance Certificate	I-2021-000007	Pending Approval	25/02/2021	:
New Inheritance Certificate	I-2021-000006	Pending Approval	19/02/2021	:
New Inheritance Certificate	I-2021-000032	Pending Approval	03/02/2021	:
Extraction of Inheritance Certificate	I-2021-000018	Pending Approval	29/01/2021	:

DASHBOARD / DASHBOARD

DASHBOARD

Assalamualaikum!

Welcome Maliha Nisar, [Update My Particulars](#)

This is your personalised portal where you can view your transactions, correspondence, and details with Syariah Court.

What I need to do... - 0 items

Category	Case/ Appointments/ Tasks	Case ID	Status	Date
You have no case/appointment in the records				

Notes: Drafts that are stored for more than 6 months will be automatically de-activated. All edits previously made to the drafts will not be retained. Therefore please submit the case forms as soon as possible.

Divorce Inheritance Others

Ongoing Application Create New Application

Completed Application

5

Case/ Appointments/ Tasks	Case ID	Status	Date	Remarks
New Inheritance Certificate	I-2021-000075	Approved	06/04/2021	:
Statutory Declaration	I-2021-000075	Approved	06/04/2021	:
Payment for Inheritance Certificate	I-2021-000075	Completed	06/04/2021	:
New Inheritance Certificate	I-2021-000074	Approved	05/04/2021	:
Statutory Declaration	I-2021-000074	Approved	05/04/2021	:
Payment for Inheritance Certificate	I-2021-000074	Completed	05/04/2021	:
Extraction of Inheritance Certificate	I-2021-000159	Approved	05/04/2021	:
Payment for Inheritance Certificate	I-2021-000159	Completed	05/04/2021	:
New Inheritance Certificate	I-2021-000122	Approved	23/03/2021	:

3a

View Draft Applications

View Draft Applications

1 To save incomplete applications:

Click on **Save as Draft**.

2 To edit draft applications:

On your Dashboard, go to **Ongoing Applications** of the Inheritance Tab, click on the three dots at the end of the Draft on the Dashboard.

Click on **Edit**.

Application for Inheritance Certificate

Status: Draft

1 Apply for Inheritance Certificate 2 Preview 3 Declare & Submit 4 Complete

A. Reason for New Application ✔

All fields are mandatory unless otherwise stated.
- You can save the form as draft copy for future completion.
- Inheritance User Guide (placeholder) (PDF, XXXkb)

B. Deceased Person ✔ Incomplete

C. Applicant ✔

D. Potential Beneficiaries ✔

Full Name (as in Death Certificate)
Bahasa Malaysia
Mike Alvarado

ID Type
Bahasa Malaysia
NRIC (CITIZEN)

NRIC/ID No.
Bahasa Malaysia
S1234567T

Citizenship
Bahasa Malaysia
Select

Nationality
Bahasa Malaysia
SINGAPOREAN

Date of Death
Bahasa Malaysia
12/12/2018

Gender
Bahasa Malaysia
Male

Mazhab / School of Muslim Law 🔗
Bahasa Malaysia
Shafie

Please upload the Deceased's Death Certificate

Drag and drop your document here Choose File

Up to a maximum file size of 10MB. File type must be pdf, jpeg, png, doc. Filename cannot contain invalid characters # % & * : + ? / []

Death Certificate.pdf
Type of Document
Select

PREVIOUS A. Reason for New Application NEXT C. Applicant

1 Save as Draft Preview

Divorce Inheritance Others

2a Ongoing Application

Completed Application

Create New Application

Case/Appointments/Tasks	Case ID	Status	Date	Remarks
Extraction of Inheritance Certificate	NA	Draft	13/04/2021	2b Edit View
Revision of Inheritance Certificate	NA	Draft	13/04/2021	
New Inheritance Certificate	NA	Draft	13/04/2021	

Drafts that are stored for more than 6 months will be automatically de-activated.

Check Notifications

Check Notifications

- 1 Click on **Bell** icon on dashboard header to view pending notifications.
- 2 You will be directed to the **Notification page** that displays all notifications, both Read and Unread.
- 3 Click on **Unread** tab to view unread notifications only. Unread Notifications are marked with a red dot.
- 4 Click on the Notification. The Notification pop up will appear and display the Notification. The Notification will be marked as Read in the Notification Page.
- 5 Click on **Read** tab to view Read notifications only.

SYARIAH COURT SINGAPORE Dashboard

NOTIFICATION

NOTIFICATION

All (85) Unread (82) Read (3)

Notifications	Date
Pending Approval: Inheritance Certificate application (I-2021-000076)	26/02/2021 18:46:50
Pending Approval: Inheritance Certificate application (I-2021-000076)	26/02/2021 18:48:45
Pending Affirmed Statutory Declaration: Application for Inheritance Certificate (I-2021-000076)	26/02/2021 19:04:15
Pending Affirmed Statutory Declaration: Application for Inheritance Certificate (I-2021-000076)	26/02/2021

All (85) Unread (82) Read (3)

Notifications	Date
Pending Affirmed Statutory Declaration: Application for Inheritance Certificate (I-2021-000076)	26/02/2021 19:04:40
Rejected: Application for Inheritance Certificate (I-2021-000076)	26/02/2021 19:05:00

All (85) Unread (82) Read (3)

Notifications	Date
Pending Approval: Inheritance Certificate application (I-2021-000076)	26/02/2021 18:46:50
Pending Approval: Inheritance Certificate application (I-2021-000076)	26/02/2021 18:48:45
Pending Affirmed Statutory Declaration: Application for Inheritance Certificate (I-2021-000076)	26/02/2021 19:04:15

Rejected: Application for Inheritance Certificate (I-2021-000076)

Dear Maliha Nisar,

Your Application for Inheritance Certificate (I-2021-000076) is rejected for the following reasons:
dgfgd

Should you have any query on the above, please email us at mccy_syariah@mccy.gov.sg or call us at 6354 8371. For details, please log in to <https://uat.eservices.syariahcourt.gov.sg>.

Thank you.

Syariah Court Singapore

(Please do not reply to this email as it is auto-generated.)

Close

View Pending Tasks/What I Need To Do

View Pending Tasks/What I need to do

- 1 The **number** next to *What I need to do* header shows the number of outstanding items that require your action.
- 2 The **Status** column shows the status of your applications as well as pending tasks that require your action.
- 3 For applications with the status **Returned as Incomplete** or **Pending Statutory Declaration**, click on the three dots to **Edit**.
Click on the **CaseID** to **View** applications
- 4 For application with the status **Pending Payment**, click on the three dots to **Make Payment**.
Click on the **CaseID** to **View** payment details.
- 5 The date column displays the **Due Date** for the task. After the due date, the task and the case will expire. You will have to re-apply to proceed.

1 **What I need to do... - 1 items**

Category	Case/ Appointments/ Tasks	Case ID	Status	Date	
Inheritance	Revised Inheritance Certificate	I-2021-000315	Returned As Incomplete	19/04/2021	:

Notes: Drafts that are stored for more than 6 months will be automatically de-activated. All edits previously made to the drafts will not be retained. Therefore please submit the case forms as soon as possible.

What I need to do... - 1 items

Category	Case/ Appointments/ Tasks	Case ID	Status	Date	
Inheritance	Revised Inheritance Certificate	I-2021-000315	Pending Statutory Declaration	19/04/2021	:

Notes: Drafts that are stored for more than 6 months will be automatically de-activated. All edits previously made to the drafts will not be retained. Therefore please submit the case forms as soon as possible.

3a

What I need to do... - 1 items

Category	Case/ Appointments/ Tasks	Case ID	Status	Date	
Inheritance	Inheritance Certificate	I-2021-000295	Pending Payment	24/04/2021	:

Notes: Drafts that are stored for more than 6 months will be automatically de-activated. All edits previously made to the drafts will not be retained. Therefore please submit the case forms as soon as possible.

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